

Frederick County Board of Canvassers  
 340A Montevue Lane, Frederick, MD  
 October 17, 2022 - Mail-in Ballot Canvass 1 - Canvass Day 1

## ATTENDEES

### Board of Canvassers

Name	Position	Party
Mary Costello	Vice Chair	DEM
Lawrence Hill	Secretary	REP
Shirley McDonald	Member	DEM
William Woodcock	Member	REP
Daniel Loftus	Board Attorney	
<i>Arrived at 1:30 pm</i>		

### Board of Canvassers Absent

Name	Position	Party
Mary Lou Green	Chair	REP

### LBE Staff

Name	Position
Barbara Wagner (Room Supervisor)	Election Director
Thomas Coogan (Room Supervisor)	Election Program Supervisor
Anthony Gutierrez (Runner)	Deputy Director
Daniel Callahan (Runner)	Election Program Assistant I
Khalfani Blount (Ballots)	Election Program Specialist I
Theresa Church (Scribe)	Communications Specialist
Diane Zepp (update MDVOTERS)	Election Program Assistant I
Marc Welch (Tabulation Room)	Voting Operations Manager
Robert Millard (Tabulation Room)	Voting Systems IT Specialist III
Shakir Satterfield (Tabulation Room)	Election Program IT Specialist II
Lisa Fazio (Tabulation Room)	LBE Technician
Dylan Winer (Runner, Tabulation Room)	Technical Assistant
Sheldon Walton (Tabulation Advisor)	ES&S Technical Advisor
Shafiq Satterfield (Tabulation Advisor)	SBE

### Public

Name	Organization (if applicable)
Winston Mann	Self

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

## DECLARATION OF QUORUM PRESENT

Mary Costello, Vice Chair, declared the meeting of the Board of Canvassers open at 10:00 am on Monday, October 17, 2022, at Board of Elections office, 340A Montevue Lane, Frederick,

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Maryland. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present. She introduced Election Director Barbara Wagner.

### **CONFIRMATION OF OATH**

Sandra Dalton, the Clerk of the Court for Frederick County, administered and recorded the oath of each member of the Board of Canvassers on September 29, 2022.

### **ANNOUNCEMENT OF OFFICERS**

At a meeting on September 29, the Board of Canvassers elected Mary Lou Green as Chair of the Board of Canvassers, Mary Costello as Vice Chair, and Lawrence Hill as Secretary.

### **PUBLIC NOTICE OF CANVASS**

Director Wagner noted that public notice of the mail-in ballot canvass was provided and that the notice was provided on the Board website, through social media, in a press release to media outlets, and at the Board office.

### **VERIFICATION OF OPTICAL SCAN VOTING UNIT**

Ms. Wagner presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing. The DS850 passed on September 22 and the DS200 passed on September 23. The back-up DS200 scanning unit passed testing on October 6. Ms. Wagner reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Ms. Wagner noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for the DS850 Scanner and the DS200 Scanner used in the canvass.

Ms. Costello made the motion to open the DS850, Mr. Hill seconded, and the motion passed unanimously. Ms. McDonald made the motion to run the zero report, Mr. Woodcock seconded, and the motion passed unanimously. Ms. McDonald made the motion to tabulate on the DS200, Mr. Hill seconded, and the motion passed unanimously.

Voting Operations Manager Marc Welch and Election Program IT Specialist II Shakir Satterfield verified that the seal on the DS850 Scanner used in the canvass was intact and recorded the optical scan ballot scanners serial numbers and seal numbers on the Scanning Unit Opening Integrity Report.

Welch and Satterfield verified that the seal on the DS200 Scanner used in the canvass was intact and recorded the optical scan ballot scanners serial numbers and seal numbers on the Scanning Unit Opening Integrity Report.

Ms. Wagner noted that the ballot scanners serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the count on the ballot scanner was zero. The Board of Canvassers signed the Zero Reports. Ms. Wagner posted one copy of the Zero Report from the ballot scanner on hallway wall outside room where canvassing occurs. A second copy of the Zero Report was provided to Ms. Wagner.

## **TABULATION OF MIB AUDIT BALLOTS**

The Board of Canvassers signed Confidentiality Forms. The board oversaw the printing of the results of the audit ballots. Fifty-four ballots, a percentage based on the 2018 MIB count, were tabulated on the DS200 for audit. The board, Ms. Wagner, and Mr. Welch signed the results tape. Then the board oversaw the removal of the tabulated ballots. The results tape and ballots were placed in secure storage for post-election manual audit.

