



Frederick County Board of Elections

340A Montevue Lane, Frederick, Maryland 21702
FrederickCountyMD.gov/elections

301-600-VOTE (8683)
ElectionBoard@FrederickCountyMD.gov



MINUTES of the September 14, 2022, Meeting of The Frederick County Board of Elections

The meeting was called to order at 2 PM, in person and virtually by Board President, Mary Lou Green.

PRESENT:

Mary Lou Green, President	Marc R. Welch, Voting Systems Manager
Shirley McDonald, Vice President	Thomas Coogan, Election Program Manager
Lawrence C. Hill, Secretary	Theresa Church, Communications Specialist
Mary Costello, Board Member	M. C. Keegan-Ayers, County Council Chair
William Woodcock, Board Member	Deborah Carter, Democratic Central Committee
Daniel B. Loftus, Board Counsel	Jim Filson, League of Women Voters
Barbara Wagner, Election Director	Vicki George, Voter
Anthony Gutierrez, Deputy Director	Barbara Stadler, Voter

CONVENE BOARD OF CANVASS

Ms. McDonald made the motion to convene the Board of Canvassers. Mr. Woodcock seconded, and the motion passed unanimously. Mr. Woodcock made a motion to reject 18 ballots that were postmarked after the July 19 deadline. Mr. Hill seconded, and the motion passed unanimously. Ms. McDonald made the motion to close the session, Mr. Woodcock seconded, and the motion passed unanimously.

COUNTY COUNCIL REPORT

Ms. Keegan-Ayers said there were no issues before the council that affect the Board of Elections.

APPROVAL OF MINUTES:

Mr. Hill made a motion to accept the August 17, 2022, meeting minutes. Mr. Woodcock seconded, and the motion passed unanimously.

ELECTION DIRECTOR'S REPORT

Ms. Wagner provided a written copy of the Election Director's report and provided an overview of the contents of the report.

OLD BUSINESS:

A. FY '23 Budget – Exhibit A

Ms. Wagner presented the FY '23 budget.

B. Review of 2022 Primary

There will be discussion of the primary in the Executive Session.

###

NEW BUSINESS:

C. Preview of 2022 General

Early voting begins in six weeks. The polling place changes that were passed by the Board at the September 6 Special Meeting have been approved by the state. Voters returning to Kemptown Elementary and Waverly Elementary will receive new voter notification cards.

Election judge training began this week. Production of the two-page ballot has begun. The specimen ballots are scheduled to be sent in mid-October. The bids will be returned by September 22 so the vender can be contracted. Voter registration will close on October 18.

The board randomly selected the eight precincts for audit. The precincts selected are Brunswick Middle, Johnsville Methodist Hall, Gov. T. J. Middle School B, Edward Fry Library, Monocacy Middle, Gov. T. J. Middle School A, Thurmont Middle, and North Frederick Elementary.

###

NEXT MEETING:

The Board scheduled Thursday, September 29, at 2 pm followed by the Swearing In of the Board of Canvassers at 3 pm.

EXECUTIVE SESSION:

Mr. Woodcock made the motion to move into Executive Session. Mr. Hill seconded, and the motion passed unanimously.

###

EXECUTIVE SESSION SUMMARY:

On September 14, 2022, at 2:56 pm, the Frederick County Board of Elections met in Executive Session in the Office Conference Room at 340A Montevue Ln., Frederick, MD. This action was in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section §3-305. The session discussions pertained to the following subsections under this provision:

- §3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.
- §3-305(b)(7) to consult with counsel to obtain legal advice.

Present:

Mary Lou Green, President
Shirley McDonald, Vice President
Lawrence C. Hill, Secretary
Mary Costello, Board Member
William Woodcock, Board Member
Daniel B. Loftus, Board Counsel
Barbara Wagner, Election Director

During the executive session, the Board discussed five items: 1) Previous session minutes and votes; 2) Primary Election Review – legal, no votes; 3) General Election Process Updates – legal, no votes; 4) a legal matter – legal, no votes; and 5) a personnel matter – personnel, no votes.

Meeting adjourned at 4:30 pm

Respectfully submitted by Lawrence C. Hill, Board Secretary.

###

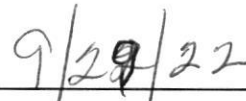
Respectfully submitted,

Theresa Church
Communications Specialist

Approved by:



Mary Lou Green, Board President



Date