



American Rescue Plan Act Nonprofit Community Health and Recovery Grant Program

Background and General Information

Frederick County maintains a strong commitment to supporting the local nonprofits that provide much needed and valuable services and programs to vulnerable populations within the community. In continued work of mitigating the impact of COVID-19 on its citizens, Frederick County is investing American Rescue Plan Act (ARPA) funding in the nonprofit community. The Frederick County ARPA Nonprofit Community Health and Recovery (ANCHR) grant program will allocate approximately \$1,000,000 in funding to provide awards to eligible nonprofit 501(c)(3) and 501(c)(19) organizations impacted by the COVID-19 public health emergency or its negative economic impact. The ANCHR program is designed to support organizations, programs and activities that benefit Frederick County residents, and that address public health and economic challenges caused by the pandemic, including those that have contributed to the unequal impact of the pandemic in Qualified Census Tracts.

This project is being supported, in whole, by Federal award number SLFRP1623 awarded to Frederick County, Maryland by the U.S. Department of the Treasury.

Eligible Organizations

An organization is eligible for an award if it:

- has a physical location/address in Frederick County and serves a majority (over 51%) of Frederick County citizens;
- is in good standing with the Internal Revenue Service, the Maryland State Department of Assessments and Taxation's Personal Property Tax Division; and Frederick County Government;
- is in compliance with Federal, State and Local human rights laws (by self-attestation);
- was established prior to March 1, 2019, and plans to continue operating through at least June 30, 2023; and
- has an annual operating budget of \$500,000 or less.

Nonprofit organizations under an umbrella (or fiscal sponsor) are not eligible to apply. The following types of nonprofit organizations are also ineligible: churches and religious organizations; fraternal and/or civic organizations; homeowner's associations; labor unions; private, political or public foundations; cemeteries and volunteer fire departments.

Additional Requirements

- Alignment with one or more of the County Executive's ARPA priority outcomes:
 - Health
 - Health Disparities
 - Children & Families
 - Economic Recovery
 - Mental Health
 - Seniors
 - Transportation

- Demonstration of the impact from the COVID-19 public health emergency or its negative economic impacts such as:
 - Decreased revenue (i.e., from donations or fees for service)
 - Financial insecurity
 - Increased costs (i.e., increased demand for service)
 - Capacity to weather financial hardship
 - Challenges covering payroll, rent or mortgage, and other operating costs
 - Downsizing of staff and/or business services

Priority will be given to those nonprofit organizations that have not previously received other COVID-related relief funding, including, but not limited to, CARES Act, Maryland Nonprofit Recovery Initiative (NORI), Frederick County Nonprofit Bounce Back or Jump Start grant programs, or ARPA project/program funding.

Award Use

Awardees may use funding from the ANCHR grant awards for:

- demonstrated need of operational expenses (resulting from revenue gaps/shortfalls and/or expense increases); or
- to expand or create programs to serve the community as a result of the COVID-19 pandemic.

Award Amounts

The grant awards for the ANCHR program will be based on an organization’s approved operating budget. Requests can range between \$5,000 and \$50,000, with a recommended target of 10% of the nonprofit organization’s annual budget for fiscal year 2021.

Grant Period

Beginning with the execution of a grant agreement with Frederick County and ending no later than June 30, 2023.

Application Information

The ANCHR application includes a request for finalized budget information (includes budgeted and actual revenue and expenditures) for fiscal years 2020 and 2021, and year-to-date fiscal year 2022 budget information (includes budgeted and actual revenue and expenditures). The application will request itemization of all COVID or other relief grants received. Organizations will also need to provide a PDF copy or screenshot of the good standing confirmation with the Maryland State Department of Assessments and Taxation, and a copy of the IRS Nonprofit Designation Letter.

Application Review Process

A team of staff from the County’s ARPA Project Review Committee will evaluate applications, verify eligibility requirements, and recommend award amounts. The Review Committee will make recommendations after considering the completeness of applications, organizational need,

community benefit, and organizational budget size. The Review Committee will submit award recommendations to the County Executive for final review and approval.

Frederick County reserves the right to reduce or increase individual grant amounts relative to requests if demand either exceeds or does not meet available funding. Frederick County also reserves the right to request clarification or additional information as needed during the review of applications.

Application Timeline

The County anticipates the following schedule for reviewing submitted applications and determining funding awards:

May 9, 2022	Release of ANCHR grant application
June 9, 2022	Deadline for ANCHR grant application submission
Summer 2022	ANCHR application submission review period, Announcement of awards, Grant agreement execution and Release of support funding

Awardees will complete a grant agreement with the County prior to receiving their awarded funds. The grant agreement will outline the terms of the award, the reporting requirements, and important grant dates, including the date by which funds must be spent. The grant agreement will also include the requirement that awardees retain all grant documentation on spending for a period of five (5) years and agree to a County, State and/or Federal audit if required.

Applicants approved for a grant will be required to provide a Unique Entity Identification number. A Unique Entity Identification (UEI) number is provided by the Federal Government and may take time to obtain. If applicant does not already have a UEI, applicant will be required to register for a UEI on the [SAM.gov](https://sam.gov) Federal website. Frederick County will pay award amounts to approved recipients within 30 days of execution of a grant agreement and receipt of the awardee's verified UEI number.