



Frederick County Board of Elections

340A Montevue Lane, Frederick, Maryland 21702
FrederickCountyMD.gov/elections

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MINUTES of the February 02, 2022, Meeting of The Frederick County Board of Elections

The meeting was called to order at 2:04 PM, in person and via video and teleconference by the Board Vice President, Mrs. Shirley McDonald.

PRESENT:

Mary Lou Green, President
Shirley McDonald, Vice President
Lawrence C. Hill, Secretary
Mary Costello, Board Member
William Woodcock, Board Member
Daniel B. Loftus, Board Counsel

MC Keegan-Ayer, County Council President
Barbara Wagner, Election Director
Marc R. Welch, Election Program Assistant
Clifton Mowell, Election IT Specialist
Theresa Church, Communications Specialist
Christine Winer, Election Supervisor

ADDITIONS/CHANGES TO THE AGENDA

Redistricting was added under Old Business.

APPROVAL OF MINUTES:

Mr. Woodcock made a motion to accept the January 05, 2021, meeting minutes. Mrs. Green seconded and the motion passed unanimously.

COUNCIL LIAISON COMMENTS:

Mrs. Keegan-Ayers said that the Council is looking at the legislative bills that are relevant to elections. She will follow up on whether county employees can be offered administrative leave to work on Election Day.

ELECTION DIRECTOR'S REPORT

Mrs. Wagner provided a written copy of the Election Director's report and provided an overview of the contents of the report. Voter registration is at 193,448 active voters. To date, there are 43 candidate filings for 2022.

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OLD BUSINESS:

A. FY22 BUDGET UPDATE

Mrs. Wagner updated the Board on the current budget, Exhibit A.

B. LEGISLATIVE INITIATIVES

Mrs. Wagner updated the board on the pre-filed bills in front of the General Assembly.

C. REDISTRICTING

Mr. Welch updated the board on the status of the Congressional and Legislative Redistricting. The Congressional Map and the Legislative Map have both passed the State Legislature. The Congressional Map has been challenged in court and is awaiting adjudication. It is expected that there will be legal challenges to the Legislative Map. The Director is working with County GIS to create new maps and compare their street files with our statewide database in preparation.

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NEW BUSINESS:

A. 300 SCOTTY'S BUS LANE

Mr. Hill moved to allow Mrs. Wagner to explore the possibility of moving the BOE office to 300 Scotty's Bus Lane. Mr. Woodcock seconded and the motion passed. Once the Fire and Rescue Services vacates the building, a walk-through will be arranged for the board.

B. TRINITY RECREATION CENTER (ALTERNATIVE EARLY VOTING SITE)

Mayor O'Connor approved use of Trinity Rec Center as an Early Voting Site. Mrs. Wagner will meet with the building manager for a walk-through. Previously 800 Oak Street had been considered; however, the site failed the ADA survey.

C. JUDGE RECRUITMENT

Ms. Church reported that currently 373 applicants have submitted judge

applications. Free promotions will continue throughout the month. Paid advertising will begin late February/early March. Footage for a new PSA and commercial will be filmed on February 11.

D. BOARD MEMBER REQUEST FOR INFORMATION

Mr. Woodcock made a motion to provide the board with statistics of the mail-in ballot applications. There was not a second so the motion failed.

E. VOTER REGISTRATION – “WHAT HAPPENS WHEN MAIL IS RETURNED?”

Ms. Winer did an overview of how returned mail is managed at the office and in the voter record database.

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NEXT MEETING:

The Board scheduled its next meeting for March 23, 2022, at 2 PM virtually.

EXECUTIVE SESSION:

Mrs. Green made the motion to move into Executive Session. Mrs. McDonald seconded, and the motion passed unanimously.

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EXECUTIVE SESSION SUMMARY:

On February 2, 2022, at 3:52 PM, the Frederick County Board of Elections met in Executive Session at the 340A Montevue Ln. Elections Office in the Conference Room. This action was in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. The session discussed the following subsections under this provision:

- §3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

- §3-305(b)(7) to consult with counsel to obtain legal advice.

Mary Costello made a motion to accept the minutes of the January 5, 2022, Executive Session, Shirley McDonald seconded, and the motion passed unanimously.

During the executive session, the Board discussed three Elections Office personnel matters.

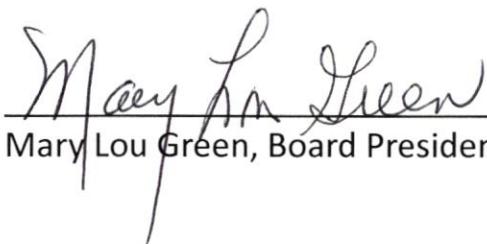
At 4:17 PM, Mary Lou made a motion to adjourn the executive session, Shirley McDonald seconded, and the motion passed unanimously.

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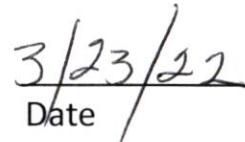
Respectfully submitted,

Theresa Church
Communications Specialist

Approved by:



Mary Lou Green, Board President



Date