## **CANVASSING OF BALLOTS**

### **Overview of Canvass Process**

Director Wagner noted that the rules were posted in the canvass room. She provided an overview of the canvass process and introduced the room supervisors and runners.

MIB Manager Khalfani Blount reviewed the canvassing process with the canvassers. Ballots will be distributed to the ballot processing canvassing teams in batches. Each canvassing team will review the envelope first to determine whether it was timely received and oaths were signed.

For timely received ballots, each canvassing team will determine whether the voter signed the oath and if ID required was marked. After verifying that the oath is signed, the team will open the envelope. With the envelope face down, the team will remove the ballot, taking care that the envelope stays face down. If ID is required, the team will look for ID provided. If the oath is not signed or ID not provided when required, the ballot will be left in the envelope and referred to the Board of Canvassers.

Those timely ballots that are in compliance and could be read by the ballot scanner will be sent to the tabulation team. The Board of Canvassers voted to allow compliant ballots to be sent directly to the tabulation team.

Ballots that are marked using the online ballot marking device will be duplicated and verified by the bi-partisan team. The team will compare the two ballots to ensure that the ballot marked during the canvass matches the ballot returned by the voter.

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Ballots that are compliant but determined to be unreadable by the scanning unit will be duplicated by the bi-partisan team. The team will compare the two ballots to ensure that the ballot marked during the canvass matches the ballot returned by the voter. The Board of Canvassers voted to allow compliant ballots to be duplicated.

Ballots that are untimely or are otherwise not in compliance will be placed in a Board Referral folder, with the Board Referral form that includes the canvassing team's number and the reason(s) for the referral. The folder with the ballots inside will be referred to the Board of Canvassers for review.

The Board of Canvassers will rule on whether to accept or unanimously reject the referred ballots.

Ms. Wagner explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

Director Wagner administered the oath of canvassers to all canvassers.

**Canvass Participants**

Canvasser	Names of Ballot Processing Canvassing Teams
Team #1	Sherri Mayer (DEM); Faye Glover (UNA)
Team #2	James Gibson (DEM); Michael Ferrell (REP)
Team #3	James Douglas Pierce (DEM); Margaret Osmond (REP)
Team #4	Michael Rusk (UNA); Melanie Swank (REP)
	Names of Bi-Partisan Team Members Opening Envelopes
Team #1	Tiffany Mosby-Grant (DEM); Rhonda Ferrell (REP)
	Names of Bi-Partisan Duplicating Team Members in Tabulation Room
Team #1	Richard "Mike" Watterson (UNA); Gail Boggs (REP)
	Names of Ballot Scanner Operating Team
Team #1	Marc Welch, Robert Millard, Shakir Satterfield, Sheldon Walter of ES&E

**DAILY CANVASSING RESULTS**

Mail-In Ballot Canvass Statistics – MIB 1 Day 1	Number of Ballots
Total Ballots Presented	2,079
Accepted Ballots	853
Rejected Ballots	1
Held over for Day 2	1,225

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**RECESS**

The canvass recessed at 4:10 pm and will reconvene on October 18 at 8:30 am. Mr. Welch and Mr. Shakir Satterfield recorded the public count and performed close down procedures on all voting equipment.

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## ATTENDEES

### Board of Canvassers

Name	Position	Party
Mary Lou Green <i>Arrived at 8:35 am</i>	Chair	REP
Mary Costello	Vice Chair	DEM
Lawrence Hill	Secretary	REP
Shirley McDonald	Member	DEM
William Woodcock	Member	REP
Daniel Loftus <i>Arrived at 10:30 am</i>	Board Attorney	

### LBE Staff

Name	Position
Barbara Wagner (Room Supervisor)	Election Director
Thomas Coogan (Room Supervisor)	Election Program Supervisor
Anthony Gutierrez (Runner)	Deputy Director
Daniel Callahan (Runner)	Election Program Assistant I
Khalfani Blount (Ballots)	Election Program Specialist I
Theresa Church (Scribe)	Communications Specialist
Diane Zepp (update MDVOTERS)	Election Program Assistant I
Marc Welch (Tabulation Room)	Voting Operations Manager
Robert Millard (Tabulation Room)	Voting Systems IT Specialist III
Shakir Satterfield (Tabulation Room)	Election Program IT Specialist II
Lisa Fazio (Tabulation Room)	LBE Technician
Dylan Winer (Runner, Tabulation Room)	Technical Assistant

