



## FREDERICK COUNTY COUNCIL

### Local Government Fiscal Estimate of Legislation

#### CONTACT INFORMATION AND GENERAL INSTRUCTIONS

<b>Bill Number/Reference:</b>	16-17
<b>Bill Title:</b>	Establishing a Clean Energy Loan Program for Commercial Properties
<b>Local Government Agency:</b>	Frederick County Divisions of Finance and Planning and Permitting
<b>Prepared By:</b>	Diane Fox and Shannon Moore
<b>Title:</b>	Director of Treasury (Division of Finance) and Manager, Office of Sustainability and Environmental Resources (Division of Planning and Permitting)
<b>Phone Number:</b>	301-600-1114, 301-600-1413
<b>E-Mail Address:</b>	<a href="mailto:dfox@frederickcountymd.gov">dfox@frederickcountymd.gov</a> , <a href="mailto:smoore@frederickcountymd.gov">smoore@frederickcountymd.gov</a>
<b>Due Date:</b>	September 13, 2016
<b>Date Submitted:</b>	September 13, 2016

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<b>Date:</b> <p>Please respond to the questions below. If you prefer to provide responses or additional information in a separate file or document, send the file or document in a separate e-mail to <a href="mailto:rcherney@frederickcountymd.gov">rcherney@frederickcountymd.gov</a> with the bill number/reference in the subject line.</p>					
1.	Describe the impact of this proposed legislation on your agency (operations, revenues, expenditures, etc). If there is no impact, <u>please explain why</u> .				
<p>The establishment of a Clean Energy Loan Program for commercial property owners will have a negligible impact on the Department of Treasury and the Office of Sustainability and Environmental Resources. Any impacts to the Treasury Department resulting from the adoption of this bill can be adequately accommodated by existing staff levels and operations. In addition, any costs to the Treasury Department resulting from the adoption of the bill will be reimbursed to the County through an application fee. A third party vendor will administer the program and provide the County with a file to upload to the County's tax billing system. The yearly loan payments will then be billed and collected through the annual real estate taxes and fees bill using processes currently in place in Treasury.</p>					
2.	Please indicate whether the proposed legislation will affect small businesses in Frederick County, and if it will, please provide any information you may have which could be useful in determining the economic impact on small businesses.				
<p>This legislation is expected to have a positive impact on small businesses because it will enable them to borrow funds for clean energy projects that they might not otherwise be able to borrow. The projects that these businesses will implement are expected to have a positive return on investment; for example, the owner of a 5 kW solar array might expect an ROI of 20% in the first year/ a five year payback period with returns through the life of the panels. This is much better than standard investment products. Small businesses that provide clean energy services and products also benefit through sales.</p>					
<b>FISCAL IMPACT SUMMARY – SHOW (DECREASE) IN PARENTHESES</b>					
<b><u>REVENUES</u></b>					
3.	Analysis of <b>estimated increase (or decrease) in government revenues</b> . Please estimate below any anticipated increase (or decrease) in revenues resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause revenue increases/decreases to begin in later years.				
<u>Source</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
N/A					
	<b>TOTAL \$</b>	\$	\$	\$	\$
	<b>Please explain how the above estimated increase(s) or decrease(s) were arrived at, including any calculations and/or assumptions made. Please also explain any variation if the revenue increase(s)/decrease(s) are not constant.</b>				
N/A -- The legislation will have no impact on the revenues of the County. We will receive a small administrative fee to offset costs but cannot estimate that amount at this time.					

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<b><u>EXPENDITURES</u></b>						
<b>4.</b>	Analysis of <b>estimated increase (or decrease) in government expenditures</b> . Please estimate below any anticipated increase (or decrease) in expenditures resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause expenditure increases/decreases to begin in later years.					
<b><u>A. Salaries &amp; Wages</u></b>		<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>
FTE Employees - _____ # of positions Fringe Benefits						
<b>TOTAL (Salaries, wages &amp; benefits)</b>		\$	\$	\$	\$	\$
N/A	Please provide an explanation of the need for the number and type of any personnel listed above, including (1) what specific provision(s) of the bill necessitate additional staff; (2) what the duties of each type employee will be; and (3) why existing personnel cannot absorb the additional work. Please also certify the wage/salary rate and % fringe rate (if differing rates apply) for each personnel classification.					
<b><u>B. Other Operating Expenses</u></b>		<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>
Technical/Special Fees, Grants/Subsidies Communications-Phone, Postage Travel, Food, Auto, Fuel & Utilities Contractual Services Supplies Equipment-Replacement Equipment-Additional Land & Structures, Fixed Charges Other (Please Specify on Extra Page(s))						
<b>TOTAL (Expenditures)</b>		\$	\$	\$	\$	\$
N/A	On the next page, please provide brief descriptions/breakdowns of the above "Other Operating Expenses."					
	Please explain below any additional calculations or assumptions made in estimating the "Other Operating Expenses" that will help us to understand the amounts and timing of the expenses.					
N/A – It is not anticipated that this legislation would create the need for additional staff or increase the operating expenses of the County.						

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4. (cont'd)

#### **C. Operating Expense Descriptions/Breakdowns**

Please provide below a short description of the specific purpose of each expense listed under 4B. If any amount(s) listed under 4B represent(s) a total of multiple expenses, provide a breakdown of the fiscal 2016 amount with a short description of each expense (for example, if \$2,500 is listed for Communications – Phone, Postage, a statement such as "\$1,500 for cellphone charges for two new inspectors and \$1,000 for postage for mailings to permittees to notify them of changes to inspection requirements.")

#### **Fiscal 2017 Expenditures**

<b>Technical/Special Fees, Grants &amp; Subsidies</b>	\$
description/breakdown	

<b>Communications – Phone, Postage</b>	\$
description/breakdown	

<b>Travel, Food, Auto Operations, Fuel &amp; Utilities</b>	\$
description/breakdown	

<b>Contractual Services</b>	\$
description/breakdown	

<b>Supplies</b>	\$
description/breakdown	

<b>Equipment-Replacement</b>	\$
description/breakdown	

<b>Equipment-Additional</b>	\$
description/breakdown	

<b>Land &amp; Structures, Fixed Charges</b>	\$
description/breakdown	

<b>Other (Please Specify)</b>	\$
description/breakdown	

**Please submit BY E-MAIL to: Ragen Cherney, Legislative Director/Chief of Staff  
Frederick County Council • E-Mail: RCherney@FrederickCountyMD.gov**