

**COUNTY COUNCIL OF FREDERICK COUNTY  
WORKSHOP MINUTES  
Tuesday, January 9, 2018**

Council Members Bud Otis, President; M.C. Keegan-Ayer, Vice-President; Kirby Delauter, Jerry Donald, Tony Chmelik, Jessica Fitzwater and Billy Shreve were present for the workshop.

Also present were Ragen Cherney, Council Chief of Staff, Michael Chomel, County Attorney's Office and Nancy Luna, Recording Secretary.

Council President Otis called the workshop to order at 4:30 p.m. in the first floor hearing room, Winchester Hall, 12 East Church Street, Frederick, Maryland.

The workshop began with a moment of silence followed by the Pledge of Allegiance.

**Council Zoning Education Bill:**

Council Member Shreve presented his proposed Council Zoning Education Bill to the Council Members, Council discussion followed.

**Veterans Tax Credit Bill:**

Council Member Shreve presented his proposed Veterans Tax Credit Bill to the Council Members, Council discussion followed.

**Zoning Enforcement Bill:**

Council Member Shreve presented his proposed Zoning Enforcement Bill to the Council Members, Council discussion followed.

**Public Safety Facilities Exemption Bill:**

Council Member Shreve presented his proposed Zoning Enforcement Bill to the Council Members, Council discussion followed.

**Committed General Fund Balance Increase Bill:**

Lori Depies, Director, Finance Division, presented the proposed Committed General Fund Balance Increase Bill to the Council Members, Council discussion followed.

**Discussion of Pending Legislation:**

Council Member Chmelik moved to lay on the table Bill No. 17-18 Development Rights and Responsibilities Agreements and Bill No. 17-19 Adequate Public Facilities – Adjustment of School Construction Fees. Council Member Delauter seconded the motion that passed 4-3 with Council Members Donald, Keegan-Ayer and Fitzwater opposed.

**COUNTY COUNCIL OF FREDERICK COUNTY  
WORKSHOP MINUTES  
Tuesday, January 9, 2018**

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald		X	
District 2 – Chmelik	X		
District 3 - Keegan-Ayer		X	
District 4 – Fitzwater		X	
District 5 – Delauter	X		
At-large – Shreve	X		
Presiding Officer – Otis	X		

**Motion to Go into Closed Session:**

A motion was made by Council Member Keegan-Ayer to go into closed session at 5:35 p.m. in accordance with Maryland Annotated Code, General Provisions Article §3-305(b)(1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. The motion was seconded by Council Member Fitzwater and passed 7-0.

**Topic for Discussion:** To discuss the classification of a position and the evaluation process for specific employees

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 – Fitzwater	X		
District 5 – Delauter	X		
At-large – Shreve	X		
Presiding Officer – Otis	X		

(The Council went into closed session at 5:40 p.m. and reconvened in open session at 7:00 p.m.)

**Public Hearing:**

**To Consider Bill No. 17-17 – Revisions to the County Forest Resource Ordinance –  
Council President Bud Otis (on behalf of the County Executive)**

A public hearing was held, as duly advertised, on Bill No. 17-17

**COUNTY COUNCIL OF FREDERICK COUNTY  
WORKSHOP MINUTES  
Tuesday, January 9, 2018**

Mike Wilkins, Acting Director, Development Review; Steve Horn, Director, Planning and Permitting Division; and Ray Barnes, Chief Administrative Officer, Office of the County Executive presented the bill to the Council.

Public comment was heard from:

- Matt Seubert - RALE
- Janice Wiles
- Brendan Madden
- Mark Lancaster
- Tony Cheehia
- Denise Jacoby
- Elaine Lutz
- Tracie Clabaugh
- Peter Brehm
- Caitlin Wall – Potomac Conservancy
- Jennifer Kunze
- Karen Russell
- Ben Alexandro
- Erin Johnson
- Adam Morman
- Tom Natelli
- Carrie Payne
- Erika Rape
- Ron Kaltenbaugh
- Kevin Selner
- Taylor Roman
- Nikki Chauvin
- Ginny Brace
- Boyce Rensberger
- Kai Hagen
- Stan Mordensky
- Jay Hooper
- Jacob Schemmer
- Melissa Connor
- Fran Zeller
- Lisa Wichendal
- Brent Simmons
- Dusty Rood
- Jason Wiley
- Harry George

**COUNTY COUNCIL OF FREDERICK COUNTY  
WORKSHOP MINUTES  
Tuesday, January 9, 2018**

**To Consider Bill No. 17-20 – Alterations to the County Forest Resource Ordinance –  
Council President Bud Otis**

A public hearing was held, as duly advertised, on Bill No. 17-20

Public comment was heard from:

- Ray Barnes, Chief Administrative Officer, Office of the County Executive
- Matt Seubert – RALE
- Jennifer Kunze
- Harry George
- Caitlin Wall – Potomac Conservancy
- Adam Morman
- Brent Simmons
- Stan Mordensky

**Adjourn**

Meeting adjourned at 10:15 p.m.

---

Bud Otis, President  
County Council

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
TUESDAY, JANUARY 9, 2018**

**FORM OF STATEMENT FOR  
CLOSING THE MEETING OF TUESDAY, JANUARY 9, 2018**

**STATUTORY AUTHORITY TO CLOSE SESSION**

**State Government Article §3-305(b) (1)**

To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

**Motion:**

A motion was made by Council Member Keegan-Ayer to go into closed session 5:35 p.m. in accordance with Maryland Annotated Code, General Provisions Article §3-305(b)(1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. The motion was seconded by Council Member Fitzwater and passed 7-0.

**Time and Location:**

5:40 p.m. – County Council Conference Room, First Floor, Winchester Hall

**Topic for Discussion:**

To discuss the classification of a position and the evaluation process for specific employees.

---

Bud Otis, President  
County Council

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
TUESDAY, JANUARY 9, 2018**

**FORM OF STATEMENT FOR MINUTES OF NEXT OPEN MEETING  
ON TUESDAY, JANUARY 9, 2018,  
FOLLOWING THE CLOSED MEETING OF TUESDAY, JANUARY 9, 2018**

**STATUTORY AUTHORITY TO CLOSE SESSION**

**State Government Article §3-305(b)(1):**

To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

**Motion:**

A motion was made by Council Member Keegan-Ayer to go into closed session at 5:35 p.m. in accordance with Maryland Annotated Code, General Provisions Article §3-305(b)(1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. The motion was seconded by Council Member Fitzwater and passed 7-0.

**Time and Location:**

5:40 p.m. – County Council Conference Room, First Floor, Winchester Hall

**Others in Attendance:**

Michael Chomel, Senior Assistant County Attorney.

**Topic Discussed:**

To discuss the classification of a position and the evaluation process for specific employees.

**Action Taken:**

Request for additional information and continuance.

---

Bud Otis, President  
County Council