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FROM THE FILE

THE EFFECTIVE DATE OF THIS ORDINANCE IS JULY 21, 1992

ORDINANCE NO. 92-15-050

AN ORDINANCE ESTABLISHING THE  
FREDERICK COUNTY COMMISSION FOR WOMEN

PREAMBLE

It is hereby declared that the Frederick County Commission For Women, both in its advocacy and educational efforts, as well as in its membership composition and activities, shall include representatives of diverse community interests, including but not limited to gender, religion, race, ethnicity, disability, age, ability level, employment, education, sexual preference, geography, economic standing, political affiliation, or national origin.

A duly advertised public hearing on this Ordinance was held on July 21, 1992.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY, MARYLAND, that the Frederick County Code (1979) be amended to add new sections 1-2-101 to 1-2-107 to read as follows:

FILED

7/29/92

pc: Co. Atty.; Citizens Services,

AUG 25 1 24 PM '92

JAMES C. KELLER, CLERK

BY: \_\_\_\_\_

Article VII - Commission For Women

Sec. 1-2-101. Creation, Purpose, Powers.

(a) There shall be a Frederick County Commission For Women.

(b) The Commission For Women shall serve the following purposes:

- (1) To provide a central agency for the collection and referral of activities and services of interest to women;
- (2) To promote a positive image of women by recognizing their accomplishments;
- (3) To advocate for the women's constituency to the legislature, the judiciary, the executive, the media, and the public;
- (4) To identify, study, evaluate, and eradicate, as an advocate, discrimination against all women;
- (5) To develop and implement programs that will expand women's educational and employment opportunities;
- (6) To strengthen home life by directing attention to critical problems confronting women;
- (7) To educate women in the processes of seeking leadership roles;
- (8) To encourage women to seek political office, either elective or appointive;
- (9) To recommend such procedures, programs, or legislation as it may deem necessary and proper to promote and ensure equal rights and opportunities for all persons, regardless of their gender;

- (10) To advise and counsel the residents of Frederick County and all government agencies on all matters involving the needs of women and especially those matters relating to discrimination or prejudice on account of gender;
- (11) To establish priorities and produce a prioritized Annual Plan;
- (12) To appoint committees to assist in carrying out any of the functions and duties of the Commission;
- (13) To establish, implement, and amend as necessary, Bylaws for the operation of the Commission;

(c) The Commission shall cooperate with other Frederick County departments and agencies and other Frederick County departments and agencies shall cooperate with the Commission.

**Sec. 1-2-102. Appointments, Members.**

(a) The Commission For Women shall consist of fifteen (15) members appointed by the Board of County Commissioners.

- (1) The incumbent members of the Commission for Women, as well as the Human Relations Commission, are encouraged to seek out applicants for vacancies on the Commission For Women.
- (2) The Commission may make recommendations to the County Commissioners for appointments to the Commission.

(b) The majority of members shall represent diverse interests in the community. The members shall be registered voters in Frederick County.

**Sec. 1-2-103. Terms, Reappointments, Vacancies.**

(a) The term of office of each of the members shall be for a period of three (3) years.

(b) Of the initial fifteen Members, five shall be appointed for a term that expires in one (1) year, five shall be appointed for a term that expires in two (2) years, and five shall be appointed for a term that expires in three (3) years.

(c) Members may be reappointed, but may not serve more than two (2) full consecutive three year terms.

(d) Vacancies shall be filled on the same basis as the original appointments for the unexpired terms. Members shall continue in office until their successors are appointed and qualified.

**Sec. 1-2-104. Executive Committee, President.**

(a) There shall be an Executive Committee of five members including the President.

(b) The Executive Committee and President shall be elected at the first meeting each year by the members of the Commission For Women and shall serve for a one-year term, but may not serve in excess of three (3) consecutive terms.

(c) Vacancies shall be filled on the same basis, by election.

**Sec. 1-2-105. Meetings, Attendance.**

(a) The Commission For Women shall meet monthly at a Frederick County location which is open to the public and accessible to the handicapped.

(b) The annual schedule for Commission meetings shall be established by the Commission at the first annual meeting. A calendar of meeting dates shall be provided to the County Commissioners at the earliest possible date.

(c) Meeting notices shall be part of the public record and shall be publicized.

(d) Special meetings may be called as needed by a majority of the members in office or of the Executive Committee with three (3) business days' notice by telephone.

(e) A majority of the members in office shall constitute a quorum for the transaction of regular business.

(f) Any member of the Commission For Women who shall fail to attend at least fifty (50%) per cent of the meetings during any period of twelve (12) consecutive months shall be considered to have resigned and the President shall forward the member's name to the Frederick County Commissioners. The County Commissioners shall appoint a replacement.

**Sec. 1-2-106. Budget, Funding.**

(a) The Commission For Women shall prepare and submit to the Frederick County Commissioners an annual budget to include the recommended appropriation for its own operation.

(b) The Frederick County Commissioners shall determine whether to budget funds for the operation of the Commission For Women.

(c) To administer the programs developed by the Commission For Women, it shall secure, in addition to budgeted appropriations, financial assistance and support from governmental and private institutions.

(d) Staff coordination and secretarial services shall be provided by the Citizens Services Administration as deemed by the Board of County Commissioners.

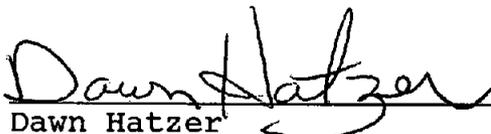
Sec. 1-2-107. Compensation.

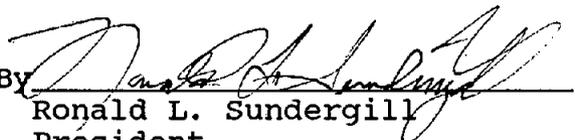
Members of the Commission For Women shall receive no compensation for their services as such, but may be reimbursed for expenses actually and necessarily incurred by them in the performance of their duties within the amount made available by appropriation for such purposes.

The undersigned hereby certifies that this Ordinance was approved and adopted on the 21st day of July, 1992.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF FREDERICK COUNTY, MARYLAND

  
Dawn Hatzer  
Administrative Officer

By   
Ronald L. Sundergill  
President