### Public

Name	Organization (if applicable)

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

## DECLARATION OF QUORUM PRESENT

Mary Costello, Vice Chair, declared the meeting of the Board of Canvassers open at 8:30 am on Tuesday, October 18, 2022, at Board of Elections office, 340A Montevue Lane, Frederick, Maryland. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present. She introduced Election Director Barbara Wagner.

## **CONFIRMATION OF OATH**

Sandra Dalton, the Clerk of the Court for Frederick County, administered and recorded the oath of each member of the Board of Canvassers on September 29, 2022.

## **ANNOUNCEMENT OF OFFICERS**

At a meeting on September 29, the Board of Canvassers elected Mary Lou Green as Chair of the Board of Canvassers, Mary Costello as Vice Chair, and Lawrence Hill as Secretary.

## **PUBLIC NOTICE OF CANVASS**

Director Wagner noted that public notice of the mail-in ballot canvass was provided and that the notice was provided on the Board website, through social media, in a press release to media outlets, and at the Board office.

## **VERIFICATION OF OPTICAL SCAN VOTING UNIT**

Ms. Wagner presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing. The DS850 passed on September 22 and the DS200 passed on September 23. The back-up DS200 scanning unit passed testing on October 6. Ms. Wagner reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Ms. Wagner noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for the DS850 Scanner and the DS200 Scanner used in the canvass.

After the zero reports were ran on the DS850, Mr. Woodcock made the motion to accept ballots into the DS850. Mr. Hill seconded, and the motion passed unanimously. After the zero reports were ran on the DS200, Ms. Costello made the motion to accept ballots into the DS200. Mr. Woodcock seconded, and the motion passed unanimously.

Voting Operations Manager Marc Welch and Election Program IT Specialist II Shakir Satterfield verified that the seal on the DS850 Scanner used in the canvass was intact and recorded the optical scan ballot scanners serial numbers and seal numbers on the Scanning Unit Opening Integrity Report.

Welch and Satterfield verified that the seal on the DS200 Scanner used in the canvass was intact and recorded the optical scan ballot scanners serial numbers and seal numbers on the Scanning Unit Opening Integrity Report.

Ms. Wagner noted that the ballot scanners serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the count on the ballot scanner was zero. The Board of Canvassers signed the Zero Reports. Ms. Wagner posted one copy of the Zero Report from the ballot scanner on hallway wall outside room where canvassing occurs. A second copy of the Zero Report was provided to Ms. Wagner.

## **CANVASSING OF BALLOTS**

### **Overview of Canvass Process**

Election Director Wagner explained the rules concerning public observation of the canvass and noted that the rules were posted in the canvass room. She provided an overview of the canvass process and introduced the room supervisors and runners.

MIB Manager Khalfani Blount reviewed the canvassing process with the canvassers. Ballots will be distributed to the ballot processing canvassing teams in batches. Each canvassing team will review the envelope first to determine whether it was timely received, and oaths were signed.

For timely received ballots, each canvassing team will determine whether the voter signed the oath and if ID required was marked. After verifying that the oath is signed, the team will open the envelope. With the envelope face down, the team will remove the ballot, taking care that the envelope stays face down. If ID is required, the team will look for ID provided. If the oath is not signed or ID not provided when required, the ballot will be left in the envelope and referred to the Board of Canvassers.

Those timely ballots that are in compliance and could be read by the ballot scanner will be sent to the tabulation team. The Board of Canvassers voted to allow compliant ballots to be sent directly to the tabulation team.

Ballots that are marked using the online ballot marking device will be duplicated and verified by the bi-partisan team. The team will compare the two ballots to ensure that the ballot marked during the canvass matches the ballot returned by the voter.

Ballots that are compliant but determined to be unreadable by the scanning unit will be duplicated by the bi-partisan team. The team will compare the two ballots to ensure that the ballot marked during the canvass matches the ballot returned by the voter. The Board of Canvassers voted to allow compliant ballots to be duplicated.

