



FREDERICK COUNTY GOVERNMENT

COUNTY COUNCIL

COUNCIL MEMBERS

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FISCAL NOTE EXECUTIVE SUMMARY

Bill No. 15-08

Title: An Act to Repeal Ordinance No. 12-03-598 (Frederick County Official Language Ordinance)

Sponsor: Council Member Jessica Fitzwater
(Co-Sponsor: Council Vice President M.C. Keegan-Ayer)

Staff: Lori Depies, Finance Director

Funding Information

No fiscal impact.

As the attached Fiscal Note from the Administration provides, this bill does not require any documents to be translated beyond what is already required by State and Federal regulations. The County may incur additional costs if it chooses to provide information or documents in other languages, however, this is also the case currently.

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Local Government Fiscal Estimate of Legislation

CONTACT INFORMATION AND GENERAL INSTRUCTIONS

Bill Number/Reference:	15-08
Bill Title:	An Act to Repeal Ordinance No. 12-03-598 (Frederick County Official Language Ordinance)
Date of First Reading:	06/16/2015
Local Government Agency:	Finance
Prepared By:	Lori Depies
Title:	Finance Director
Phone Number:	301-600-1753
E-Mail Address:	ldepies@Frederickcountymd.gov
Due Date:	
Date Submitted:	07/16/2015

**Please submit BY E-MAIL to: Ragen Cherney, Legislative Director/Chief of Staff
Frederick County Council • E-Mail: RCherney@FrederickCountyMD.gov**

If you prefer to provide responses or additional information in a separate file or document, send the file or document in a separate e-mail to rcherney@frederickcountymd.gov with the bill number/reference in the subject line.

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Date:					
1. Describe the impact of this proposed legislation on your agency (operations, revenues, expenditures, etc). If there is no impact, <u>please explain why</u> .					
<p>This bill does not require any documents to be translated beyond what is already required by State and Federal regulations. The County may incur additional costs if it chooses to provide information or documents in other languages but this would be the case now.</p>					
2. Please indicate whether the proposed legislation will affect small businesses in Frederick County, and if it will, please provide any information you may have which could be useful in determining the economic impact on small businesses.					
<p>This proposed legislation would have a positive impact on local businesses as it promotes a business climate where all are welcome.</p>					
FISCAL IMPACT SUMMARY – SHOW (DECREASE) IN PARENTHESES					
<u>REVENUES</u>					
3. Analysis of estimated increase (or decrease) in government revenues . Please estimate below any anticipated increase (or decrease) in revenues resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause revenue increases/decreases to begin in later years.					
Source	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
N/A					
	TOTAL \$	\$	\$	\$	\$
	Please explain how the above estimated increase(s) or decrease(s) were arrived at, including any calculations and/or assumptions made. Please also explain any variation if the revenue increase(s)/decrease(s) are not constant.				
No change in revenues anticipated by the passing of this legislation, as written.					

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<u>EXPENDITURES</u>						
4.	Analysis of estimated increase (or decrease) in government expenditures. Please estimate below any anticipated increase (or decrease) in expenditures resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause expenditure increases/decreases to begin in later years.					
	<u>A. Salaries & Wages</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
	FTE Employees - _____ # of positions Fringe Benefits N/A					
	TOTAL (Salaries, wages & benefits)	\$	\$	\$	\$	\$
	Please provide an explanation of the need for the number and type of any personnel listed above, including (1) what specific provision(s) of the bill necessitate additional staff; (2) what the duties of each type employee will be; and (3) why existing personnel cannot absorb the additional work. Please also certify the wage/salary rate and % fringe rate (if differing rates apply) for each personnel classification.					
	N/A - It is not anticipated that this legislation would create the need for additional staff.					
	<u>B. Other Operating Expenses</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
	Technical/Special Fees, Grants/Subsidies Communications-Phone, Postage Travel, Food, Auto, Fuel & Utilities Contractual Services Supplies Equipment-Replacement Equipment-Additional Land & Structures, Fixed Charges Other (Please Specify on Extra Page(s))					
	TOTAL (Expenditures)	\$	\$	\$	\$	\$
	On the next page, please provide brief descriptions/breakdowns of the above "Other Operating Expenses."					
	Please explain below any additional calculations or assumptions made in estimating the "Other Operating Expenses" that will help us to understand the amounts and timing of the expenses.					
	N/A - It is not anticipated that this legislation would create any additional expenditures. This bill does not require the County to produce documents in any languages other than English.					

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4. (cont'd)

C. Operating Expense Descriptions/Breakdowns

Please provide below a short description of the specific purpose of each expense listed under 4B. If any amount(s) listed under 4B represent(s) a total of multiple expenses, provide a breakdown of the fiscal 2016 amount with a short description of each expense (for example, if \$2,500 is listed for Communications – Phone, Postage, a statement such as "\$1,500 for cellphone charges for two new inspectors and \$1,000 for postage for mailings to permittees to notify them of changes to inspection requirements.")

Fiscal 2016 Expenditures

Technical/SpecialFees, Grants & Subsidies \$
description/breakdown

Communications – Phone, Postage \$
description/breakdown

Travel, Food, Auto Operations, Fuel & Utilities \$
description/breakdown

Contractual Services \$
description/breakdown

Supplies \$
description/breakdown

Equipment-Replacement \$
description/breakdown

Equipment-Additional \$
description/breakdown

Land & Structures, Fixed Charges \$
description/breakdown

Other (Please Specify) \$
description/breakdown