FREDERICK COUNTY SHERIFF'S OFFICE
Corrections Bureau

2015 Annual Report

Sheriff Charles A Jenkins
Frederick County, MD

Lt. Colonel William V. DeLauter
Corrections Bureau Chief

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Vision Statements

Frederick County Sheriff's Office – Vision Statement

The Frederick County Sheriff's Office is committed to providing services that are fair, impartial and effective while holding employees to the highest standards of efficiency, morality and professionalism. The Sheriff's Office is comprised of skilled dedicated professionals, striving to be proactive, rather than reactive where possible. We are responsible and accountable to each other as well as the public we serve. We believe in God, ourselves, our country, state and county. We believe in the concept of continuous improvement in all our endeavors, always striving to be the best we can be.

Corrections Bureau – Vision Statement

The Corrections Bureau's VISION is to; strive to be proactive not reactive in every aspect of operation, empowering all staff to perform to their highest expectation, enable decision and duty flexibility within established policy and procedure, being responsible and accountable to each other and our shared duty and vision. With these objectives our organization will become an efficient agent of change for staff, offenders and the public we serve; never forsaking the element of evaluation to assure we are always the best we can be.

Purpose of a VISION

A VISION identifies what the organization stands for and where the organization intends to go. It is a simple inspirational focusing statement that helps all the organization's employees identify with a cause greater than themselves. A VISION helps everyone in the organization see clearly where it is they are working so hard to go. A VISION helps us see why and how our work is important. Having a common VISION creates great unity and a sense of commitment. Victor Frankel (1985) wrote about his observations in a Nazi concentration camp during World War II; he realized that those who survived in the most dreadful of conditions were those who had a VISION, a picture of what they were supposed to do in life, a purpose of being. All of us strive to have a purpose in the various areas of our lives; therefore, if we are committed to a purpose, to something greater than ourselves, we are much more likely to be motivated, energized, creative and loyal. Sometimes direction in travel eludes us, but with the map of a VISION, the direction is clear.

From the Sheriff

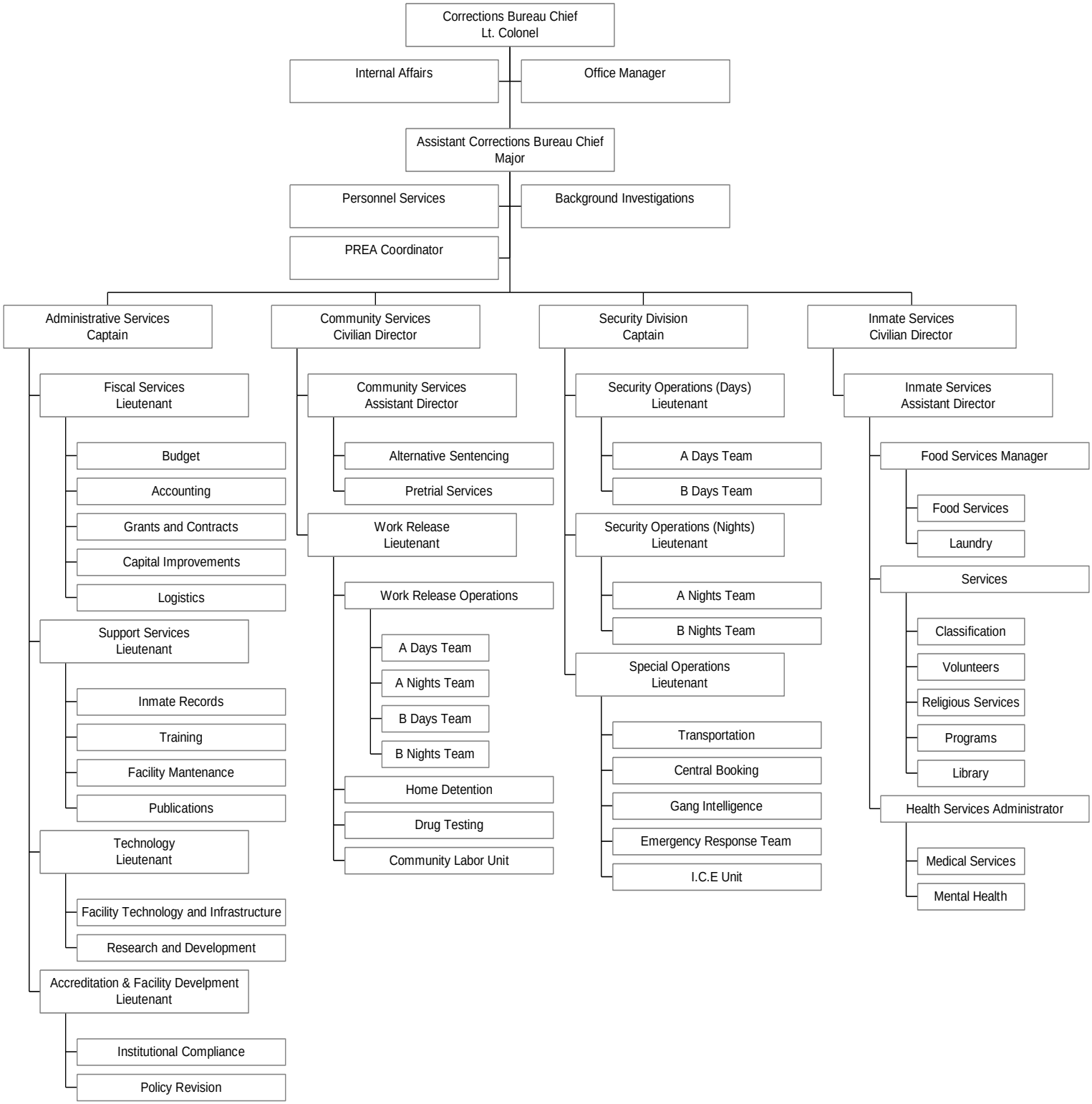
It is an honor as your Sheriff for Frederick County, to present the 2015 Annual Report for the Frederick County Sheriff's Office Corrections Bureau. This annual report highlights the advancements within the adult detention center and achievements of correctional staff as the agency moves forward into 2016. The primary mission of the facility and staff is the safety, security, and care of inmates with within the facility, with corrections and detention being a vital piece of the criminal justice system. The detention center is a difficult and challenging work environment for our officers to work on a daily basis, as they deal with and manage individuals incarcerated individuals from all segments of society who are incarcerated for every crime imaginable. One additional complexity within the corrections environment is the wide range of psychological, emotional, and substance abuse issues suffered by a large percentage of the inmate population.

The Frederick County Adult Detention Center is recognized as a model detention facility throughout the state and region. The facility is routinely audited for compliance with both state and federal correctional standards and routinely exceeds those standards, as well as exceeding all correctional training standards. In 2015, the Corrections Bureau was audited by the Maryland Commission on Correctional Standards (MCCS) and the I.C.E Office of Professional Responsibility (OPR) and received a 100% compliance on all standards. This is the third consecutive MCCS audit and second consecutive OPR audit where we have received a 100% compliance. We continue to improve the efficiency and safety of our daily operations through the implementation of new technologies. These technologies include the purchase of a state-of-art full body x-ray scanning system to prevent all forms of contraband from entering the facility. The full body scanner system was installed and operational in early 2015. Since the beginning of its operation, several items were found, utilizing the body scanner that not only enhanced the safety of our correctional staff and inmate population, but potentially saved the life of an inmate. Our Corrections Bureau is also called on by other agencies looking for our lead on effective policies and security procedures.

Our partnership with the Department of Homeland Security through the 287g Program is going extremely well, is very effective, and has been recognized nationally as a model partnership program. I can assure the citizens of Frederick County that the Frederick County Adult Detention Center is a very secure, safe, clean, and efficient facility. The staff of the Corrections Bureau does an outstanding job in a sometimes difficult and challenging environment, and is dedicated to performing their duties to high standard of excellence in their profession. It is important that the general public recognize the mission of Corrections Bureau and outstanding commitment of staff.