Ballots that are untimely or are otherwise not in compliance will be placed in a Board Referral folder, with the Board Referral form that includes the canvassing team's number and the reason(s) for the referral. The folder with the ballots inside will be referred to the Board of Canvassers for review.

The Board of Canvassers will rule on whether to accept or unanimously reject the referred ballots.

Ms. Wagner explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

Director Wagner administered the oath of canvassers to two new canvassers.

### **Canvass Participants**

Canvasser	Names of Ballot Processing Canvassing Teams
Team #1	Sherri Mayer (DEM); Faye Glover (UNA)
Team #2	James Gibson (DEM); Michael Ferrell (REP)
Team #3	Tiffany Mosby-Grant (DEM); Rhonda Ferrell (REP)
Team #4	Michael Rusk (UNA); Melanie Swank (REP)
Team #5	Richard "Mike" Watterson (UNA); Gail Boggs (REP)
Team #6	Nancy Harmon (UNA); Patrice Oliver (REP)
	Names of Bi-Partisan Duplication Team in Tabulation Room
Team #1	James Douglas Pierce (DEM); Margaret Osmond (REP)
Team	Names of Ballot Scanner Operating Team
Team #1	Marc Welch, Robert Millard, Shakir Satterfield

Team #3 from yesterday was reassigned to Duplication, Duplication team from yesterday was reassigned as team #5, Opening Team was reassigned as Team #3. Nancy Harmon and Patrice Oliver formed Team #6.

### **DAILY CANVASSING RESULTS**

Mail-In Ballot Canvass Statistics – MIB1 Day 2	Number of Ballots
Held over from Day 1 (included in total presented count)	1,225
Total Ballots Presented	2,510
Accepted Ballots	2,259
Rejected Ballots	1
Held over for Day 3	250

One ballot was rejected due to identifying mark. Voter signed full signature on ballot.

### **RECESS**

The canvass took a recess at 12:42 pm for lunch. Canvass reconvened at 1:45 pm.

The canvass recessed at 5:05 pm and will reconvene on October 19 at 8:30 am. Mr. Welch and Mr. Shakir Satterfield recorded the public count and performed close down procedures on all voting equipment.

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**ATTENDEES**

Board of Canvassers

<b>Name</b>	<b>Position</b>	<b>Party</b>
Mary Lou Green	Chair	REP
Mary Costello	Vice Chair	DEM
Shirley McDonald	Member	DEM
William Woodcock	Member	REP
Daniel Loftus <i>Arrived at 2:45pm</i>	Board Attorney	

Board of Canvassers Absent

<b>Name</b>	<b>Position</b>	<b>Party</b>
Lawrence Hill	Secretary	REP

LBE Staff

<b>Name</b>	<b>Position</b>
Barbara Wagner (Room Supervisor)	Election Director
Thomas Coogan (Room Supervisor)	Election Program Supervisor
Anthony Gutierrez (Runner)	Deputy Director
Daniel Callahan (Runner)	Election Program Assistant I
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Diane Zepp (update MDVOTERS)	Election Program Assistant I
Marc Welch (Tabulation Room)	Voting Operations Manager
Robert Millard (Tabulation Room)	Voting Systems IT Specialist III
Shakir Satterfield (Tabulation Room)	Election Program IT Specialist II
Lisa Fazio (Tabulation Room)	LBE Technician
Dylan Winer (Runner, Tabulation Room)	Technical Assistant

Public

<b>Name</b>	<b>Organization (if applicable)</b>
Stuart Harvey	Self

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

**DECLARATION OF QUORUM PRESENT**

Mary Lou Green, Chair, declared the meeting of the Board of Canvassers open at 8:30 am on Wednesday, October 19, 2022, at Board of Elections office, 340A Montevue Lane, Frederick, Maryland. There was a quorum of the Board of Canvassers, and at least one member of the

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Board of Canvassers who is a registered voter of the principal minority party was present. She introduced Election Director Barbara Wagner.

### **CONFIRMATION OF OATH**

Sandra Dalton, the Clerk of the Court for Frederick County, administered and recorded the oath of each member of the Board of Canvassers on September 29, 2022.

### **ANNOUNCEMENT OF OFFICERS**

At a meeting on September 29, the Board of Canvassers elected Mary Lou Green as Chair of the Board of Canvassers, Mary Costello as Vice Chair, and Lawrence Hill as Secretary.

