

INVITATION FOR BIDS  
FREDERICK COUNTY BID NO. 20-011-CP  
MYERSVILLE HIGHWAY OPERATIONS

Notice is hereby given that Frederick County, Maryland will receive Sealed Bids from qualified General Contractors in the Department of Procurement and Contracting, Winchester Hall, 12 East Church Street, Frederick, Maryland, 21701 for the Myersville Highway Operations project until 2:00 PM (local time) on April 30, 2020, at which time, bids will be opened and publicly read aloud. Bids received after that time and date will not be accepted and returned unopened.

DESCRIPTION OF WORK:

The work is located at the following location:

Myersville Highway Operations – Myersville, MD

The Work of this Project is defined by the Contract Documents and includes but is not limited to the following:

The construction of two (2) new (Type 2B construction non-combustible/unprotected) buildings on the current site. On-site site work, including a sliding entrance gate, grading of existing septic field, grading of the upper site and access drive, and grading of the lower portion of the site. Off-site site work, including layback work along Route 40 at Pleasant Walk Road.

**Maintenance Building:** A new 6,100 gsf footprint two-story pre-engineered metal building built into the hillside with exterior reinforced concrete retaining walls, exterior masonry composite cavity walls, and exterior wall girts with insulation batts and vertical metal siding panels. The building is separated into thirds with two-thirds allocated for truck maintenance including a wash bay and equipment mezzanines. One-third is divided into two-stories for administration offices, staff lounge, toilet and shower facilities, laundry, and general business storage. The two-story Business Use Group will be fully sprinklered on two levels and separated from the non-sprinklered Storage Use Group with a 3-hour fire barrier wall. An interior communicating stair from lower level lobby provides access to the upper level. Interior partitions are primarily metal stud with painted gypsum board. Ceilings include painted gypsum board, lay-in acoustical ceiling tile in metal grid, and exposed structure.

**Truck Shed:** A new 4,825 gsf single story pre-engineered metal building with concrete slab on grade and open front vehicle storage building located on north side of existing salt barn. The metal building frame will be designed to support future overhead doors in portal frames along the open front north elevation.

**On-Site Site Work:** Site work will include grading, utilities (including gas, water, sanitary, stormwater, and electrical), paving and striping, site lighting, landscaping, and relocation existing brine tank and equipment. Removal of existing grade spoils over the existing septic field will need to be completed by a certified septic installer. Site work shall be unclassified and no blasting is to be utilized on site. A fully functioning, temporary construction trailer shall be installed prior to the start of construction. Additional temporary construction trailers and restroom facilities for Frederick County Highway staff shall be installed a minimum of two weeks prior to the demolition of existing facilities.

**Off-Site Site Work:** Site work will include removal of existing vegetation along Route 40, layback of the existing hillside, and of new plantings. Site work shall be unclassified and no blasting is to be utilized on site

The site will require a power source which will be installed by Potomac Edison. It shall be the contractor's responsibility to coordinate with Potomac Edison for power installation. The successful contractor is responsible for installing all conduit necessary for power hook ups.

Frederick County will hire an independent contractor (Simplex Grinnell) to install the sprinkler system, fire alarm system, and intrusion system. Simplex Grinnell will install the sprinkler system from the riser, which is to be installed under this contract. Specifications regarding these systems are for informational purposes only. It shall be the successful contractor's responsibility to coordinate and schedule the installation of these systems with Simplex Grinnell.

**Anticipated Schedule:**

Anticipated Award: May 2020

Anticipated Notice to Proceed: June 2020

Anticipated Completion: September 2021

Frederick County will obtain the required construction permits for the project. It shall be the successful contractor's responsibility to provide all other applicable permits. Maryland Department of the Environment – National Pollutant Discharge Elimination System (MDE NPDES) permit will be obtained by Frederick County. The County will proceed with a "Full Transfer" of the MDE NPDES permit to the successful contractor.

1. Presentation of Bids:

Presentation of bids shall be in strict accordance with the Instructions to Bidders included in the project Specifications (Section 00100). Bids shall be enclosed in a sealed envelope, addressed to Frederick County and identified as Bid Number 20-011-CP in one envelope which includes:

- Bid Proposal (Bid Forms Section 00200)
- Bid Security
- Bidder Certification of Work Capacity
- Affidavit of Qualification to Bid
- TWO Certificates of Compliance
- Affidavit

The Bidder's Name and address should be clearly marked on the outside of the envelope.

2. Obtaining or Inspecting Contract Documents:

There is no charge for the bid documents. Downloading the Contract Documents will permit the bidder to take Contract Documents to the "print shop" of their choice for printing.

Bid documents may be obtained as follows:

- If you are already a registered vendor on the Frederick County Purchasing website, go to Purchasing Construction Page at: <http://www.frederickcountymd.gov/index.aspx?nid=1116> and download a copy of the bid.
- If you are not yet a registered vendor on the Frederick County Purchasing website, go to the vendor registration page at <https://ww3.frederickcountymd.gov/VendorSignIn/> and follow the instructions to register.
- When you have completed the registration, go to the Purchasing Construction Page

identified above to download a copy of the bid.