Sheriff Charles A. Jenkins
Frederick County, Maryland

Corrections Bureau Organizational Chart



Command Staff

Corrections Bureau Chief

The Frederick County Sheriff's Office – Corrections Bureau is commanded by Lieutenant Colonel William V. DeLauter, Corrections Bureau Chief. Lt. Col. DeLauter was promoted to Corrections Bureau Chief on May 8, 2010. He began his career at the Frederick County Adult Detention Center on March 28, 1985. He is a graduate of the Frederick County Community College Criminal Justice Program. Lt. Col. DeLauter started his career as a line officer and has held the positions of Work Release Supervisor, Shift Supervisor, Security Lieutenant, Director of Administrative Services, Director of Security, Assistant Bureau Chief and Acting Bureau Chief. He is a member of Mid-Atlantic States Correctional Association (MASCA), Maryland Correctional Administrators Association (MCAA). Lt. Col. DeLauter is a certified Maryland Police and Correctional Training Commissions Instructor as well as a Certified Firearms Instructor. He has successfully completed the nine-month Leadership Challenge, which was held by the Maryland Police and Correctional Training Commissions. Lt. Col. DeLauter also completed the University of Maryland's Fire & Rescue Institute's Basic Public Information School and the Department of Homeland Security's Advanced Public Information Officer School.

Internal Affairs and Institutional Intelligence

The Frederick County Adult Detention Center is assigned one (1) full-time patrol sergeant to conduct internal reviews of complaints against staff and to collect intelligence from the inmate population. This position has a close relationship with all area police agencies and with the Frederick County State's Attorney's Office. This position reports directly to the Corrections Bureau Chief.

Assistant Corrections Bureau Chief

The Assistant Corrections Bureau Chief is Major David Ward. He reports directly to the Corrections Bureau Chief and is responsible for overseeing the four (4) divisions within the Corrections Bureau. Major Ward began his career with the Frederick County Adult Detention Center on October 9, 1990.

Personnel Services

Personnel Services is supervised by the Assistant Corrections Bureau Chief. The Personnel Assistant is responsible for the management of personnel services, recruiting, workers' compensation issues, staff development, and leave issues (FMLA, Sick Leave Donors, etc).

Backgrounds

A Correctional Corporal handles all background investigations, which are conducted in accordance with Maryland law. All applicants must successfully complete a pre-employment background investigation and polygraph examination. Criminal and motor vehicle records checks are also performed as well as municipal, local, and state law enforcement agency records.

PREA Coordinator

The PREA (Prison Rape Elimination Act) Coordinator is a new position mandated by Federal Law for all

jails and prisons in the country. This position coordinates the elimination of rape and sexual assaults of the inmate population in the Frederick County Adult Detention Center.

Administrative Division

The Administrative Division is supervised by Captain Timothy Selin, Director of Administrative Services, who was promoted to this position in May of 2013. This position oversees four Lieutenants and each of their sections. Captain Selin began his career at the Detention Center in 1993.

SUPPORT SERVICES

Lt. Steve Jamison, Commander of Support Services is responsible for the daily management and monitoring of Facility Maintenance, Inmate Records, Publications, Training, and acts as a liaison to the County Maintenance Technicians.

Facility Maintenance

The Frederick County Adult Detention Center is assigned three (3) full-time Maintenance Technicians from the County's Maintenance Department. Duties include, but are not limited to, replacement/repair of electrical systems, heating and air conditioning, cameras, kitchen equipment, gas fired boilers, and back-up generators.

Inmate Records

The area of Inmate Records is assigned a Records Manager and one Administrative Specialist who perform a wide range of duties. They manage all aspects of the inmate base files. Duties include inmate base record management, and preparation of correspondence to the courts and other law enforcement/correctional jurisdictions. Additionally, inmate base files are digitally archived and maintained under strict guidelines in accordance with the Maryland Commission on Correctional Standards.

Training and Staff Development

The Maryland Police & Correctional Training Commissions requires attendance in our Maryland Correctional Training Commission approved academy within one (1) year of appointment to the position of Correctional Officer or Support Staff. Correctional Officers are required to receive a minimum of 200 hours of training and Support Staff require a minimum of 120 hours of training their first year. The Corrections Bureau runs its own state certified Corrections Academy.

Publications Management

The printing of all in-house manuals, forms, and handouts are handled through Support Services.

ACCREDITATION AND COMPLIANCE

Lt. Robert Moreland, Commander of Accreditation is responsible for all audits and the Compliance/Disciplinary Sergeant. The Frederick County Sheriff's Office - Corrections Bureau is governed by local, state, and

federal laws. Compliance with these regulations is crucial to the success and operating effectiveness of our facility. In 2015 we were audited by the Maryland Commission on Correctional Standards (MCCS) and received a 100% compliance rating. This is the third audit where we received the 100% compliance rating. It should be noted that all audits are completed electronically.

Compliance/Disciplinary Section
A Sergeant is responsible for monitoring compliance with standards issues, review of all incident reports, management and accountability of security hardware, and inmate disciplinary action. Disciplinary hearings are the primary instrument where rules and regulations of the facility are maintained and enforced. Correctional staff prepare incident reports for a variety of reasons to document various actions, situations, and information. The Compliance Section compiles statistical data on all incident reports prepared by staff.

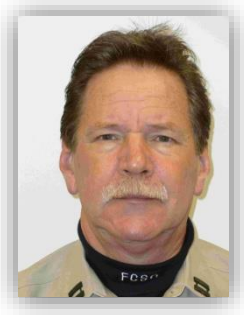
TECHNOLOGY
Lt. Joseph Chrisp, Commander of Technology oversees all technologies within the Corrections Bureau. This includes computers and printers, video surveillance equipment, inmate telephone system, computerized inmate management system, digital archiving of records, creating and editing electronic forms, electronic door control and the Detention Center's website to name a few items.

FISCAL SERVICES
Lt. Jennifer Swope, Commander of Fiscal Services is responsible for the daily operations of the Accounting/Procurement Office to include purchasing and procurement, grant monitoring, budget, inmate accounts, and logistical management including facility and County property.

Accounting/Procurement
An Accounts Office Manager and an Accounts Administrative Specialist comprise the Accounting/Procurement Office of the Fiscal Services Section. Personnel in this section are responsible for the management of all funds and accounts within the Corrections Bureau. This includes procurement, all inmate funds, Work Release payroll processing, medical billing, and the Inmate Canteen Fund.

Logistical Operations
A Corporal staffs the Logistical Operations Section of the Administrative Services Division. He performs a wide variety of services and duties to include: warehouse operations, delivery of consumable and staple items, accountability/issuance of staff uniforms, and supervision of contracted commissary vendor operations.

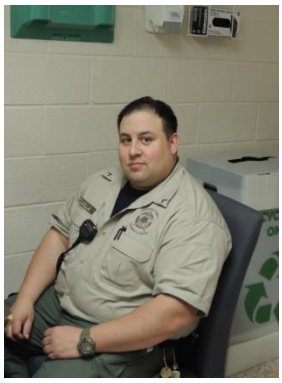
Security Division



The Security Division is supervised by the Captain Steve Snow, Director of Security. This division provides overall security, custody, and confinement of all incarcerants remanded to the custody of the Detention Center by the judicial system. The division is organized into three primary units: Security Operations/Day Shifts, Security Operations/Night Shifts, and the Special Operations Unit. Captain Snow began his career at the Detention Center in 1994.

SECURITY OPERATIONS

The Security Operations Unit, probably the most important unit within the Corrections Bureau, is comprised of four independent teams that work 12-hour rotating shifts. Two Lieutenants (Lt. Alan Morrison and Lt. Charles Clarke) each command two of the Security Operations Shifts that provide 24-hour security coverage of the Detention Center and the Central Booking Unit. Correctional Officers are charged with the general security, custody, and control of the inmate population and physical plant. The duties performed by the uniformed staff of the Security Division are varied and vital to the maintenance of a safe and secure environment for the incarcerants remanded to our custody and to all Detention Center personnel. The Correctional Officer of today must respond to duties that span the spectrum, from counselor to policeman to medical first responder. Today's Correctional Officer is an expertly trained, self-motivated, well educated, and responsible individual in an extremely demanding and challenging profession.