### **PUBLIC NOTICE OF CANVASS**

Director Wagner noted that public notice of the mail-in ballot canvass was provided and that the notice was provided on the Board website, through social media, in a press release to media outlets, and at the Board office.

### **VERIFICATION OF OPTICAL SCAN VOTING UNIT**

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After the zero reports were ran on the DS850, Ms. Costello made the motion to accept ballots into the DS850. Mr. Woodcock seconded, and the motion passed unanimously. After the zero reports were ran on the DS200, Mr. Woodcock made the motion to accept ballots into the DS200. Ms. Costello seconded, and the motion passed unanimously.

Voting Operations Manager Marc Welch and Election Program IT Specialist II Shakir Satterfield verified that the seal on the DS850 Scanner used in the canvass was intact and recorded the optical scan ballot scanners serial numbers and seal numbers on the Scanning Unit Opening Integrity Report.

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## **CANVASSING OF BALLOTS**

### **Overview of Canvass Process**

Election Director Wagner explained the rules concerning public observation of the canvass and noted that the rules were posted in the canvass room. She provided an overview of the canvass process and introduced the room supervisors and runners.

MIB Manager Khalfani Blount reviewed the canvassing process with the canvassers. Ballots will be distributed to the ballot processing canvassing teams in batches. Each canvassing team will review the envelope first to determine whether it was timely received and oaths were signed.

For timely received ballots, each canvassing team will determine whether the voter signed the oath and if ID required was marked. After verifying that the oath is signed, the team will open the envelope. With the envelope face down, the team will remove the ballot, taking care that the envelope stays face down. If ID is required, the team will look for ID provided. If the oath is not signed or ID not provided when required, the ballot will be left in the envelope and referred to the Board of Canvassers.

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Ballots that are marked using the online ballot marking device will be duplicated and verified by the bi-partisan team. The team will compare the two ballots to ensure that the ballot marked during the canvass matches the ballot returned by the voter.

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Ballots that are untimely or are otherwise not in compliance will be placed in a Board Referral folder, with the Board Referral form that includes the canvassing team's number and the

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reason(s) for the referral. The folder with the ballots inside will be referred to the Board of Canvassers for review.

The Board of Canvassers will rule on whether to accept or unanimously reject the referred ballots.

Ms. Wagner explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

Director Wagner administered the oath of canvassers to three new canvassers.

Mr. Woodcock made a motion to open the canvass. Ms. Costello seconded, and the motion passed unanimously.

### **Canvass Participants**

Canvasser	Names of Ballot Processing Canvassing Teams
Team #1	Sherri Mayer (DEM); Faye Glover (UNA)
Team #2	James Gibson (DEM); Michael Ferrell (REP)
Team #3	Tiffany Mosby-Grant (DEM); Rhonda Ferrell (REP)
Team #4	Nancy Donovan (UNA); Melanie Swank (REP)
Team #5	Patricia Rhodes (DEM); Gail Boggs (REP)
Team #6	Michael Rusk (UNA); Abigail Brown (REP)
	Names of Bi-Partisan Duplication Team in Tabulation Room
Team #1	James Douglas Pierce (DEM); Margaret Osmond (REP)
Team	Names of Ballot Scanner Operating Team
Team #1	Marc Welch, Robert Millard, Shakir Satterfield

Abigail Brown, Nancy Donovan, and Patricia Rhodes were added as new canvassers to cover for three canvassers who were unable to work today.

### **DAILY CANVASSING RESULTS**

Mail-In Ballot Canvass Statistics – MIB1 Day 3	Number of Ballots
Held over from Day 2 (included in total presented count)	250
Total Ballots Presented	672
Accepted Ballots	664
Rejected Ballots	8
Ballots sent to be cured	7

One rejected ballot due to having two (2) partial ballots in one envelope. Seven rejected ballots sent to be cured.

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## **RECESS**

The canvass took a recess at 12:45 pm for lunch. Canvass reconvened at 1:30 pm.

The canvass recessed at 3:58 pm and will reconvene on November 10 at 10:00 am. Mr. Welch and Mr. Shakir Satterfield recorded the public count and performed close down procedures on all voting equipment.

