



**DIVISION OF PLANNING & PERMITTING  
FREDERICK COUNTY, MARYLAND**

30 North Market Street • Frederick, Maryland 21701  
Phone (301) 600-1138 • Fax (301) 600-1645 <http://www.frederickcountymd.gov>

**SKETCH PLAT**

PLANNING	\$614.00
ENGINEERING	\$118.00
HEALTH DEPT.	\$75.00
DUSWM Water/Sewer	\$25.00

Minimum information for plat submittal listed below. Additional code requirements may be applicable and will be reviewed at the time of submission.

**CHECKLIST ITEMS**

OK	NO	<b><u>GENERAL</u></b>	OK	NO	<b><u>GENERAL &amp; EXISTING (cont'd)</u></b>
___	___	Drawing: Size, Material , Legible, Ink	___	___	Deed Information
___	___	Title Information: Name & Section	___	___	Historic Buildings/Landscapes
___	___	Scale, Date, North Arrow, State	___	___	Demolition Permit
___	___	Election District, County, State	___	___	<b><u>PROPOSED</u></b>
___	___	Name, Address, Phone/Owner	___	___	Comprehensive Development Plan
___	___	Name, Address, Phone/Engineer	___	___	Proposed Site Plan
___	___	Location Map, Scale, Tax Map Numbers	___	___	Street Layout & Names & R/W
___	___	Overall Property	___	___	Water & Sewer Facilities
___	___	Boundary (can be plotting)	___	___	Lot Layout
___	___	Topography (5' minimum contours)	___	___	Scaled Dimensions & Areas, Numbering, Building
___	___	Adjoining Properties & Subdivisions	___	___	Restriction Lines
___	___	Physical Features: Water Courses, Woodlines, Utilities, Existing Buildings & Structures	___	___	Reserves for Public Lands
___	___	Existing Streets (Names & R/W)	___	___	Multi-Family, Units, Buildings, Parking Required
___	___	Zoning Classification	___	___	Wetlands Disturbance
___	___	Water and Sewer Classifications			

PAYMENTS: Payment may be made online on the Rhythm for Civics Portal, mailed to Department of Development Review and Planning, 30 North Market Street, Frederick, Maryland, 21701 or in person. Please make check payable to Frederick County and reference the Project Number. Additional fees may be due per fee schedule FY2020