- Supplier registration in Frederick County's new procurement system is strongly encouraged and is now required in order to be awarded a bid. At a yet to be determined future date bid announcements will only be made by the new system. In order to register in the new procurement system please go to the following web page (note: it is necessary to submit a W-9 with your registration):

[www.frederickcountymd.gov/procurement](http://www.frederickcountymd.gov/procurement)

**NOTICE: CONTRACTORS AND SUBCONTRACTORS, THAT DO NOT REGISTER, WILL NOT RECEIVE NOTIFICATION OF ADDENDA; THEREFORE THE COUNTY ASSUMES NO RESPONSIBILITY FOR THE FAILURE OF NON-REGISTERED ENTITIES TO RECEIVE ADDENDUMS.**

3. Bid Security and Guarantee is applicable to this project.

The Contractor shall submit bid security in the form of Bid Bonds, Certified Checks, or Cashier's Checks in the amount of Five Percent (5%) of Bidder's maximum total project bid price. Security shall be made payable to Frederick County, Maryland. Bid Bonds shall be issued by a surety company licensed to conduct business in the State of Maryland and shall be written on EJCDC C-430 Bid Bond (2002 Edition).

4. Performance Bond and Payment Bond are applicable to this project.

The successful bidder shall furnish performance and payment bonds covering the faithful performance of the Contract and payment of all obligations there under, in the amount of One Hundred Percent (100%) of the total Contract Sum, including Contingency Items and any accepted Alternates (if any of these are included in the bid award). Each Bond shall be issued by a Surety Company licensed to conduct business in the State of Maryland and shall be delivered to the Frederick County Procurement & Contracting Department within ten (10) days after Notice of Award of the Contract. The bonds shall be written on EJCDC C-610 – Performance Bond (2002 Edition) and EJCDC C-615 – Payment Bond (2002 Edition).

5. Time of Completion and Liquidated Damages:

The Contractor shall commence the Work under this Contract per the construction start date established in the Notice-to-Proceed, prosecute said Work diligently and complete the Work no later than 305 (three hundred and five) calendar days from the construction start date identified in the Notice-to-Proceed.

In case of failure on the part of the Contractor to complete the Work within the time fixed in the Contract or any extensions thereof, the Contractor shall pay the Owners, as fixed and agreed upon liquidated damages, the sum of \$1,000.00 (One Thousand Dollars) per calendar day to Frederick County for each calendar day in excess of the Contract Time stated above or as otherwise modified and agreed to by the Owner and Contractor.

6. Pre-Bid Conference and Site Visit:

A Pre-Bid Conference will be held April 7, 2020 at 10:00 AM at the Myersville Highway Yard, 10913 Baltimore National Pike, Myersville, MD 21773. The Pre-Bid Conference is for **Prime Contractors only, and only one representative may attend per Prime Contractor**. Pre-registration is required prior to attending the conference and site visit, unregistered attendees

will not be permitted. Contact Justin Hedges, Procurement Team Leader (301-600-1002 or [jhedges@frederickcountymd.gov](mailto:jhedges@frederickcountymd.gov)) to confirm attendance. The project will be reviewed and questions pertaining to the plans, specifications, and bidding procedures will be addressed. Attendance is not mandatory but failure to participate in the Conference shall constitute an acceptance by the Bidder of all pre-existing site conditions and shall constitute a waiver of all future claims with regard to said site conditions.

A second site visit for Subcontractors ONLY will be conducted by the County on April 9, 2020 from 9:00 AM until 11:00 AM. Contractors are encouraged to visit the site to familiarize themselves with conditions prevailing at the site.

7. Award or Rejection of Bids:

A bidder may be required to submit evidence that he has appropriate experience, and financial resources available to undertake and perform the Contract properly and expeditiously, and any other information that may be required to indicate his ability to fulfill the Contract. **This may include, but not be limited to, submission of at least three similar projects performed within the last three years** (including the name of the Owner and the name and telephone number of an authorized representative of the Owner familiar with the project). It is the intent of the Owners to award the construction contract to the lowest responsive and responsible Bidder, complying with all the provisions of the Instructions to Bidders, provided the bid price is reasonable and it is to the interest of the Owner to accept it. Frederick County, Maryland reserves the right to cancel the project, at no penalty, up to the issuance of the "Notice to Proceed". Frederick County, Maryland or its authorized agent(s) reserve the right to reject any or all bids and to waive any informality or deficiency in bids received, whenever such rejection or waiver is in the best interest of the County. Frederick County, Maryland also reserves the right to reject the bid of a Bidder who has previously failed to perform properly or to complete, on time, contracts of a similar nature, or the bid of a Bidder, who after investigation, is not in a position to perform the Contract.

As a condition of award the successful Bidder will be required to submit bonds and insurance prior to the execution of the Contract by the Owner. Failure to meet this requirement shall constitute abandonment of the Bid by the Bidder and forfeiture of the bid security. The bid may then be awarded to the next lowest bidder.

8. Bid Protest:

The County's Bid Protest Procedure may be accessed at:

<http://www.frederickcountymd.gov/index.asp?nid=1116> Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact the Purchasing Department at (301) 600-1067 (Voice), or (301) 600-1672 (Voice/TDD) to make arrangements no later than ten (10) working days prior to the meeting.

9. Solicitation Administration:

All communications relative to the bid for this Work shall be directed to Justin Hedges (301-600-1002), Procurement Team Leader prior to the opening of Bids. All questions relating to interpretation of the Contract Documents or requests for clarification must be submitted in

writing. E-mail: [jhedges@frederickcountymd.gov](mailto:jhedges@frederickcountymd.gov) or Fax 301-600-2521 **no later than April 14, 2020.**

BY AUTHORITY OF:

Frederick County, Maryland  
Diane Fouche, Director of Procurement & Contracting