SPECIAL OPERATIONS

The Special Operations Unit is commanded by Lieutenant Michael Cronise and is comprised of the Transportation Unit, the ICE Unit, Emergency Response Team, and Central Booking. Additionally, this Lieutenant is responsible for any other special operations that might occur.

Transportation Unit

The Transportation Unit is responsible for transporting all adult prisoners to and from local and out-of-county courts, medical appointments, and evaluations within the State of Maryland. This unit is also responsible for transporting juveniles that have been court-ordered to a juvenile facility within the State of Maryland. The Frederick County Sheriff's Office - Corrections Bureau has a fleet of eleven vehicles. In 2013 the Corrections Bureau received a new transport van with three separate compartments to transport inmates.

Central Booking Unit

Another major area within the Special Operations Unit is Central Booking, which officially opened for operation in October of 1996. Central Booking is an integral part of law enforcement

processing in Frederick County. Police agencies using the Central Booking Unit include the Frederick County Sheriff's Office, Brunswick City Police, Thurmont City Police, Maryland State Police, Frederick Police Department, Department of Natural Resources Police, and State Fire Marshal's Office. The processing of an arrestee, with the exception of receiving the positive identification, is usually completed before the police officer has finished the law enforcement component of the process. This translates directly to a speedier return of police to police duties.

Immigration (I.C.E.)

The Frederick County Sheriff's Office and the Department of Homeland Security, Immigration and Customs Enforcement have partnered to enhance the safety and security of Frederick County through local enforcement of Federal Immigration Law. The Frederick County Sheriff's Office participates in two separate I.C.E. programs. They are the IGSA (Inter Governmental Service Agreement) which started July 12, 2007 and the 287(g) program which started April 11, 2008.

Emergency Response Team

The Corrections Bureau has staff that is trained in special weapons and tactics. This unit is utilized during occasions for crowd control, high risk inmate movement, cell extractions, and other specialized situations. During 2015, ERT assisted law enforcement with the Riots that occurred in Baltimore.

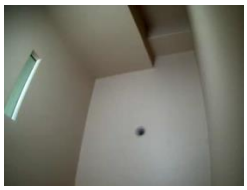
Video Bond Review System

The Corrections Bureau utilizes a video system designed for conducting court bond hearings, bond reviews, and extradition hearings. This video system is between the courts and the Detention Center. The system allows the hearings to occur without the offender ever leaving the Detention Center. Utilizing this system eliminates the security risk associated with transport and diminishes the cost of transport.

Body Scanner

The Corrections Bureau purchased a body scanner and began utilizing the scanner in May of 2015. This body scanner is utilized to scan all inmates and Central Booking Offenders when they enter the facility to detect any contraband such as drugs or weapons. This scanner uses a very low dose of radiation to detect metal, plastic, organic and inorganic material in clothes and inside the body.

Safe Cells



The Detention Center added two padded safe cells within the facility to provide a safe and secure environment for male and female inmates who are intentionally attempting to commit harm to themselves. Grant funds to install these cells were awarded through the Governor's Office of Crime Control and Prevention.

Community Services Division

The Community Services Division is supervised by Mrs. Theresa Benner, Director of Community Services and provides the following legislatively mandated programs that offer sentencing alternatives to the courts: Work Release, Home Detention, Alternative Sentencing and Pretrial Services. These programs are cost effective and well managed alternatives to incarceration that offer an extreme benefit to the Criminal Justice System, the offender and citizens of Frederick County.

WORK RELEASE PROGRAM

The Work Release Program began its operation in 1989. The program is a structured drug and alcohol free operation with a "zero tolerance" approach for substance abuse. The basic concept of the Work Release Program is to allow offenders, who are employed at the time of sentencing, to maintain their jobs in the community, pay program costs and continue to lend financial support to the family. The participants must provide their own transportation to and from employment and are held accountable for maintaining total compliance to program guidelines.

HOME DETENTION PROGRAM

The Home Detention Program is staffed by a Corporal and one Correctional Officer/Community Monitor. The Home Detention Program began in 1991. This is a program that is based on intensive supervision through use of Global Positioning Satellites (GPS). The inmate is mandated to wear an ankle bracelet and a GPS tracker at all times. Participants on the program are also required to maintain employment and pay a supervision fee.

PRETRIAL SERVICES PROGRAM

Two Correctional Classification Specialists supervise defendants that are court ordered to participate in the Pretrial Services Program. In 1993, the Frederick County Sheriff's Office, through legislation, was authorized to establish and direct a Pretrial Release Program. The basic concept of the Pretrial Services Program is to release eligible defendants awaiting trial from the Frederick County Adult Detention Center while ensuring a high rate of court appearance. The program focuses on monitoring non-violent offenders in the community. This offsets the cost of their incarceration for Frederick County taxpayers, while minimizing the risk of safety to the community.

DRUG AND ALCOHOL MONITORING

The Work Release Program has a certified on-site drug testing system that allows for immediate test results in determining substance abuse. It is the policy of the Frederick County Sheriff's

Office to maintain substance free programs. Participants on Work Release, Home Detention and Pretrial Services are tested on a random basis.

ALTERNATIVE SENTENCING PROGRAM

The program began operation in 1982 as part of the Frederick County Sheriff's Office. The Alternative Sentencing Program is supervised by Assistant Director of Community Services Melinda Grenier. The program provides the judiciary a sentencing option to order nonviolent offenders to perform court-ordered community service hours in lieu of a jail sentence or high court costs. Community service hours are performed at worksites that meet criteria established in the enabling legislation. The Alternative Sentencing Program utilizes over 90 different worksites to include local, county and state agencies, churches, fire companies and many other non-profit organizations.

The PADDD Program

The PADDD (Positive Alternatives to Dangerous and Destructive Decisions) program was established in 2007. The 3-hour program is a collaboration of speakers from the medical field, recovered trauma patients, families and law enforcement/EMS personnel. The program is an educational tool offering defendants an opportunity to lessen the number of points placed on their license as a result of traffic related charges.

3rd Millennium

In 2008, the Alternative Sentencing Program began managing the community service component for the Frederick County Drug Court and the 3rd Millennium Classroom program was also established. The Alternative Sentencing Program manages court ordered referrals in the completion of an on-line educational class designed for misdemeanor drug and alcohol offenders. Defendants in all programs are required to pay an administrative fee to the agency to offset the cost of the program.

COMMUNITY LABOR UNIT/INMATE LABOR PROGRAM

The Community Labor Unit offers free labor to local and state government agencies, churches, fire companies and many other non-profit organizations. The work crew is made up of work release authorized inmates and defendants that are court ordered and managed by the Alternative Sentencing Program. Examples of work performed include daily cleaning of the Visitation Area and District Court Commissioners Offices at the Detention Center, collection and removal of recyclable paper, grounds maintenance and special projects. This unit also completes special projects for agencies and non-profit organizations within Frederick County.

Inmate Services Division

The Inmate Services Division is supervised by Ms. Lori Frazee, Director of Inmate Services and is accountable for all programs and services available to the inmate population. This includes classification, food, laundry services, medical services, mental health services, substance abuse programs, library services, GED programs, and religious programs.

The Director of Inmate Services personally responds to all inmate grievance issues, organizes quarterly inmate council meetings, and handles issues with program and contractual staff. In addition to supervising the Correctional Classification Specialists, the Director also supervises social work interns from local colleges. Volunteer orientations and volunteer management is also a component of the Inmate Services Division.

CLASSIFICATION

Classification Specialists handle the daily tasks such as new offender intakes, release dates, housing assignments, work assignments, program assignments, release preparation, inmate request slips, referrals, housing unit management and inmate classification. The Classification Specialists are also responsible for sex offender registration, victim notification, DNA collection, detainers and extraditions, transferring inmates to the Maryland Division of Corrections, and act as a liaison to a variety of public agencies.

