



**DIVISION OF PLANNING AND PERMITTING
FREDERICK COUNTY, MARYLAND**

Department of Permits and Inspections

30 North Market Street • Frederick, Maryland 21701

Phone (301) 600-1172 • Fax (301) 600-2309

TTY: Use Maryland Relay Service

Key Questions for New Business Applicants

Please Print

Name of Business _____

Contact Person _____

() _____

() _____

Phone # _____

Fax # _____

Email _____

1. Is the proposed location for your business within any municipality? Yes No
2. Is a new building proposed? Yes No
3. If not, is the location within an established commercial building? Yes No
4. Is any of the existing building currently in use? Yes No
5. Will your business be the sole occupant of the building? Yes No
6. If not, how many square feet of the building is planned to be occupied? _____
7. What is the address, including any unit or suite number? _____

8. Is the location served by individual well and septic or public water and sewer? Well/Septic Public
9. Could you please give a brief description of your business operation (i.e., retail sales of sporting goods equipment)? _____
10. Has the proposed use been verified as allowable by Zoning? Yes No
11. Approximately how many employees are anticipated? _____
12. Will there be food service involved? Yes No
13. Do you plan on making changes to the space you will occupy? Yes No
14. If so, would the changes be characterized as minor, moderate or extensive? _____
15. Do you plan on making any changes to the exterior, including parking? Yes No