



## DIVISION OF PLANNING AND PERMITTING

### FREDERICK COUNTY, MARYLAND

30 NORTH MARKET STREET • FREDERICK, MARYLAND 21701  
PHONE (301) 600-1138 FAX (301) 600-2309

### Family Farm Impact Fee Waiver/Exemption

1. **Applicant Name:** \_\_\_\_\_

2. **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

3. **Building Permit Number:** \_\_\_\_\_

4. **Name of Farmer:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

5. **Name of Farmer's Child or Grandchild:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

#### Attachments to be submitted to support the following:

6. **Ownership/Full-time Farmer Verification:** Applicant must provide evidence that they are the child or grandchild of the full-time farmer (person who owns and operates the farm) as per Ordinance section 1-22-7 (G) (2)(a):

**FULL-TIME FARMER.** *A person who owns and operates a farm, and who has derived the majority of his or her gross income from agricultural activity during each of the 3 years prior to filing an application for the farm lot waiver.*

**FARM LOT.** *A lot which is a maximum of 2 acres in size and has been legally subdivided from a farm by a full-time farmer. Lot size modifications may be approved by the county based on subdivision, percolation and other governmental requirements.*

7. **How the Applicant Supports the Farm Operation:** Applicant shall provide a description of how they support the farm operation as per Ordinance Section 1-22-7 (G) (2)(b):

*The full-time farmer's parent, sibling, child or grandchild must show proof that he or she currently provides substantial support to the farm, whether by physical or administrative work, or by significant financial support. In this subsection, "substantial support", as it applies to physical or administrative support, must equate to an average of at least 20 hours per week for all weeks in the calendar year.*

8. **Farm Operation:** A description of the Agricultural activity on the farm shall be provided including evidence that the activity is conducted by the owner of the farmer and not by a lessee.

9. **Farm Parcel Size:** Evidence shall be provided that the farm parcel is at least 25 acres in size.

10. **Notarized Affidavit** (See attached)

***For Office Use Only:***

I HEREBY CERTIFY THAT THE ABOVE NAMED APPLICANT IS ELIGIBLE TO RECEIVE THE DEVELOPMENT IMPACT FEE WAIVER OR EXEMPTION AND HAS PROVIDED THE REQUIRED DOCUMENTATION IN ACCORDANCE WITH THE PROGRAM REQUIREMENTS.

Approve

Date

## AFFIDAVIT

**Certification:** This is to certify that I, \_\_\_\_\_, will comply with regulatory requirements outlined in the Frederick County Ordinance 14-19-674, as applicable.

(G) *Impact fee waiver for farm lots.*

(1) *Definitions.* For the purposes of this subsection, the following terms shall have the designated definitions:

**CHILD.** A full-time farmer's offspring, whether natural or legally adopted.

**FARM.** A parcel of land not less than 25 acres in size on which an agricultural activity, as defined in § [1-19-11.100](#) of the Zoning Ordinance, is being actively conducted as of the date of application for the farm lot waiver.

**FULL-TIME FARMER.** A person who owns and operates a farm, and who has derived the majority of his or her gross income from agricultural activity during each of the 3 years prior to filing an application for the farm lot waiver.

**FARM LOT.** A lot which is a maximum of 2 acres in size and has been legally subdivided from a farm by a full-time farmer. Lot size modifications may be approved by the county based on subdivision, percolation and other governmental requirements.

**GRANDCHILD.** The offspring of a child, as defined herein, whether natural or legally adopted.

**PARENT.** The parent of a full-time farmer.

**SIBLING.** The sibling of a full-time farmer.

(2) Impact fees collected under this chapter may be waived for farm lots if the following conditions are met at the time that the waiver is applied for:

(a) The farm lot must have been transferred directly from a full-time farmer or a trust or similar entity controlled (more than 50%) by the full-time farmer to the full-time farmer's parent, sibling, child or grandchild or to a trust or similar entity controlled (more than 50%) by the full-time farmer's parent, sibling child or grandchild; and

(b) The full-time farmer's parent, sibling, child or grandchild must show proof that he or she currently provides substantial support to the farm, whether by physical or administrative work, or by significant financial support. In this subsection, "substantial support", as it applies to physical or administrative support, must equate to an average of at least 20 hours per week for all weeks in the calendar year.

(3) If the full-time farmer's parent, sibling, child or grandchild sells or otherwise transfers the farm lot (except by reason of his or her death) within 5 years after the date of issuance of the building permit to which the impact fee waiver has been applied, then the full-time farmer's parent, sibling, child or grandchild shall be obligated to repay the total amount of the waived impact fees to the county.

(4) If the full-time farmer's parent, sibling, child or grandchild sells or otherwise transfers the farm lot more than 5 years after the date of issuance of the building permit to which the impact fee waiver has been applied, then the obligation to repay the waived impact fees to the county shall not apply.

(5) The obligation to repay the waived impact fees to the county shall be memorialized by a recorded lien on the farm lot, which shall, by its terms, expire 5 years after the date of issuance of the building permit to which the impact fee waiver has been applied.

(Ord. 00-30-272, 12-21-2000; Ord. 10-25-560, 11-16-2010; Ord. 14-07-662, 6-17-2014; Ord. 14-19-674, 9-25-2014; Ord. 14-23-678, 11-13-2014; Bill No. 20-13, 9-1-2020; Bill. No. 21-12, 12-21-2021)

---

Authorized Signature of Applicant

---

Date

STATE OF MARYLAND, COUNTY OF \_\_\_\_\_, to wit:

Subscribed and sworn to before me this, \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

---

Notary Public

SEAL

My Commission Expires: \_\_\_\_\_