FOOD AND LAUNDRY SERVICES

Food and Laundry Services are operated and maintained by Detention Center staff. The Food Services Manager, who is a Registered Dietitian, oversees all kitchen and laundry operations. A Dietary Supervisor and Dietary Officers assist the Food Services Manager. There are also approximately 26 inmate kitchen workers and six (6) inmate laundry workers. The inmates assist with food preparation, food storage, and meal service. All inmate kitchen workers are required to attend monthly training on various topics taught by the food service staff and are to abide by all Frederick County Health Department regulations. The kitchen at the Frederick County Adult Detention Center also prepares meals for the Meals on Wheels Program.

MEDICAL SERVICES

Medical Services are contracted out to Correct Care Solutions who purchased ConMed Inc in 2014. The Frederick County Adult Detention Center is accredited by the National Commission on Correctional Health Care. The medical unit has nursing staff on duty 24 hours a day/seven days a week, and a licensed physician or physician's assistant is on-call and visits the facility at least 4-5 times a week to see inmates. Inmates receive appropriate in-house care and may be referred to outside providers for specialized care. Dental and radiological services are provided at the Detention Center. Inmates are required by state law to pay $4.00 per medical visit and $4.00 for each prescribed medication. Dental services are also provided for a $4.00 charge. If

the inmate has no funds, they still receive the services and medications, and their account is charged for them to pay at a later time.

MENTAL HEALTH SERVICES

Mental health services are provided through an agreement with Correct Care Solutions. Correct Care Solutions provides on-site credentialed personnel to provide psychiatric treatment and case management services to mentally ill offenders at the Frederick County Adult Detention Center. Licensed social workers, licensed professional counselors, psychiatrists, and a psychologist provide direct services.

It is important to note that with all of our mental health services, community and other agency support is paramount to the provision of services and the continuation of services once an inmate is released from the Detention Center. The cooperation among County agencies and other support systems in Frederick County is exceptional.

SUBSTANCE ABUSE PROGRAMS

Substance abuse programs are provided through the Frederick County Health Department. Funding sources are a combination of county, state, and federal grant programs. Substance abuse counselors are on-site at the Detention Center, Monday through Friday to provide drug and alcohol treatment and education to both men and women. The primary focus of the Detention Center's program is increasing awareness and personal responsibility in the recovery of our participants. Strong emphasis is placed on relapse prevention and following through with treatment recommendations upon release.

LIBRARY SERVICES

Library services are provided through the Frederick County Public Library System. The Inmate Canteen Account provides the funding for supplies, books, and resource materials. There is currently one full-time Librarian assigned to the Detention Center. A wide range of books and materials are available for the inmates use, including legal reference materials, fiction, non-fiction, self-help, magazines, and current local and regional newspapers. The Librarians are able to assist inmates with research and are available to assist those in need of enhancing their literacy skills. Computers are provided without Internet access for inmates desiring to write letters, make cards, or to prepare information relevant to their individual court cases.

RELIGIOUS PROGRAMS

Currently the Frederick County Adult Detention Center utilizes volunteer chaplains and other religious volunteers to provide services to the inmate population. Such services include bible studies, church services, and individual pastoral counseling.

VIVITROL PROGRAM

In June of 2015, the Frederick County Adult Detention Center received a **MAT** (Medical Assistance Treatment) grant from the **GOCCP** (Governor's Office of Crime Control & Prevention) to assist those inmates who are struggling with opioid dependence. The grants main focus is to utilize the medication Vivitrol ® along with traditional substance abuse treatment to help opioid dependent inmates eliminate their dependency.

2015 Staff Recognition

2015 Staff Awards:

Frederick County Sheriff's Office Citizens Advisory Committee
Correctional Officer of the Year: Cpl. Gregory Hill
Correctional Employees of the Year: Tyra White and Marcie Stup
Life Saving Award: Cfc. Gerritt Bear, Cpl. Brian Blair, Ofc. Dalton Forbes, Cfc. Matthew Hoffman, Sgt. Lucas Petrill
Outstanding Performance: Cfc. Matthew Baker, Cpl. Jason Bangh, Arielle Bender, Kelly Carmack, Patti Fisher-Hawkins, Cfc. Glen Hawkins, Tammy May, Claudia Pearl, Lt. Jennifer Swope
Unit Citation: Honor Guard

Maryland Police and Correctional Training Commission
Instructors of the Year: Cpl. Joseph Strong and Angela Spencer

Maryland Sheriff's Association
Maryland Correctional Officer of the Year: Cpl. Gregory Hill

Maryland Correctional Administrators Association
Presidents Award: Major David Ward
Presidents Award: Kelly Carmack

Staff Promotions:	**Previous Rank**	**New Rank**
Jason Cave	Sergeant	Lieutenant
Sharon Otto	Corporal	Sergeant
Michael Bird	Correctional Officer First Class	Corporal
Nicholas Keiser	Correctional Officer First Class	Corporal
Joseph Strong	Correctional Officer First Class	Corporal
John Borchardt	Correctional Officer	Correctional Officer First Class
Tiara Brown	Correctional Officer	Correctional Officer First Class
James El-Shafey	Correctional Officer	Correctional Officer First Class
Kevin Gladhill	Correctional Officer	Correctional Officer First Class
Wesley Gross	Correctional Officer	Correctional Officer First Class
Jesse King	Correctional Officer	Correctional Officer First Class
Shawn Little	Correctional Officer	Correctional Officer First Class
Larry Miller	Correctional Officer	Correctional Officer First Class
Christopher Monroe	Correctional Officer	Correctional Officer First Class
Jimmy Nguyen	Correctional Officer	Correctional Officer First Class
Daniel O'Connell	Correctional Officer	Correctional Officer First Class
Christopher Pawlus	Correctional Officer	Correctional Officer First Class
Rachel Sharrah	Correctional Officer	Correctional Officer First Class

Staff Retirement:
Lt. Keith Welty, 20½ years with the Sheriff's Office
Sgt. Virgil Swope, 15 years with the Sheriff's Office
Cpl. Scott Green, 20 years with the Sheriff's Office
Cfc. William Souders, 7½ years with the Sheriff's Office

2015 Staff Hired:
Antioco, Shakira
Brown, Lauren
Davis, Robert
Eichelberger, Justin
Forbes, Dalton
Hart, Richard
Harvey, Barrett
Hawbaker, Lara
Kumm, Katelyn
Schurr, Johnathan
Simons, Daniel
Simpe, Benjamin
Wagner, Travis

Cpl. Hill and Lt. Col. DeLauter

Tyra White and Lt. Col. DeLauter

Marcie Stup and Lt. Col. DeLauter

Michael Zeigler (Deputy Director, DPSCS), Cpl. Strong, Angela Spencer, Lt. Jamison, Capt. Selin, Theresa Benner, Lt. Cave, Sgt. Flowers

CHANGE
EXIT

Proudly serving the State
of Maryland since 1975.
MCAA

Physical Plant

Physical Plant Construction

Detention Center	Opened	October 1984
Work Release	Opened	July 1989
Phase I Construction	Remodeled Kitchen, Medical Unit, Warehouse Space, Administrative Area, and an additional 112 Beds	August 1996
Phase II Construction	Expanded Intake Unit, Central Booking Unit, Support Services	August 1997
Phase III Construction Phase IIIa Construction	New 128-bed Work Release Facility opened. Renovation of Administrative Areas	June 2005 December 2007
Safe Cells	Renovation of two cells to be safe rooms	December 2015 / February 2016

