



## FREDERICK COUNTY COUNCIL

### Local Government Fiscal and Policy Note

#### CONTACT INFORMATION AND GENERAL INSTRUCTIONS

<b>Bill Number/Reference:</b>	Bill No. 17-19
<b>Bill Title:</b>	Adequate Public Facilities – Adjustment of School Construction Fees
<b>Local Government Agency:</b>	Frederick County Divisions of Planning & Permitting, Finance
<b>Prepared By:</b>	Janice Spiegel, Kelly Weaver, Gary Hessong and Erin White
<b>Title:</b>	Education Liaison, Assistant Budget Director and Deputy Directors
<b>Phone Number:</b>	301-600-1622; 301-600-1185; 301-600-2028; 301-600-1193
<b>E-Mail Address:</b>	<a href="mailto:jspiegel@frederickcountymd.gov">jspiegel@frederickcountymd.gov</a> <a href="mailto:kweaver@frederickcountymd.gov">kweaver@frederickcountymd.gov</a> <a href="mailto:ghessong@frederickcountymd.gov">ghessong@frederickcountymd.gov</a> <a href="mailto:ewhite@frederickcountymd.gov">ewhite@frederickcountymd.gov</a>
<b>Due Date:</b>	January 9, 2018
<b>Date Submitted:</b>	

# FREDERICK COUNTY COUNCIL

## Local Government Fiscal and Policy Note

<b>Date:</b>						
<b>Please respond to the questions below. If you prefer to provide responses or additional information in a separate file or document, send the file or document in a separate e-mail to <a href="mailto:rcherney@frederickcountymd.gov">rcherney@frederickcountymd.gov</a> with the bill number/reference in the subject line.</b>						
<b>1.</b>	Describe the impact of this proposed legislation on your agency (operations, revenues, expenditures, etc). If there is no impact, <u>please explain why.</u>					
<p>The fiscal impact of the proposed legislation is that the County's School Mitigation Fee revenue would increase by approximately \$2.6 million per year. There will be no impact to County expenditures. The increase in fees would allow the county to provide additional funding to pay for school construction caused by the developments approved to use the School Construction Fee option as a result of its failure to the Adequate Public Facilities Ordinance (APFO) school capacity test period prior to July 20, 2016. No new developments were permitted to select the school construction fee after this date. The proposed legislation would increase the fee by approximately 62% on average.</p>						
<b>2.</b>	Please indicate whether the proposed legislation will affect small businesses in Frederick County, and if it will, please provide any information you may have which could be useful in determining the economic impact on small businesses.					
<p>This legislation only applies to residential dwelling units permitted to select the School Construction Fee option prior to July 20, 2016 and whose fees have not yet paid.</p> <ul style="list-style-type: none"> <li>The impact is calculated based on the type of dwelling (single family, townhouse or multi-family) and the level the development failed the APFO school capacity test (High, Middle or Elementary)</li> <li>The fee is per unit and the fee is evenly applied to every property who has been approved to pay the School Construction Fee</li> <li>Small developments pay the same per dwelling unit price as larger developments.</li> </ul>						
<b>FISCAL IMPACT SUMMARY – SHOW (DECREASE) IN PARENTHESES</b>						
<b><u>REVENUES</u></b>						
<b>3.</b>	Analysis of <b>estimated increase (or decrease) in government revenues.</b> Please estimate below any anticipated increase (or decrease) in revenues resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause revenue increases/decreases to begin in later years.					
	<b><u>Source</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>	<b><u>FY 2022</u></b>
	School Construction Fees	\$1,300,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000
	<b>TOTAL \$</b>	<b>\$1,300,000</b>	<b>\$2,600,000</b>	<b>\$2,600,000</b>	<b>\$2,600,000</b>	<b>\$2,600,000</b>
	Please explain how the above estimated increase(s) or decrease(s) were arrived at, including any calculations and/or assumptions made. Please also explain any variation if the revenue increase(s)/decrease(s) are not constant.					
<p>This bill will increase School Construction Fees revenue from developments approved to use the School Construction Fee option by approximately 62% on average. This will only impact developments who were approved to pay the School Construction Fee prior to July 20, 2016. No new developments were permitted to select the school construction fee after this date.</p>						

# FREDERICK COUNTY COUNCIL

## Local Government Fiscal and Policy Note

<b><u>EXPENDITURES</u></b>						
<b>4.</b>	Analysis of <b>estimated increase (or decrease) in government expenditures.</b> Please estimate below any anticipated increase (or decrease) in expenditures resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause expenditure increases/decreases to begin in later years.					
<b><u>A. Salaries &amp; Wages</u></b>		<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>	<b><u>FY 2022</u></b>
FTE Employees - _____ # of positions						
Fringe Benefits						
<b>TOTAL (Salaries, wages &amp; benefits)</b>		\$	\$	\$	\$	\$
N/A	Please provide an explanation of the need for the number and type of any personnel listed above, including (1) what specific provision(s) of the bill necessitate additional staff; (2) what the duties of each type employee will be; and (3) why existing personnel cannot absorb the additional work. Please also certify the wage/salary rate and % fringe rate (if differing rates apply) for each personnel classification.					
<b><u>B. Other Operating Expenses</u></b>		<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>	<b><u>FY 2022</u></b>
Technical/Special Fees, Grants/Subsidies						
Communications-Phone, Postage						
Travel, Food, Auto, Fuel & Utilities						
Contractual Services						
Supplies						
Equipment-Replacement						
Equipment-Additional						
Land & Structures, Fixed Charges						
Other (Please Specify on Extra Page(s))						
<b>TOTAL (Expenditures)</b>		\$	\$	\$	\$	\$
	<b>On the next page, please provide brief descriptions/breakdowns of the above "Other Operating Expenses."</b>					
	<b>Please explain below any additional calculations or assumptions made in estimating the "Other Operating Expenses" that will help us to understand the amounts and timing of the expenses.</b>					
N/A						

# FREDERICK COUNTY COUNCIL

## Local Government Fiscal and Policy Note

### 4. (cont'd)

#### C. Operating Expense Descriptions/Breakdowns

Please provide below a short description of the specific purpose of each expense listed under 4B. If any amount(s) listed under 4B represent(s) a total of multiple expenses, provide a breakdown of the fiscal 2016 amount with a short description of each expense (for example, if \$2,500 is listed for Communications – Phone, Postage, a statement such as “\$1,500 for cellphone charges for two new inspectors and \$1,000 for postage for mailings to permittees to notify them of changes to inspection requirements.”)

#### Fiscal 2018 Expenditures

<b>Technical/Special Fees, Grants &amp; Subsidies</b> description/breakdown	\$
<b>Communications – Phone, Postage</b> description/breakdown	\$
<b>Travel, Food, Auto Operations, Fuel &amp; Utilities</b> description/breakdown	\$
<b>Contractual Services</b> description/breakdown	\$
<b>Supplies</b> description/breakdown	\$
<b>Equipment-Replacement</b> description/breakdown	\$
<b>Equipment-Additional</b> description/breakdown	\$
<b>Land &amp; Structures, Fixed Charges</b> description/breakdown	\$
<b>Other (Please Specify)</b> description/breakdown	\$

# FREDERICK COUNTY COUNCIL

## Local Government Fiscal and Policy Note

<b><u>ADDITIONAL POLICY IMPLICATIONS/CONCERNS</u></b>

Please submit BY E-MAIL to: Ragen Cherney, Legislative Director/Chief of Staff  
Frederick County Council • E-Mail: [RCherney@FrederickCountyMD.gov](mailto:RCherney@FrederickCountyMD.gov)