



**FISCAL YEAR 2022  
OPERATING BUDGET CALENDAR  
FREDERICK COUNTY**

| <u>DATE</u>              | <u>ACTION</u>   |
|--------------------------|---|
| October 5, 2020          | Budget instructions released to departments   |
| October 8, 2020          | Mandatory Kick-Off Meeting (Pre-Registration Needed)  |
| October 8, 2020          | Questica Overview & Refresher Training (Pre-Registration Needed)  |
| November 9, 2020         | Questica Refresher Training (Pre-Registration Needed)   |
| November 9, 2020         | All HR, IIT, and Fleet forms must be submitted to the corresponding department for review                           |
| <b>December 14, 2020</b> | <b>County Executive's Public Hearing – Receive proposals for inclusion in the FY2022 Operating Budget</b>           |
| December 18, 2020        | All Change Requests due to Budget Office  |
| February/March 2021      | County Executive to meet with Divisions & Agencies  |
| February 22, 2021        | Operating Budgets Requested from BOE, FCC, FCPL   |
| <b>March 2021</b>        | <b>County Executive's Public Hearing on Draft Operating Budget</b>  |
| <b>April 15, 2021</b>    | <b>County Executive presents Proposed Budget</b>  |
| <b>April/May 2021*</b>   | <b>County Council's Public Hearing on the Proposed FY2022 Operating Budget and Constant Yield Property Tax Rate</b> |
| April/May 2021*          | County Council – Finalize the Operating Budget  |
| <b>May 2021*</b>         | <b>County Council Adopts the FY2022 Operating Budget</b>  |
| <b>May 2021*</b>         | <b>County Council Adopts the FY2022 Property Tax Rate</b>   |

\* Please refer to the County Council Agenda/Calendar for more information on the times and dates  
Red Dates are public events otherwise, they are internal staff events