Program Enhancements

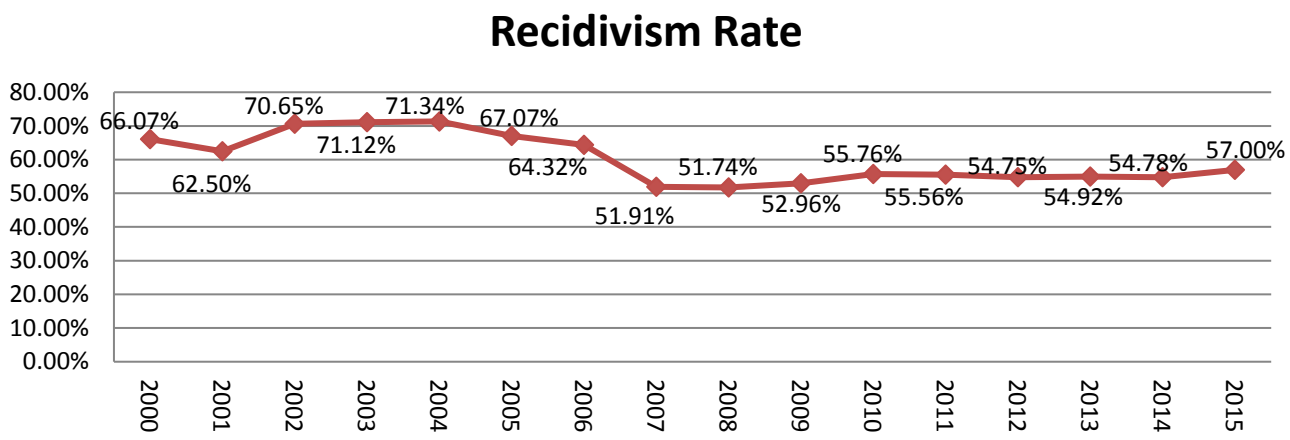
Electronic Monitoring	Initiated	April 1992
Certified 8 Week Correctional Entry Level Academy	Initiated	September 1994
Pretrial Release Program	Initiated	March 1995
Alternative Sentencing Supervised Work Crews		1995
Closed Circuit Bond Review	Initiated	1995
Central Booking	Initiated	October 1996
Certified 1 Week Field Training Officer Program		November 1996
Control Center Upgrade	Completed	November 2004
Body Scanner	Installed	May 2015

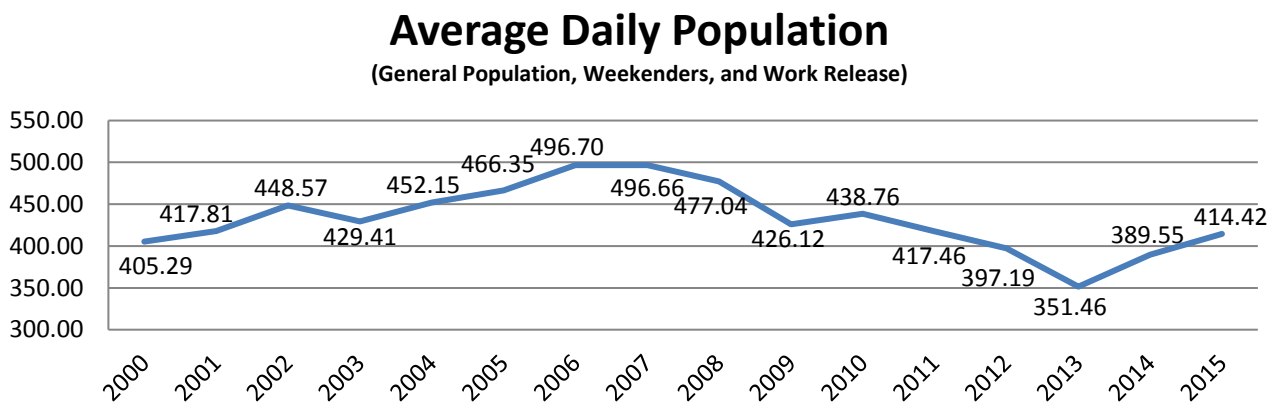
Facility Bed Capacity

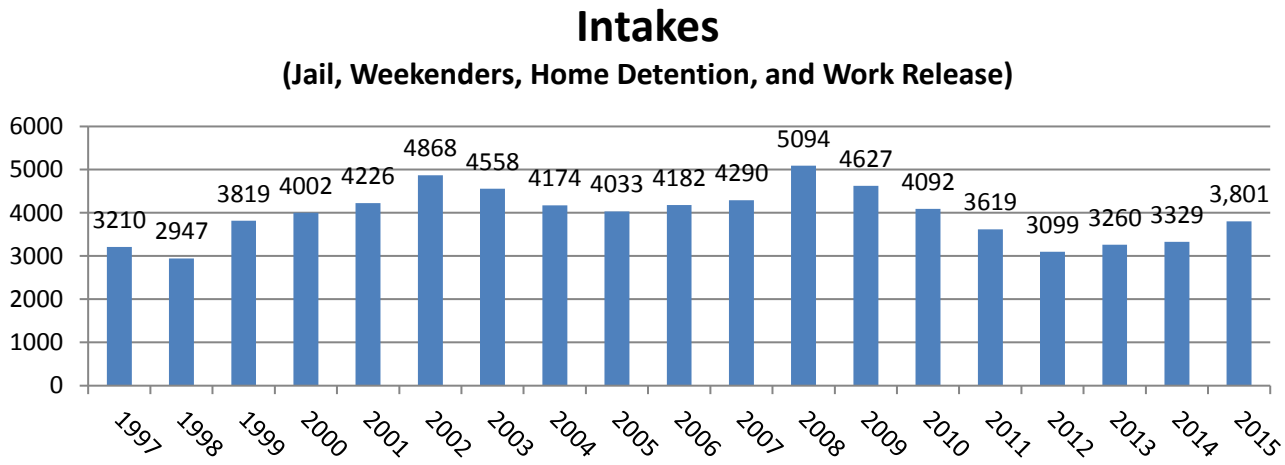
General Population Beds	328	
Special Units (Intake, Medical, and Segregation)	77	
Work Release Beds	128	
Total Beds	533	
Total Facility Cells	203	(186 Double Bunked)
Home Detention	40	

