Coronavirus Relief Fund Expense Substantiation Form for Jump Start Business Grants (Subrecipient)
Frederick County, Maryland (Recipient)
Pass thru State of Maryland
Period of Performance: March 1, 2020 - November 30, 2020

Company Name: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Grantee DUNS number: _____

Company Tax Identification Number (Should match Company Name)

Social Security Number: _____-_____-_____ **or** **Employer Indentification Number:** _____-_____

This form must be submitted to financecovid19@frederickcountymd.gov within 30 days of the end of each month.
First substantiation form due no later than July 30, 2020 and must include all expenses incurred by business through June 30, 2020.
Substantiated expenses received after July 30th for expenditures prior to June 30th will be denied.

Please include scanned copies of supporting documentation for all expenses, such as receipts or invoices with proof of payment.

Reporting Period :

Expense Category	Description & Justification of need due to COVID-19	Expense Amount
	Total Substantiated Expenses for Reporting Period	$ 0.00

Prior Expenses Substantiated	
Total Requested to Date	$ 0.00

Certification
I certify that to the best of my knowledge and belief the data provided above is correct and that all outlays were made in accordance with all federal Coronavirus Relief Fund guidelines and that payment is due and has not been previously requested from this or any other funding source.

Signature of Grant Recipient _____

Name of Grant Recipient _____

Date Submitted _____