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340A Montevue Lane, Frederick, MD  
November 10, 2022 - Mail-in Ballot Canvass 1 - Canvass Day 4*

**ATTENDEES**

Board of Canvassers

<b>Name</b>	<b>Position</b>	<b>Party</b>
Mary Lou Green	Chair	REP
Mary Costello	Vice Chair	DEM
Lawrence Hill	Secretary	REP
Shirley McDonald	Member	DEM
William Woodcock	Member	REP
Daniel Loftus	Board Attorney	

LBE Staff

<b>Name</b>	<b>Position</b>
Barbara Wagner (Room Supervisor)	Election Director
Thomas Coogan (Room Supervisor)	Election Program Supervisor
Anthony Gutierrez (Runner)	Deputy Director
Khalfani Blount (Ballots)	Election Program Specialist 1
Theresa Church (Scribe)	Communications Specialist
Diane Zepp (update MDVOTERS)	Election Program Assistant I
Marc Welch (Tabulation Room)	Voting Operations Manager
Robert Millard (Tabulation Room)	Voting Systems IT Specialist III
Shakir Satterfield (Tabulation Room)	Election Program IT Specialist II
Lisa Fazio (Tabulation Room)	LBE Technician
Dylan Winer (Tabulation Room)	Technical Assistant
Danny Mafema (Tabulation Room)	Election Program Assistant I
Dell Bellinger (Tabulation Room)	LBE Support Technician
Francis Amati (Tabulation Room)	State Contractor

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Public

<b>Name</b>	<b>Organization (if applicable)</b>
Michael S. Holding	Trone campaign
Leonard Shembon	Trone campaign
Tom Slater	Democrat Party
Chelsea Kadish	Fitzwater campaign
Pat Murray	Fitzwater campaign
April Montgomery	Hough campaign
Malcolm Bales	Fitzwater campaign
Deborah Carter	Democrat Party
Steven Clark	Hough campaign
Noel Manalo	Hough campaign
Winston Mann	Self
Katie Nash	IAFF
Stuart Harvey	Fair campaign
Katja Harper-Basile	Parrott campaign
Marisa Nickols	Fitzwater campaign
Edward Whalen	RNLA
M. C. Keegan-Ayers	Self
Jessica Fitzwater	Self
Graham Cullen	<i>Frederick News-Post</i>
Wendy Leatherman	Self
Leah Janine Coon	Self
Ryan Giachetti	Committee on House Admin
Mari Lee	Frederick County Democratic Committee
Mary Posey	Self
Jack Hogan	<i>Frederick News-Post</i>
John Funderburk	Young campaign

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### **CONFIRMATION OF OATH**

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November 10, 2022 - Mail-in Ballot Canvass 1 - Canvass Day 4*

Sandra Dalton, the Clerk of the Court for Frederick County, administered and recorded the oath of each member of the Board of Canvassers on September 29, 2022.

### **ANNOUNCEMENT OF OFFICERS**

At a meeting on September 29, the Board of Canvassers elected Mary Lou Green as Chair of the Board of Canvassers, Mary Costello as Vice Chair, and Lawrence Hill as Secretary.

### **PUBLIC NOTICE OF CANVASS**

Director Wagner noted that public notice of the mail-in ballot canvass was provided and that the notice was provided on the Board website, through social media, in a press release to media outlets, and at the Board office.

### **VERIFICATION OF OPTICAL SCAN VOTING UNIT**

Voting Operations Manager Marc Welch presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing. The DS850 passed on September 22. DS200 unit 1 passed on September 23 and DS200 unit 2 passed testing on October 6. Mr. Welch reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Mr. Welch noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for the DS850 Scanner and the DS200 Scanner used in the canvass.

Mr. Welch and Election Program IT Specialist II Shakir Satterfield verified that the seal on the DS850 Scanner used in the canvass was intact and recorded the optical scan ballot scanners serial numbers and seal numbers on the Scanning Unit Opening Integrity Report.

Welch and Satterfield verified that the seal on the DS200 Scanner used in the canvass was intact and recorded the optical scan ballot scanners serial numbers and seal numbers on the Scanning Unit Opening Integrity Report.

Mr. Welch noted that the ballot scanners serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners serial numbers and seal numbers before the canvass began.