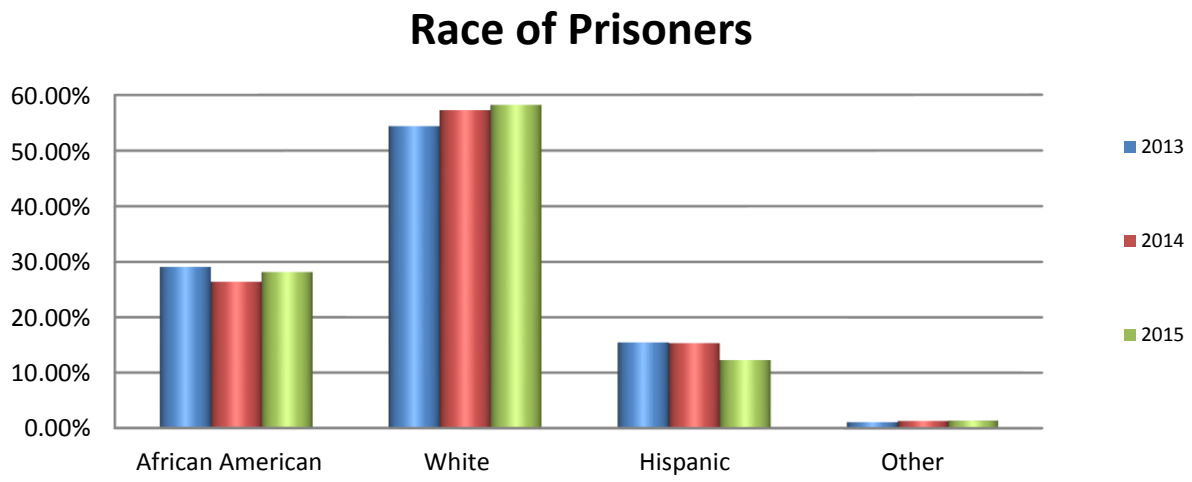
Statistics

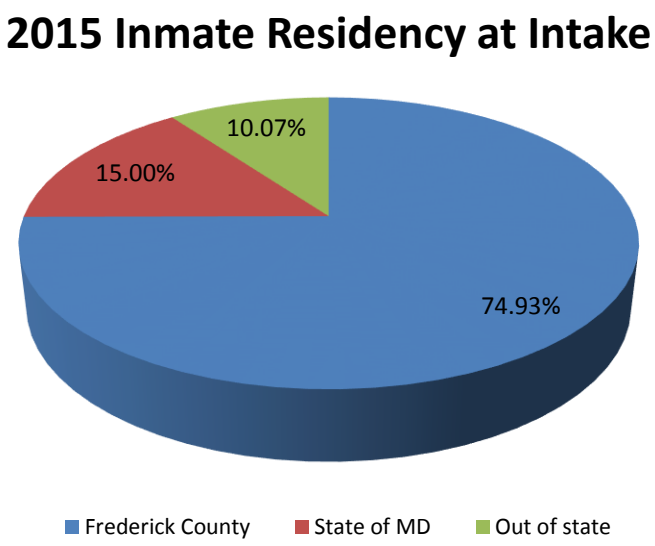
Population



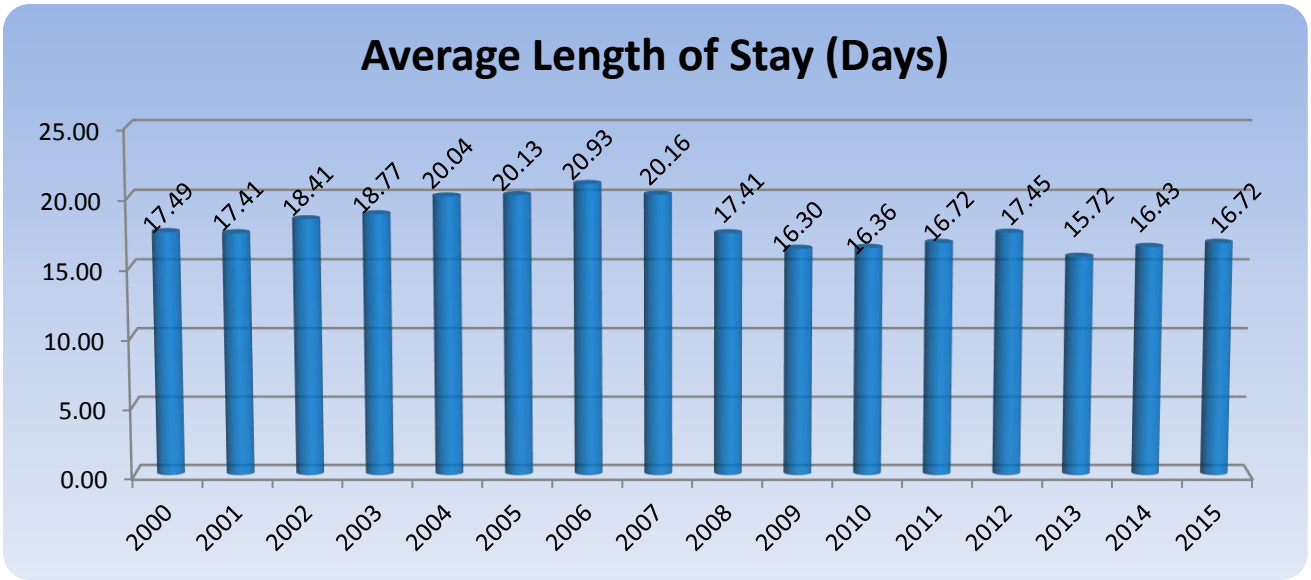








Top 10 Charges for 2015	#
VIOLATION OF PROBATION	728
ASSAULT-SEC. DEGREE	505
CDS: POSSESS-NOT MARIHUANA	477
FAILURE TO APPEAR	330
DRIVING WHILE SUSPENDED	297
THEFT LESS $1000	282
DRIVING WITHOUT A LISENCE	273
DRIVING WHILE LIC SUSP	228
DRIVING UNDER THE INFLUENCE OF ALCOHOL PER SE	170
DRIVING VEH. WHILE UNDER INFLUENCE OF ALCOHOL	151



Video Bond Review

Video Bond Review Hearings		Video Bond Review Releases	
Males	896	Males	93
Females	237	Females	24
Extraditions	98		

Central Booking

Arrests Processed in Central Booking by Police Agencies in Frederick County

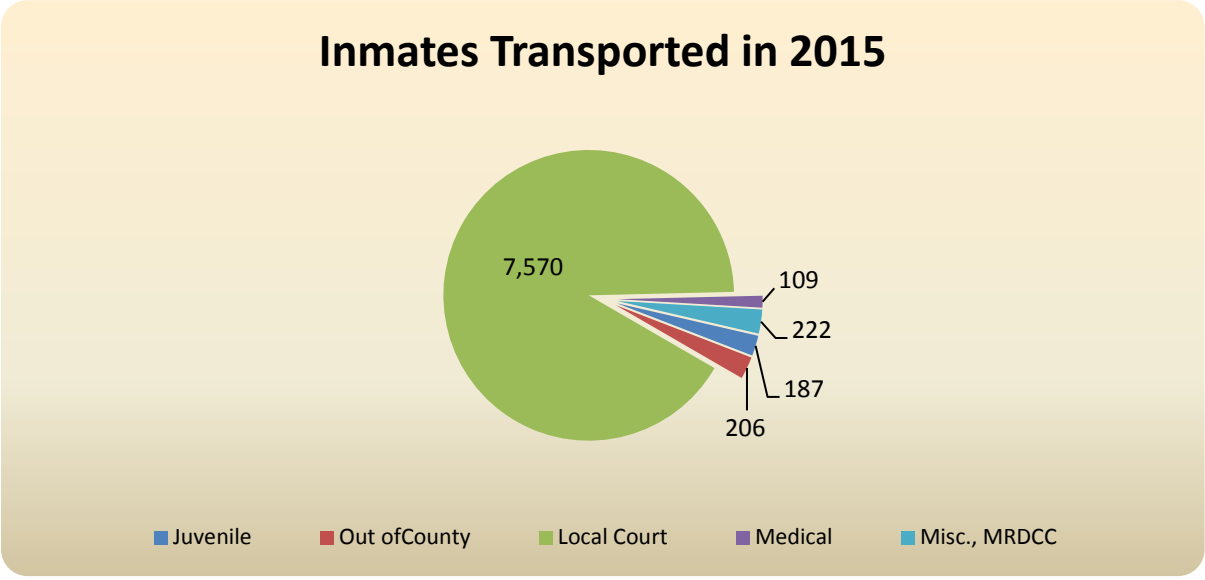
	FCSO	FPD	MSP	Thurmont	Brunswick	Other	Total
TOTAL	1,781	1,938	309	37	55	12	4,132

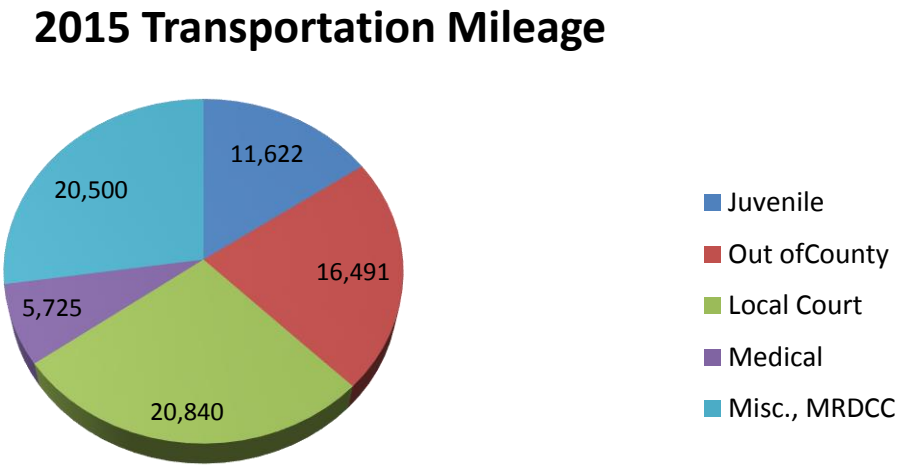
57.41% Average Number of people committed to the Detention Center after being arrested and taken to Central Booking.

