



DIVISION OF PLANNING AND PERMITTING FREDERICK COUNTY, MARYLAND

30 North Market Street • Frederick, Maryland 21701 • (301) 600-1138

HOW TO APPLY VIA PUBLIC PORTAL FRONT YARD MODIFICATION

Section 1-19-6.130(A) states “*Front yard modifications for existing building alignment.* When appropriate, the Zoning Administrator may increase or decrease the depth of the required front yard for any principal residential structure so that such front yard will approximate the average depth of the existing front yards of the existing dwellings on adjoining lots on each side, **or** if there be no such adjoining dwellings, shall approximate the average depth of the front yards of the nearest dwellings on the same side of the street within 200 feet.”

Required for Submission:

House (A) Address _____ measures _____ **feet** from the centerline of the road to the face of the dwelling.

House (B) Address _____ measures _____ **feet** from the centerline of the road to the face of the dwelling.

Property – The applicant’s existing / proposed dwelling measures _____ feet from the center line of the road to the face of the dwelling.

The **average depth** of the total distance of **House (A)** _____ **feet** and **House (B)** _____ **feet** from the centerline of the road is _____ **feet (A+B/2)**

- 1.) A plot plan drawing showing the Existing setback and the Proposed setback distances.
- 2.) Copy of most recent recorded plat related to the subject property, if available.

Please visit the Public Portal at planningandpermitting.frederickcountymd.gov and create an account if you have not already done so.

From your My Dashboard page in the Public Portal you will want to click on the “[Submit an Application/Request](#)” link pictured below

Frederick County
My Dashboard Lookup Record **Submit an Application/Request**

Welcome, KELLY!

Username: kvanaman@frederickcountymd.gov Address: 30 N Market St, Frederick, MD 21701 Contact: (301)600-2328, kvanaman@frederickcountymd.gov

[My Profile](#)

For optimal performance this site should be viewed using a desktop browser

MY FEES 0

Total Amount Due: \$0.00

[Make Payment](#)

You have 0 unpaid fees.
[Go to my fees](#)

My Projects

Filter 1 Clear All Map ☐

There are no projects to display here.

Once you have done that on the next page you will select the “Planning” application tab located in the right hand column pictured below

Frederick County
My Dashboard Lookup Record Submit an Application/Request

Submit a New Record

Choose a Record Record Information Additional Information Review Confirmation

County Request

Choose from the list below to report an issue or complaint.

Anonymous Potential County Code Violation

- > Building Permit Related Complaints
- > Fire Marshal Related Complaints
- > Forest Resource Ordinance Complaints
- > Grading/Drainage Related Complaints
- > Health Department Related Complaints
- > Zoning Department Related Complaints

Planning, Permits and License Applications

Apply for a permit, license or planning application.

- > Building Permits
Building Permit Application Types
- > Business License
Business License Application Types
- > **Planning**
Planning Application Types
- > Trade License
Trade License Application Types
- > Use Permits
Use Permits Application Types

A drop down menu will open and you will then select the “Yard Modification” link

Forest Resource Ordinance Complaints

Grading/Drainage Related Complaints

Health Department Related Complaints

Zoning Department Related Complaints

Planning

Planning Application Types

Adequate Public Facilities (APFO)

Board of Appeals Planning Application

Construction Drawings

Forest Resource Ordinance Plan Application (FRO)

Notice of Intent to Develop (NID)

PLAT Application

Preliminary Plat Application

Rezoning/Map Amendments/Floating Zone/DRRA

Site / Concept and Sketch Plans

Verification Letters

Water and Sewer Plan Amendment

Yard Modification

This will bring you to the Yard Modification application please fill out all of the required fields and make sure in the “Work Type” field you select the [Front Yard Modification](#) work type

Submit a New Record

Save Progress

Choose a Record

Record Information

Additional Information

Review

Confirmation

Instructions

Yard Modification

Application Requirements

How to Provide Measurements:

What kind of record are you submitting?

Yard Modification

Work Type (Please select this first) *

FRONT YARD MODIFICATION

Please make sure you provide all the information required for submission.

If you have any further questions, please contact:

PlanningandZoning@FrederickCountyMD.gov