Ms. McDonald made the motion to open the DS200 scanner 1 and run the zero report, Mr. Woodcock seconded, and the motion passed unanimously. Mr. Woodcock made the motion to open the DS200 scanner 2 and run the zero report, Ms. Costello seconded, and the motion passed unanimously. The Board of Canvassers confirmed that the count on ballot scanner 1 was zero. The Board of Canvassers confirmed that the count on ballot scanner 2 was zero. The Board of Canvassers signed the zero reports. Ms. Wagner posted one copy of the zero report from the ballot scanner on hallway wall outside room where canvassing occurs. A second copy of the Zero Report was provided to Ms. Wagner.

The board confirmed that the count on the DS850 was zero and the zero report was printed. The Board of Canvassers signed the zero reports. Ms. Wagner posted one copy of the Zero Report from the ballot scanner on hallway wall outside room where canvassing occurs. A second copy of the Zero Report remained attached to the ballot scanner.

Mr. Woodcock made the motion to open the DS850 for scanning, Mr. Hill seconded, and the motion passed unanimously.

## **CANVASSING OF BALLOTS**

### **Overview of Canvass Process**

Director Wagner noted that the rules were posted in the canvass room. She provided an overview of the canvass process and introduced the room supervisors and runners.

MIB Manager Khalfani Blount reviewed the canvassing process with the canvassers. Ballots will be distributed to the ballot processing canvassing teams in batches. Each canvassing team will review the envelope first to determine whether it was timely received, and oaths were signed.

For timely received ballots, each canvassing team will determine whether the voter signed the oath and if ID required was marked. After verifying that the oath is signed, the team will open the envelope. With the envelope face down, the team will remove the ballot, taking care that the envelope stays face down. If ID is required, the team will look for ID provided. If the oath is not signed or ID not provided when required, the ballot will be left in the envelope and referred to the Board of Canvassers.

Those timely ballots that are in compliance and could be read by the ballot scanner will be sent to the tabulation team. The Board of Canvassers voted to allow compliant ballots to be sent directly to the tabulation team.

Ballots that are marked using the online ballot marking device will be duplicated and verified by the bi-partisan team. The team will compare the two ballots to ensure that the ballot marked during the canvass matches the ballot returned by the voter.

Ballots that are compliant but determined to be unreadable by the scanning unit will be duplicated by the bi-partisan team. The team will compare the two ballots to ensure that the ballot marked during the canvass matches the ballot returned by the voter. The Board of Canvassers voted to allow compliant ballots to be duplicated.

Ballots that are untimely or are otherwise not in compliance will be placed in a Board Referral folder, with the Board Referral form that includes the canvassing team's number and the reason(s) for the referral. The folder with the ballots inside will be referred to the Board of Canvassers for review.

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The Board of Canvassers will rule on whether to accept or unanimously reject the referred ballots.

Ms. Wagner explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

Ms. McDonald made the motion to begin opening ballots, Mr. Hill seconded, and the motion passed unanimously.

Director Wagner administered the oath of canvassers to new canvassers.

**Canvass Participants**

Canvasser	Names of Ballot Processing Canvassing Teams
Team #1	Kevin Burnette (DEM); Mike Watterson (UNA)
Team #2	Laura Densock (DEM); Joan Gerstner (REP)
Team #3	Alan Meierhoefer (DEM); Mike Ferrell (REP)
Team #4	James Gibson (DEM); Megan Swank (REP)
Team #5	Sherri Mayer (DEM); Teresa Ledesma (REP)
Team #6	James Lamers (REP); Mike Rusk (UNA)
Team #7	Charlotte Meierhoeffer (DEM); Faye Glover (UNA)
Team #8	Pat Rhodes (DEM); Stephanie McGovern (REP)
Team #9	Brenda Bell (DEM); Sharon Hane (REP)
Team #10	Scott Rowe (DEM); Rhonda Ferrell (REP)
Team #11	Bob Seebald (DEM); Nancy Fenner (REP)
Team #12	Kate Jones (DEM); Melanie Swank (REP)
Team #13	Margaret Pierre-Nanan (DEM); Gail Boggs (REP)
Team #15	Les Evans (DEM); Nancy Harmon (UNA)
	Names of Bi-Partisan Team Members Opening Envelopes
Team #1	Elizabeth Goff (DEM); Kathy May (REP)
Team #2	Francis Amati (DEM); Eric Speak (REP)
	Names of Bi-Partisan Duplicating Team Members in Tabulation Room
Team #1	Janet Burnette (DEM); Abigail Brown (REP)
	Names of Ballot Scanner Operating Team
Team #1	Marc Welch, Robert Millard, Shakir Satterfield

At 5 pm, the ballot opening room was closed. Eric Speak took the place of Gail Boggs on team 13. Gail Boggs, Kathy May, Faye Glover, and Bob Seebald left at 5 pm. Francis Amati, Elizabeth Goff, and Charlotte Meierhoeffer joined the tabulation room to verify ballot counts. At 5:30 pm, Mike Rusk and Jim Lamers joined the work in the tabulation room.

