

CAC Executive Board Meeting Minutes
May 17, 2018 CSD Conference Room – 1:00 PM

Present: Lynn Davis-CAC, Patrick Grossman-Frederick Police Dept., Cheryl Grau-Frederick County Dept. of Social Services, Leah Johnson-Friends of the CAC, Katherine Murray-Frederick Memorial Hospital, and Athena Edsall-CAC

- I. Welcome and Sign In**
- II. Approval of February’s Meeting Minutes**
- III. Director’s Report – Lynn Davis**
 - a. The number of new children served this quarter (66) is significantly higher than the number for the same quarter in previous years. Of the 66 children served, the majority of them were 13-18 years old. Although the majority of the abuse seen at the CAC is sexual abuse (per protocols for referrals), Lynn stated that other types of abuse cases are being brought into CAC such as sexual assault of minors. This is a good sign that law enforcement is utilizing the CAC for courtesy interviews for such cases. One type of abuse that the CAC is seeing more of is peer to peer abuse. Overall, the quarterly averages of children served have been steadily trending upwards.
 - b. Ninety five percent of all qualifying abuse cases are being interviewed at CAC. This exceeds the national accreditation standards that require 75% of all eligible cases to be interviewed at the CAC.
 - c. The Frederick County State’s Attorney’s Office and Frederick County DSS have approved Shannon Pulsipher to be a designated back up forensic interviewer while Kristen Dunn is out of the office.
 - d. The MDT attendance goal of all partner agencies being represented at 80% of MDT case review meetings was met. Of this quarter’s MDT meetings, 60% of them had 80% representation from agencies. This was the first time this goal has been met in several quarters.
 - e. Pilar Olivo, ACEs Liaison is working on instituting an ACEs screening tool that will help determine a client’s ACEs score.
 - f. The Handle with Care Program is a new initiative that helps alert schools when children are exposed to potentially upsetting events involving first responders during out-of-school hours. Prior to the beginning of the next school day, first responders will notify FCPS that they have been to a child’s home, and then FCPS will let the specific school know to “handle that child with care”. No details about the involvement will be provided by the first responders in their notifications. It is anticipated that this program will support the development of trauma-sensitive school cultures.
- IV. Leah Johnson, Friends of the CAC**
 - a. The You’ve Got a Friend Mentoring Program is going well. Leah said the matching of mentors with clients is a joint effort between Lynn, Jenny and herself. All agreed that this program makes a big difference with transitional

youth. Katherine Murray provided a resource for diversity training for mentors.

- b. Leah gave feedback on the April events. She said that the Remembrance Gathering at the Healing Garden and The Interagency Basketball Tournament were well attended.

V. New Business – Lynn Davis

- a. Lynn reports that Meaghan Tarquinio will be out on leave for 10 weeks. Intern Lisa Donovan will cover for Meaghan. A request to pay Lisa through grant funds has been made.
- b. Lynn would like to have 1 or 2 representatives from each agency to come together to discuss streamlining procedures for after-hours responses by partners arriving at Frederick Memorial Hospital to serve alleged victims of maltreatment. The goal is to avoid having children interviewed multiple times while at the hospital (i.e. patrol officer, nurse, doctor, forensic nurse, advocate, CPS, CID, etc.). It was agreed that that a task force will be formed to create protocols that all agencies can follow.
- c. Lynn said a three year needs assessment to identify culturally-based gaps in services needs to be done. She asked permission to send out a survey and all agreed.
- d. Lynn will be sending out copy of MOU revisions to MOU partner agencies. Revisions have aspects that DSS wanted included.
- e. Lynn reminded executive board that a strategic planning meeting will be scheduled in the fall.