



Frederick County Board of Elections

340A Montevue Lane, Frederick, Maryland 21702
FrederickCountyMD.gov/elections

301-600-VOTE (8683)
ElectionBoard@FrederickCountyMD.gov



MINUTES of the January 05, 2022, Meeting of The Frederick County Board of Elections

The meeting was called to order at 2:02 PM, in person and via video and teleconference by the Board President, Mrs. Mary Lou Green.

PRESENT:

Mary Lou Green, President
Shirley McDonald, Vice President
Lawrence C. Hill, Secretary
Mary Costello, Board Member
William Woodcock, Board Member
Daniel B. Loftus, Board Counsel
MC Keegan-Ayer, County Council President

Barbara Wagner, Election Director
Marc R. Welch, Election Program Assistant
Clifton Mowell, Election IT Specialist
Theresa Church, Communications Specialist
Christine Winer, Election Supervisor
Noreen Shultz, Election Consultant

APPROVAL OF MINUTES:

Mr. Woodcock made a motion to accept the December 01, 2021 meeting minutes. Mrs. McDonald seconded and the motion passed unanimously.

COUNCIL LIAISON COMMENTS:

Mrs. Keegan-Ayers reported that the Council and the Health Department are dealing with increasing COVID issues. The County Council officially passed the Redistricting Ordinance on December 21.

ELECTION DIRECTOR'S REPORT

Mrs. Wagner provided a written copy of the Election Director's report and provided an overview of the contents of the report. Voter registration is at 192,777 active voters. To date, there are 27 candidate filings for 2022.

###

OLD BUSINESS:

A. FY22 BUDGET UPDATE

Mrs. Wagner updated the Board on the current budget, Exhibit A.

B. LEGISLATIVE INITIATIVES

Mrs. Wagner updated the board on the pre-filed bills in front of the General Assembly.

C. 800 OAK STREET

Mrs. Wagner shared photos of 800 Oak Street as a potential Early Voting/Voting Center and possible office and warehouse space.

D. OTHER

Mrs. Shultz will be coming in for one or two days a week to advise on judge supervision and redistricting procedures.

###

NEW BUSINESS:

A. APPROVED 2022 EARLY VOTE SITES

SBE has approved the proposed three sites for Early Voting for the Gubernatorial Primary and a fourth for the General.

B. PROPOSED DROPBOX SUBMISSION

The sites for eight dropboxes have been submitted to SBE.

C. LIST MAINTENANCE DEEP DIVE

Ms. Winer presented the procedures to maintain the voter records.

D. MEDIA PLANS FOR COUNCIL REDISTRICTING

Mrs. Church discussed the plan for notifying voters about the district change.

###

NEXT MEETING:

The Board scheduled its next meeting for February 2, 2022, at 2 PM virtually.

EXECUTIVE SESSION:

Mr. Hill made the motion to move into Executive Session. Mrs. McDonald seconded, and the motion passed unanimously.

###

EXECUTIVE SESSION SUMMARY:

On January 5, 2022 at 3:05 PM, the Frederick County Board of Elections met in Executive Session at the 340A Montevue Ln. Elections Office in the Conference Room. This action was in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. The session discussed the following subsections under this provision:

- 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.
- 3-305(b)(7) to consult with counsel to obtain legal advice.

Mary Costello made a motion to accept the minutes of the December 1, 2021 Executive Session, Shirley McDonald seconded, and the motion passed unanimously.

During the executive session, the Board discussed six items: 1) an Election Board Member Request for Information (RFI), 2) a Political Candidate RFI, 3) a Voter RFI, 4) an Elections Office Staff Vacancies, 5) a State Board of Elections (SBE) question, and 6) an Elections Office personnel matter.

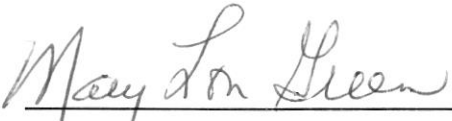
Bill Woodcock made a motion to accept the October 14, 2021 Executive Session meeting minutes as written, Larry Hill seconded, and the motion passed unanimously.

At 4:15 PM, Bill Woodcock made a motion to adjourn the executive session, Mary Costello seconded, and the motion passed unanimously.

Respectfully submitted,

Theresa Church
Communications Specialist

Approved by:



Mary Lou Green, Board President



Date