



**DIVISION OF PLANNING & PERMITTING
FREDERICK COUNTY, MARYLAND**

Department of Permits and Inspections

30 North Market Street • Frederick, Maryland 21701

Phone (301) 600-2313 • Fax (301) 600-2309

To: All Septic System Installers applying for Frederick County Septic Installers License

The attached application for a Frederick County Septic Installers License must be filled in completely by the septic installer applying for the license.

The Septic Installer must sign as authorized person on the form.

The Septic Installer must sign the second page of the application before a Notary Public.

These items are required and must be included:

1. A performance bond in the amount of ten thousand dollars (\$10,000). The necessary bond form is attached with this application and can also be secured from the Frederick County Plumbing Department.
2. A copy of Photo Identification for the Septic Installer (i.e. driver license). For verification purposes only, this information will not be retained.
3. A license fee of \$169.00. This fee will cover a two (2) year period and will expire on November 13 of the odd numbered year. The fee for a new license received in the last 3 months of a license period (after August 13th and before November 13th of the odd numbered year) will pay 50% of the regular license fee. Checks must be made payable to: FREDERICK COUNTY.

The application for a Frederick County Septic Installers License must be completely filled in and all materials required attached or the form will be returned. We cannot process an incomplete license application.

A receipt for this fee and a Frederick County Septic Installer License card will be processed within a few days from the date it has been received in the Frederick County Permits Office. If you have any questions, please contact (301) 600-2313.