



Bill No. 20-18

Concerning: Immigrant Affairs Commission

Introduced: December 15, 2020

Revised: _____ Draft No. _____

Enacted: _____

Effective: _____

Expires: March 15, 2021

Frederick County Code, Chapter 1-2, Article XV

Section(s) 500

COUNTY COUNCIL FOR FREDERICK COUNTY, MARYLAND

By: Council Member Jessica Fitzwater

AN ACT to: establish an Immigrant Affairs Commission

Executive: _____ Date Received: _____

Approved: _____ Date: _____

Vetoed: _____ Date: _____

By amending:

Frederick County Code, Chapter, 1-2, Article XV Section(s) 500

Other: _____

Boldface

Underlining

[Single boldface brackets]

* * *

Heading or defined term.

Added to existing law.

Deleted from existing law.

Existing law unaffected by bill.

2 The Frederick County Council finds it necessary and appropriate to create an Immigrant
3 Affairs Commission. Immigrants make significant contributions to every facet of the County's
4 economic, educational, and cultural life. The public health, safety, and general welfare of the
5 County will be furthered by promoting access by all residents to County programs, services, and
6 activities. Frederick County has welcomed an increasingly diverse population and recognizes the
7 importance of cultivating a culture of inclusion.

8 Frederick County ensures that all people in the County receive equal protection under the
9 laws and respectful treatment without regard to confirmed or suspected race, color, religion or
10 creed, sex, national origin or ancestry, age, marital status, veteran status, sexual orientation, gender
11 identity, or physical or mental disability.

12 Frederick County government seeks to maintain positive relationships with members of the
13 immigrant community, and seeks guidance on policies, practices, and services that impact
14 immigrant health, well-being, economic success, and safety.

15 NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF
16 FREDERICK COUNTY, MARYLAND, that the Frederick County Code be, and it is hereby,
17 amended as shown on the attached Exhibit 1.

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M.C. Keegan-Ayer, President
County Council of Frederick County,
Maryland

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CHAPTER 1-2: ADMINISTRATION

ARTICLE XV. IMMIGRATION AFFAIRS COMMISSION**§1-2-500. Creation, Duties.**

(A) There shall be a Frederick County Immigrant Affairs Commission (hereinafter referred to as “the Commission”).

(B) The Commission shall act as an advisory body that serves as a means for immigrant voices to be heard and understood, facilitates civic engagement among immigrants, and recognizes and legitimizes issues of importance to immigrants arriving and living in Frederick County.

(C) Among its responsibilities and duties, the Commission shall:

a. Advise the County Executive and County Council on ways to enhance and improve immigrant access to County services and resources; strengthen opportunities for immigrants to participate in civic life; encourage dialogue and understanding among immigrant communities and the non-immigrant community; advocate on behalf of immigrants; and provide outreach from and community feedback to the County Executive and County Council.

b. Monitor, analyze, and make recommendations for existing or proposed policies and actions, at all levels of government, for their impact on immigrants.

c. Assess, research, and compile data related to immigrant affairs in Frederick County, including:

- i. addressing immigrant needs and concerns;
- ii. bringing immigrant communities together for the purpose of collective engagement;
- iii. access to and delivery of services and information tailored to immigrants;
- iv. immigrant awareness of civil rights protections and related laws and;
- v. economic and workforce development opportunities for immigrants.

(D) On or before July 1 of each year, the Commission shall submit an annual report to the County Executive and County Council. The report should include assessment findings and recommendations as identified above.

Underlining indicates entirely new matter added to existing law.

[Single boldface brackets] indicates matter deleted from existing law.

*** - indicates existing law unaffected by bill

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3 **§1-2-501. Composition.**

4 (A) Subject to the confirmation of the County Council, the County Executive must appoint
5 the following individuals to serve on the Commission for a three-year term unless
6 otherwise noted:

7 a. Two immigrants residing in the County who are not representatives of an
8 organization;
9 b. Two representatives of the business community who are immigrants;
10 c. Two representatives of community-based organizations serving immigrant
11 populations in the County;
12 d. Two representatives of a faith-based organization who are immigrants;
13 e. One attorney with experience in immigration law;
14 f. One representative from a law enforcement agency in the County;
15 g. One representative from the County Citizen Services Division;
16 h. One representative of Frederick County Public Schools;
17 i. One representative of Frederick Community College;
18 j. One representative from the Frederick County Health Department;
19 k. One student member with a demonstrated interest in immigrant affairs to serve a
20 one-year term on the Commission. The student's term may be extended for one
21 year. The student member must be a high school or college student who resides in
22 the County when initially appointed.

23 (B) The following individuals shall serve as ex-officio, non-voting members with no
24 terms assigned:

25 a. A member of the County Council; and
26 b. A member of the City of Frederick Board of Alderman.

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28 **§1-2-502. Terms, Reappointments, Vacancies.**

29 (A) Members may be reappointed, but may not serve more than two full consecutive 3-year
30 terms.

31 (B) Vacancies shall be filled on the same basis as the original appointments for the unexpired
32 terms. Members shall continue in office until their successors are appointed and
33 qualified.

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3 **§1-2-503. Chair, Vice-Chair.**

4 The Commission must elect a chair and vice-chair from among its members to serve 1-year
5 terms.

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7 **§1-2-504. Meetings and Quorum.**

8 (A) The Commission shall meet with the frequency it determines necessary to perform its
9 functions but there shall be no less than six meetings annually.

10 (B) A majority of the Commission members shall constitute a quorum for the transaction of
11 regular business.

12 (C) Any voting members of the Commission who fail to attend at least 50% of the meetings
13 during any period of 12 consecutive months shall be considered to have resigned. Subject
14 to confirmation by the County Council, the County Executive shall appoint a
15 replacement.

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17 **§1-2-505. Rules and Regulations.**

18 The Commission shall adopt rules to govern its procedures and activities.

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20 **§1-2-506. Compensation.**

21 Members of the Commission shall receive no compensation for their services.

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23 **§1-2-507. County Staff.**

24 A County staff member shall be designated by the County Executive to assist and support the
Commission.

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