



Frederick County Board of Elections

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MINUTES of the
August 17, 2022, Meeting of
The Frederick County Board of Elections

The meeting was called to order at 2 PM, in person and virtually by Board President, Mary Lou Green.

PRESENT:

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| Mary Lou Green, President | Anthony Gutierrez, Deputy Director |
| Shirley McDonald, Vice President | Marc R. Welch, Voting Systems Manager |
| Lawrence C. Hill, Secretary | Thomas Coogan, Election Program Manager |
| Mary Costello, Board Member | Theresa Church, Communications Specialist |
| William Woodcock, Board Member | M.C. Keegan-Ayer, County Council President |
| Daniel B. Loftus, Board Counsel | Deborah Carter, Democratic Central Committee |
| Barbara Wagner, Election Director | Jillian Atelsek, <i>Frederick News-Post</i> |

APPROVAL OF MINUTES:

Mr. Woodcock made a motion to accept the June 08, 2022, meeting minutes. Mr. Hill seconded, and the motion passed unanimously.

COUNCIL LIAISON COMMENTS

Ms. Keegan-Ayer reported that the county council is moving forward on the Sugarloaf development plan. No county council items currently being considered impact the Board of Elections.

ELECTION DIRECTOR'S REPORT

Ms. Wagner introduced Thomas Coogan, Election Program Manager, who began in July. She shared that Shakir Satterfield, Voting System Assistant Team Lead, started on August 10, 2022. Ms. Wagner provided a written copy of the Election Director's report and provided an overview of the contents of the report. Voter registration is at 195,412 active voters.

OLD BUSINESS:

A. BOARD OF ELECTIONS RELOCATION UPDATE

Mr. Gutierrez updated the Board on the relocation status. The county is in negotiations for a new space.

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NEW BUSINESS:

A. FY '23 BUDGET – EXHIBIT A

Ms. Wagner presented the FY '23 budget.

B. POST 2022 PRIMARY ELECTION DISCUSSION

The board will provide written feedback from their election day polling place evaluations to the director.

C. UPCOMING 2022 GENERAL ELECTION IMPORTANT DATES

The board requested that the swearing in for the Board of Canvassers be on October 25. Ms. Wagner is waiting for a decision on whether the Board will be allowed to pre-canvass before early voting. If pre-canvass is permitted, the swearing in will need to be October 18. Ms. Wagner shared that she is working with the county to provide an off-site space for training as a back-up if pre-canvass is allowed.

D. OTHER

Mr. Woodcock made a motion to allow the Director to hire up to six contractual employees for the November General. Ms. Costello seconded, and the motion passed unanimously.

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NEXT MEETING:

The Board scheduled its next regular meeting September 14, 2022, at 2 PM. The Board scheduled the following meeting for Tuesday, October 4, at 2 PM.