



Frederick County Board of Elections

340A Montevue Lane, Frederick, Maryland 21702
FrederickCountyMD.gov/elections

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MINUTES of the May 04, 2022, Meeting of The Frederick County Board of Elections

The meeting was called to order at 2 PM, in person by Board President, Mary Lou Green.

PRESENT:

Mary Lou Green, President	Barbara Wagner, Election Director
Shirley McDonald, Vice President	Anthony Gutierrez, Deputy Director
Lawrence C. Hill, Secretary	Marc R. Welch, Election Program Assistant
Mary Costello, Board Member	Theresa Church, Communications Specialist
William Woodcock, Board Member	MC Keegan-Ayer, County Council President
Daniel B. Loftus, Board Counsel	Deborah Carter, Democratic Central Committee
	Jim Filson, League of Women Voters

APPROVAL OF MINUTES:

Mr. Woodcock made a motion to accept the April 6, 2022, meeting minutes. Ms. Costello seconded and the motion passed unanimously. Mr. Hill made a motion to accept the April 18, 2022, special meeting minutes. Ms. McDonald seconded and the motion passed unanimously.

COUNCIL LIAISON COMMENTS

Council President, Keegan-Ayer reported that the Council held public input on the county budget and that the council is working to approve the budget by the deadline of May 31st.

ELECTION DIRECTOR'S REPORT

Ms. Wagner provided a written copy of the Election Director's report and provided an overview of the contents of the report. Voter registration is at 193,651 active voters.

OLD BUSINESS:

A. FY 22 BUDGET UPDATE – EXHIBIT A

Ms. Wagner updated the Board on the current budget.

B. ELECTION UPDATE

1. Polling Places: 61 confirmed
2. Election judges: Currently at 632
3. Redistricting: Completed

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NEW BUSINESS:

A. FY'23 BUDGET – EXHIBIT B

The county budget is currently being reviewed by the County Council and will be approved by May 31.

B. CRITICAL DATES FOR BOARD MEMBERS – EXHIBIT C

An internal memo was distributed to the board members with relevant election dates.

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NEXT MEETING:

The board scheduled a special meeting for 2:30 pm on May 11 to present new precincts and a new early voting site, and to review polling places.

The previously scheduled 10 am May 19 meeting is tentative and will only be held if needed.

The Board scheduled its next regular meeting for June 8, 2022, at 2 PM.

EXECUTIVE SESSION:

Ms. McDonald made the motion to move into Executive Session. Mr. Hill seconded, and the motion passed unanimously.

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EXECUTIVE SESSION SUMMARY:

On May 4, 2022 at 2:45 pm, the Frederick County Board of Elections met in Executive Session in the Office Conference Room on Montevue Ln., Frederick, MD. This action was in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. The session discussions pertained to the following subsections under this provision:

- §3-305(b)(7) to consult with counsel to obtain legal advice

Ms. Green called the meeting to order. Mr. Woodcock made a motion to begin the Executive Session, Ms. McDonald seconded, and the motion passed unanimously.

During the executive session, the Board discussed two items: 1) a public information request and 2) acceptance of executive session minutes from April 6 and April 18, 2022.

No vote was necessary on the public information request. The minutes were approved.

At 3:26 pm, Mr. Hill made a motion to adjourn the Executive Session, Ms. Costello seconded, and the motion passed unanimously.

Respectfully submitted by Lawrence C. Hill, Board Secretary.

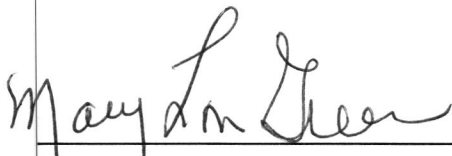
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Respectfully submitted,

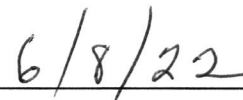
Theresa Church

Communications Specialist

Approved by:



Mary Lou Green, Board President



Date