Body Scanner

Number of scans in 2015	4,472
Number of positive scans	9

Transportation





P.R.E.A. (Prison Rape Elimination Act)

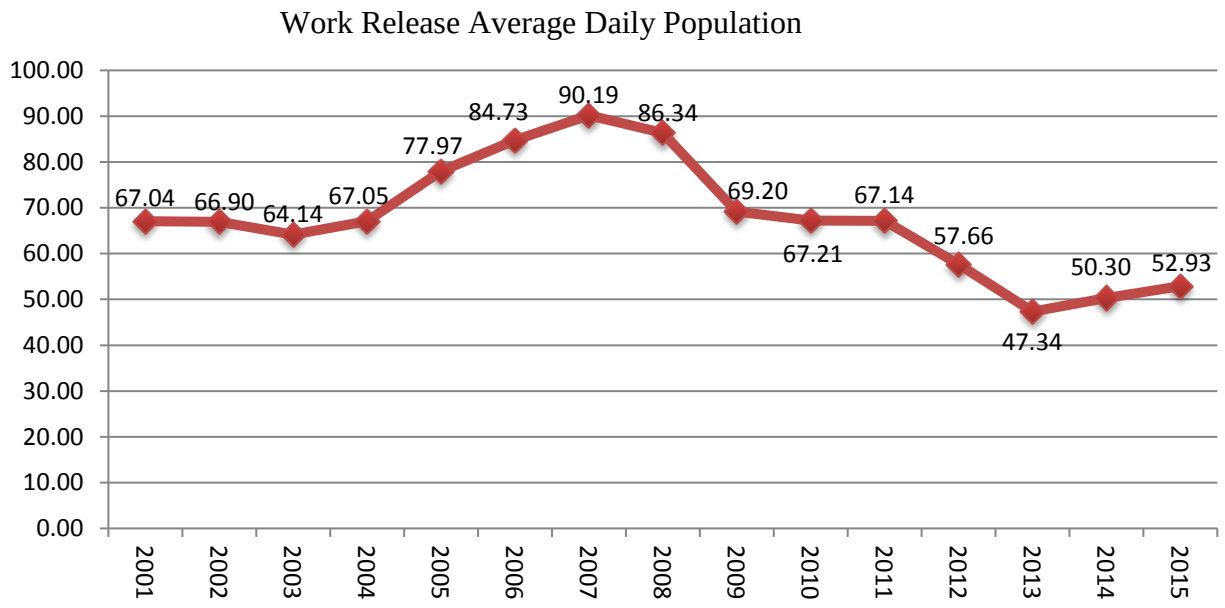
Number of P.R.E.A. Investigations	21
Number of Reports Unsubstantiated	7
Number of Reports Unfounded	10
Number of Reports Substantiated	4
Number of Reports from Assaults in the Community	4

Pretrial Services

Cost savings to Frederick County by releasing inmates and supervising them until trial in 2015 was $1,835,285.01.

Average number of people supervised a month was **62.09**.

Work Release



Alternative Sentencing

2015 Total Intakes from the Courts	824	Age Range	17-70
2015 Average Active Caseload	337.83	Intakes in PADDD Program	131
# Completed Community Service Hours	487	Intakes in 3rd Millennium	101
# Dismissed from the program	203		

Home Detention

Number of Intakes	16	Average Number on Home Detention	4.52

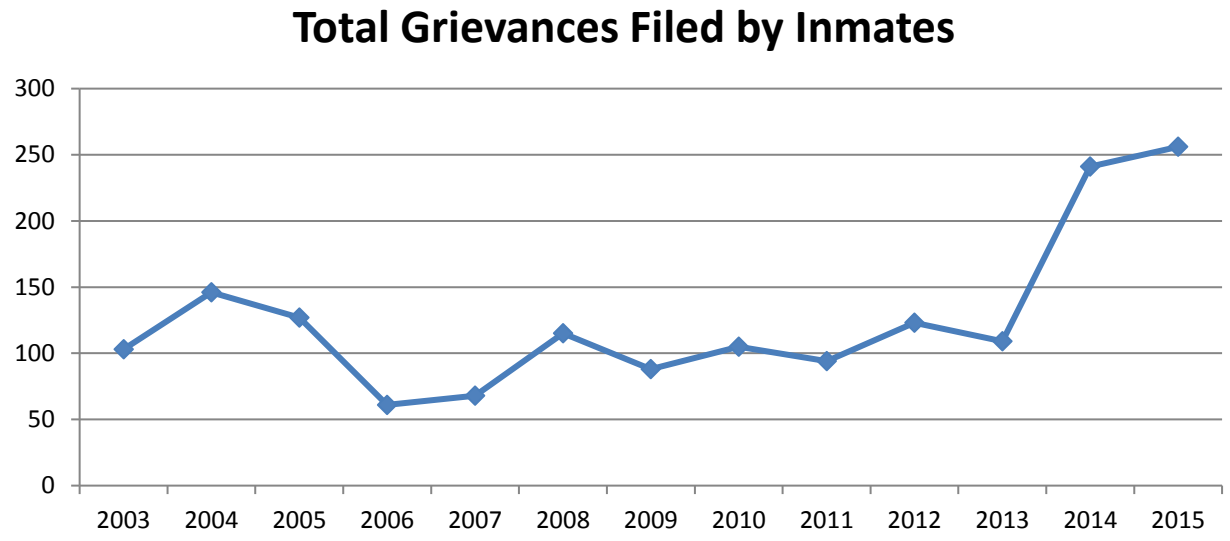
Inmate Labor Program

Number of Participants	132
Number of Days Worked	3.984
Number of Hours Worked	23,021
Total Cost Savings	$196,120.80

Inmate Services

Number of Criminal History checks completed	1,195
Number of Inmate grievances received	255
Number of Inmate grievances resolved	254
Number of housing moves reviewed	1,609
Number of inmates paroled	49
Number of Offenders housed under the age of 18	7
Number of volunteer visits in 2015	1,071
Number of hours volunteers visited	1,480

Inmate Grievances



Number resolved at the Coordinator Level	156
Number resolved at the Director Level	86
Number resolved at the Assistant/Bureau Chief Level	14

Inmate Programs

Number of Males attended Religious Services	4,617
Number of Females attended Religious Services	2,092
Number attended AA	1.373
Number attended Celebrate Recovery	266
Number attended Parenting Classes	645
Number attending Al-Anon (Females)	229
Number of Participants in Project 103	118
Number Completed Project 103	76
Number of Project 103 hours in group	1,150

Medical Services

Hospital Admissions/# of inpatient days	15/53
Outside Consultations	111
Emergency Room Visits	29
Outside X-rays	1
In-house X-rays	442
In-house EKGs	69
Inmates seen by Physician	1,147
Inmates seen by Dentist	324
Inmates seen by Optometrist	0
Inmates seen by Staff:	
A. Screens (Officers)	3,399
B. Nurse Sick Call	3,831
C. History/Physicals	1,280
D. NP/PA	1,719
Number of Positive PPDs	2
CXR and/or Treatment	2
Number of STDs	1
HIV Tests	
A. Number Tested	16
B. Number of Positive HIVs	0
Infirmary Admissions	394
Infirmary Total Inpatient Days	1,742
On-Site Specialty Clinics:	
A. Hypertensive/Cardiac	510
B. Seizure Disorder	71
C. Diabetes	108
D. Pulmonary	90
E. Immunity	21
Inmates Screened for Reading Glasses	155
Treatments	6,358
Finger sticks	4,706
Emergency Visits to Medical	1,032
Vital Signs	6,339
MRSA	2
Deaths	0
Rec Injuries (Requiring Transport)	48

