



# Frederick County Board of Elections

340A Montevue Lane, Frederick, Maryland 21702  
FrederickCountyMD.gov/elections

301-600-VOTE (8683)  
ElectionBoard@FrederickCountyMD.gov



## MINUTES of the September 1, 2021 Meeting of The Frederick County Board of Elections

The meeting was called to order at 2:00 PM, via video and teleconference by the Board President, Mrs. Mary Lou Green.

### **PRESENT:**

Mary Lou Green, President  
Shirley McDonald, Vice President  
Lawrence C. Hill, Secretary  
Mary Costello, Board Member  
William Woodcock, Board Member  
Daniel B. Loftus, Board Counsel

Barbara Wagner, Interim Election Director  
Christine Winer, Election Supervisor  
Clifton Mowell, Election IT Specialist  
Marc R. Welch, Election Program Assistant  
MC Keegan-Ayer, County Council President

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### **NEW EMPLOYEE INTRODUCTION:**

Mrs. Wagner introduced Theresa Church, Election Program Training Coordinator. Mrs. Church will assist with developing and delivering election judge training.

### **APPROVAL OF MINUTES:**

Mrs. McDonald made a motion to accept the August 4, 2021 meeting minutes. Mr. Hill seconded and the motion passed unanimously.

### **COUNCIL:**

Mrs. Keegan-Ayer updated the Board on the efforts of the Redistricting Commission meeting. Council will begin work on proposals for the County's legislative package in September.

The Board discussed the Council Liaison's report.

### **ELECTION DIRECTOR'S REPORT**

Mrs. Wagner provided a written copy of the Election Director's report, and provided an overview of the contents of the report. She gave additional information about the County Redistricting Committee meeting held on Monday, August 30. The next committee meeting will be on September 27, 2021.

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## **OLD BUSINESS:**

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#### **A. FY22 BUDGET UPDATE**

Mrs. Wagner updated the Board on the current budget.

*Mr. Woodcock joined at 2:19 PM.*

#### **B. BYLAW CHANGE**

Mr. Loftus provided an overview of a Bylaws amendment to revise the meeting time to 2:00 PM from 12:30 PM on the first Wednesday of the month. Mr. Hill made a motion to adopt the amendment. Mrs. Costello seconded the motion and it passed unanimously.

#### **C. CITY OF FREDERICK ELECTION**

Mrs. Wagner updated the Board on the progress of the City Election. Approximately 1200 ballots have been received via drop box and mail. Election Judge training is underway, and nearly complete.

#### **D. CANDIDATE FILINGS**

Ms. Winer updated the Board on candidate filings. There are 17 candidate filed so far. One additional candidate has pre-filed, and Ms. Winer is waiting to receive the filing fee to complete the process. Pre-filing has streamlined the process as candidates can receive the documents, complete the materials, and return to the office via email. The candidate would then come to the office to pay the filing fee, and sign the candidate documents. The Board discussed the pre-filing process.

#### **E. MAEO CONFERNECE REPORT-OUT**

Mr. Mowell updated the Board on the breakout session on election judge training. The program discussed best practices for training election judges, along with tips to improve presentation skills. He also provided information on various election security presentations. The discussion covered ransomware, phishing, and other security concerns.

Mr. Welch discussed the information presented in the MAEO breakout session that covered the potential National Federation of the Blind settlement. He provided an overview of the expected impacts on planning, equipment allocation, and the impact on warehouse, office, and polling place space. He also discussed the Innovations in Elections session on managing and updating the website.