

Frederick County Solid Waste Steering Committee
Meeting Minutes
October 1, 2015
7:00 pm Training Center

Attendees:

John Daniels, Chair
Peter Blood, Vice Chair
Ellis Burruss
Patrice Gallagher
Kai Hagen
Joe Richardson
Chris Voell
Phil LeBlanc

Out: Don Briggs, David Gray

Other Attendees:

Kevin Demosky
Phil Harris

Chair John Daniels called the meeting to order at 7:00 pm.

Peter Blood motioned to approve the minutes from the **July 30, 2015 meeting**. Ellis Burruss seconded. Passed (no recorded votes).

Report of closed session (brief)

No public comment (no public in attendance)

Discussion about communication options from or about the committee and process to the public

Possibility of a digital newsletter from the committee, for the public.

Questions and discussion about how, to whom, use of the county web site, main purpose of a newsletter, whether it would be regular or event driven, etc.

John Daniels and Chris Voell both expressed concerns about time and costs, and, suggested using existing resources/outlets

Peter Blood to write a basic piece for committee's page on the county site, specifically about selection of Geosyntec

Chris Voell suggested the page include information about recent facilities tour, with photos

Chris Voell suggested page/site include short "bios" for committee members. He will write first/sample one and email.

Discussion of DRAFT CHARTER (which had been emailed to members)

Phil LeBlanc shared some background on his approach to the draft.

Extensive comments from various committee members. Conversation about various elements, including attendance, voting, membership, mission statement, duties of the committee, criteria...

John offered edits to the "Meetings" section.

Decision made to discuss further and, at least, go through another round of edits.

Peter to make some changes, and email updated draft to committee and county executive.

Discussion of Committee's role with Geosyntec and identifying next steps.

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Discussion of public meetings/outreach -- where, when, how should they be structured, who invited, electoral districts

John and Peter: We should discuss more about role of Exec. Committee

Peter: Question about reports from Geosyntec

Next meeting moved from October 15th to October 22