Mental Health

Number of Inmates placed on Suicide Watch	178
Number of Inmates placed on Close Watch	111
Number of Inmates on watch over 2 weeks	18
Number of Psychiatrist Visits	1,203
Number of Mental Health Professional visits	392
Number of Case Manager visits	941

Food Services

Inmate Meals Served	439,058
Cost to feed an Inmate per Day	$5.85
Meals on Wheels	35,016

Fees Collected

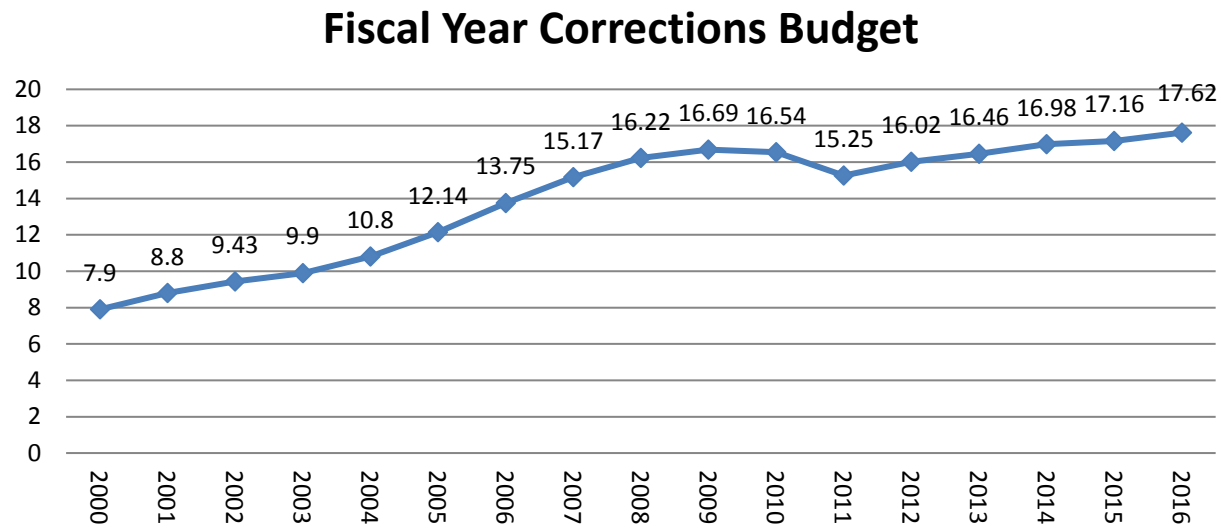
Fees paid by the Inmates in 2015

Work Release Room and Board fees collected:	$156,266
Home Detention Fees collected:	$16,614
Alternative Sentencing Fees Collected:	$27,400
Fees collected from P.A.D.D.D:	$4,560
Fees collected from 3rd Millennium:	$6,760
Fees collected for Medications:	$8,520
Fees collected for Inmate Medical Visit:	$3,123
Circuit Court Fines	$310
Child Support	$210
Victim Restitution Payments	$6,032

Officer Duties

Task	Number
Writing In-depth Incident Reports	3,631
Conduct Inmate Counts	2,190
Uses of Force	72
Use of the Restraint Chair	30
Jail Log Entries	720,566
Inmate Disciplinary Hearings	701
Supervising Inmate Recreation Sessions	1,680
Routine Facility Shakedowns	244
Security Inspections	52

Budget



Training

2015 Training Hours

	Approved In-Service	Advanced Training	Orientation Programs	Academy Programs	Other (Roll Call, Briefing)
Corrections Bureau	7,052.50	1,395.00	3,660.00	4,608.00	570.50
Other Agencies	0.00	0.00	0.00	758.00	0.00
TOTAL:	7,052.50	1,395.00	3,660.00	5,356.00	570.50

In total, the Frederick County Sheriff's Office - Corrections Bureau provided a total of 18,044.00 hours of training during the 2015 calendar year.

Immigration

		Country of Citizenship of those rolled over to 287g			
IGSA Intakes	317	El Salvador	51.6%	Guatemala	9.7%
IGSA Releases	161	Mexico	19.4%	Ecuador	3.2%
287g Rollovers	15	Honduras	12.9%	Costa Rica	3.2%
IGSA Bond Outs	158				

Inmate Records

Number of inmate sentences calculated	961
Number of DNA Referrals	56
Number of Expungements	234
Number of Release Book Updates	628

Facility Audits and Inspections

Maryland Commission on Correctional Standards
1983 to present
Life, Safety, Health Issues

Maryland Correctional Training Commissions Regulations
Correctional Officer Entrance Academy - 10 Weeks
Counseling Staff/Cooks - 5 Weeks
Annual In-Service Training - 18.0 Hours
C.P.R./ First Aid or Maryland First Responder Training
Supervisor Training Program - 1 Week
Instructor Training Program - 1 Week
Administrator Training Program - 2 Weeks

National Commission on Correctional Health Care
1983 to Present
Medical Care/Programs (Doctors, Dentist, Mental Health Issues)

National Institute of Corrections
Regional Training Site

Immigration and Customs Enforcement
287g Program
IGSA Program
Annual Audits to ensure compliance with Federal Standards

Inspection/Audits

Grand Jury (bi-annually)	
Maryland Commission on Correctional Standards (MCCS)	Three Year Cycle
National Commission on Correctional Health Care (NCCHC)	Two Year Cycle
Frederick County Health Department (Food Service)	Annually
Maryland Occupational Safety and Health (M.O.S.H.)	Two Year Cycle
Frederick County Fire Marshal	Annually
Maryland Police and Correctional Training Commission (MPCTC)	Annually
Maryland Division of Corrections (Records)	Annually
State Criminal Alien Assistance Program (SCAAP)	Annually
Immigration and Customs Enforcement (I.C.E.)	Annually
Fire Safety Equipment (Sprinklers, Fire/Smoke Detectors, Fire Suppression equipment)	Annually

Directory

Detention Center Main Number 301-600-2550

Sheriff Charles A. Jenkins, Sheriff of Frederick County	301-600-1532	110 Airport Drive East Frederick, MD, 21701
Colonel David Benjamin Chief Deputy	301-600-3618	110 Airport Drive East Frederick, MD, 21701
Lt. Colonel William V. DeLauter Corrections Bureau Chief	301-600-2555	7300 Marcie's Choice Lane Frederick, MD 21704
Major David W. Ward Assistant Corrections Bureau Chief	301-600-2802	7300 Marcie's Choice Lane Frederick, MD 21704
Captain Tim Selin, Dir. of Administrative Services	301-600-3065	7300 Marcie's Choice Lane
Administrative Specialist	301-600-3183	Frederick, MD 21704
Support Services	301-600-3068	
Technology	301-600-3142	
Accreditation	301-600-1807	
Fiscal Services	301-600-3004	
Personnel	301-600-2830	
Captain C. Steve Snow, Director of Security	301-600-3067	7300 Marcie's Choice Lane
Administrative Specialist	301-600-3470	Frederick, MD 21704
Shift Supervisor	301-600-3012	
Transportation	301-600-3020	
ICE Unit	301-600-6829	
Lori Frazee, Director of Inmate Services	301-600-2544	7300 Marcie's Choice Lane
Administrative Specialist	301-600-3002	Frederick, MD 21704
Medical Unit	301-600-3008	
Mental Health	301-600-2599	
Chaplain	301-600-3010	
Theresa Benner, Director of Community Services	301-600-1723	7281 Marcie's Choice Lane
Office Manager	301-600-1724	Frederick, MD 21704
Work Release	301-600-1727	
Home Detention	301-600-2856	
Alternative Sentencing	301-600-1928	100 West Patrick Street Frederick, MD 21701

Frederick County Adult Detention Center
7300 Marcie's Choice Lane
Frederick, MD 21704
Phone: 301-600-2550
http://www.frederickcountymd.gov/684/Adult-Detention-Center