



# Frederick County Board of Elections

340A Montevue Lane, Frederick, Maryland 21702  
FrederickCountyMD.gov/elections

301-600-VOTE (8683)  
ElectionBoard@FrederickCountyMD.gov



## MINUTES of the April 06, 2022, Meeting of The Frederick County Board of Elections

The meeting was called to order at 2:03 PM, in person by Board President, Mary Lou Green.

### **PRESENT:**

Mary Lou Green, President  
Shirley McDonald, Vice President  
Lawrence C. Hill, Secretary  
Mary Costello, Board Member  
William Woodcock, Board Member  
Daniel B. Loftus, Board Counsel

Barbara Wagner, Election Director  
Anthony Gutierrez, Deputy Director  
Marc R. Welch, Election Program Assistant  
Theresa Church, Communications Specialist  
Christine Winer, Election Supervisor  
MC Keegan-Ayer, County Council President  
Deborah Carter, Democratic Central Committee

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### **APPROVAL OF MINUTES:**

Mr. Woodcock made a motion to accept the March 23, 2022, meeting minutes. Ms. McDonald seconded and the motion passed unanimously.

### **COUNCIL LIAISON COMMENTS**

Ms. Keegan-Ayer reported that the County Executive will present the county budget to the County Council next Thursday. The County Council is also working on various pieces of legislation.

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### **OLD BUSINESS:**

#### **A. FY22 BUDGET UPDATE**

Ms. Wagner updated the Board on the current budget, Exhibit A. Ms. Wagner and Mr. Gutierrez met with Kelly Wheeler, County Budget Director. Ms. Wheeler made arrangements for the county to carry over the funds allocated for Primary and Early Voting into the 2023 fiscal year.

## **B. OTHER**

Mr. Gutierrez updated the board on the Mail-In Ballot application process. As far, 14,500 applications have been received and processed. Of that number, 10,000 voters have requested to be on the permanent mail-in ballot list.

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## **NEW BUSINESS:**

### **A. CONSOLIDATION PLAN APPROVAL**

Mr. Welch updated the Board on the revised Congressional map that was passed by the General Assembly and signed into law by Governor Hogan. The new Congressional Districts and the County Council Districts have been updated in MDVOTERS. Mr. Gutierrez presented a consolidation plan due to difficulty of securing polling places and recruiting judges for the new July 19<sup>th</sup> date. Ms. Costello moved to approve the consolidation plan so the Director can move to implement it. Mr. Hill seconded, and the motion passed unanimously.

### **B. INCREASE ELECTION JUDGE PAY (EXTENDED HOURS ONLY)**

Mr. Woodcock moved to approve offering election judges additional, pro-rated pay for extended hours. Ms. McDonald seconded, and the motion passed unanimously.

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## **NEXT MEETING:**

The Board tentatively scheduled a meeting for April 18 at 2 PM to approve any changes required after the court ruling on the Legislative Map.

The Board scheduled its next regular meeting for May 4, 2022, at 2 PM.

## **EXECUTIVE SESSION:**

Mr. Woodcock made the motion to move into Executive Session. Mr. Hill seconded, and the motion passed unanimously.

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## **EXECUTIVE SESSION SUMMARY:**

On April 6, 2022 at 2:50 pm, the Frederick County Board of Elections met in Executive Session at the Office Training Room on Montevue Ln., Frederick, MD. This action was in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. The session discussed the following subsections under this provision:

- §3-305(b)(7) to consult with counsel to obtain legal advice.

Ms. Green called the meeting to order. Mr. Woodcock made a motion to begin the Executive Session, Ms. McDonald seconded, and the motion passed unanimously.

During the executive session, the Board discussed one item: approval of the executive minutes from the March 23, 2022 meeting.

No subject votes were taken in this meeting.

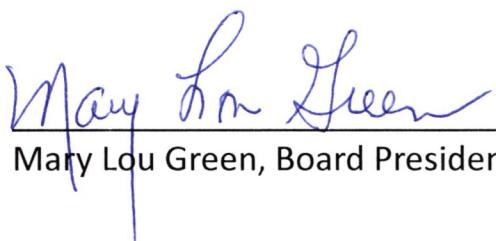
At 2:55 pm, Mr. Woodcock made a motion to adjourn the Executive Session, Ms. Costello seconded, and the motion passed unanimously.

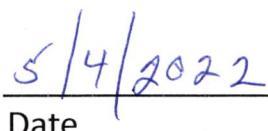
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Respectfully submitted,

Theresa Church  
Communications Specialist

Approved by:

  
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Mary Lou Green, Board President

  
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Date