



**FISCAL YEAR 2023
OPERATING BUDGET CALENDAR
FREDERICK COUNTY**

| <u>DATE</u> | <u>ACTION</u> |
|---------------------|---|
| October 4, 2021 | Budget instructions released to departments |
| October 22, 2021 | All HR, IIT, and Fleet forms (for BASE) must be submitted to the corresponding department for review (will be returned by Nov 3 rd) |
| November 15, 2021 | All HR, IIT, and Fleet forms (for APPEALS) must be submitted to the corresponding department for review (will be returned by Nov 30 th) |
| November 19, 2021 | Base, Reallocation, and Balancing Change Requests due to Budget Office |
| December 2021 | County Executive's Public Hearing – Receive proposals for inclusion in the FY2023 Operating Budget |
| December 17, 2021 | Appeal Change Requests due to Budget Office |
| February/March 2022 | County Executive to meet with Divisions & Agencies |
| February 25, 2022 | Operating Budgets Requested from BOE, FCC, FCPL |
| March 2022 | Budget Simulation for the Public |
| March 2022 | County Executive's Public Hearing – Receive comments on the FY2023 Budget Requests |
| by April 15, 2022 | County Executive presents FY2023 Proposed Budget |
| April/May 2022* | County Council's Public Hearing on the Proposed FY2023 Operating Budget and Constant Yield Property Tax Rate |
| April/May 2022* | County Council – Finalize the Operating Budget |
| May 2022* | County Council Adopts the FY2023 Operating Budget |
| May 2022* | County Council Adopts the FY2023 Property Tax Rate |

* Please refer to the County Council Agenda/Calendar for more information on the times and dates
Red Dates are public events otherwise, they are internal staff events