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### **DAILY CANVASSING RESULTS**

Mail-In Ballot Canvass Statistics – MIB1 Day 4	Number of Ballots
Total Ballots Presented	10,175
Accepted Ballots	4,500
Rejected Ballots	2
Held over for Day 5	5,625

One ballot was rejected due to identifying marks (signature on ballot). One ballot was referred to cure due to missing signature.

### **RECESS**

The canvass recessed at 12:30 pm for lunch and reconvened at 1:30 pm.

The canvass recessed at 6:20 pm and will reconvene on November 11 at 8:30 am. Mr. Welch and Mr. Shakir Satterfield recorded the public count and performed close down procedures on all voting equipment.

Ms. Costello made the motion to close the meeting, Ms. McDonald seconded, and the motion carried unanimously.

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**ATTENDEES**

Board of Canvassers

<b>Name</b>	<b>Position</b>	<b>Party</b>
Mary Lou Green	Chair	REP
Mary Costello	Vice Chair	DEM
Lawrence Hill	Secretary	REP
Shirley McDonald	Member	DEM
William Woodcock	Member	REP

Board of Canvassers - Absent

Daniel Loftus	Board Attorney	
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LBE Staff

<b>Name</b>	<b>Position</b>
Barbara Wagner (Room Supervisor)	Election Director
Thomas Coogan (Room Supervisor)	Election Program Supervisor
Anthony Gutierrez (Runner)	Deputy Director
Khalfani Blount (Ballots)	Election Program Specialist I
Theresa Church (Scribe)	Communications Specialist
Diane Zepp (update MDVOTERS)	Election Program Assistant I
Marc Welch (Tabulation Room)	Voting Operations Manager
Robert Millard (Tabulation Room)	Voting Systems IT Specialist III
Shakir Satterfield (Tabulation Room)	Election Program IT Specialist II
Lisa Fazio (Tabulation Room)	LBE Technician
Dylan Winer (Tabulation Room)	Technical Assistant
Danny Mafema (Tabulation Room)	Election Program Assistant I
Dell Bellinger (Tabulation Room)	LBE Support Technician
Francis Amati (Tabulation Room)	State Contractor

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Public

<b>Name</b>	<b>Organization (if applicable)</b>
Chelsea Kadish	Fitzwater campaign
Steven Clark	Hough campaign
Shelly Beaird-Francais	FCDCC
John Coon	Parrott campaign
Donna Sandridge	Self
Jamea Gouker	Self
Brenda Angell	Self
Josh Boliee	Self
Donna Heinzl	Self
Katja Harper-Basile	Parrott campaign
Michael S. Holding	Trone campaign
TJ Garrigan	Trone campaign
Alexanor Charch	Trone campaign
April Montgomery	Hough campaign
Edward Whalen	RNLA
William Holtzinger	Hough campaign
Connie Parsons	Hough campaign
Deb Reynolds	FCDCC
Marisa Nickols	Fitzwater campaign
Debbi Augustine	Parrott campaign
Helen Kerr	Self
Herbert Thomas	Self
John Funderburk	Young campaign
Ryan Giadotti	US House of Representatives Committee on House Administration
Stuart Harvey	Fair campaign
Chuck Jenkins	Jenkins campaign
Stan Mordensky	Self
Todd Offutt	Parrott campaign
Emilia Offutt	Parrott campaign

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

## **DECLARATION OF QUORUM PRESENT**

Mary Lou Green, Chair, declared the meeting of the Board of Canvassers open at 8:30 am on Friday, November 11, 2022, at Board of Elections office, 340A Montevue Lane, Frederick, Maryland. There was a quorum of the Board of Canvassers, and at least one member of the

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Board of Canvassers who is a registered voter of the principal minority party was present. She introduced the Board of Canvasser. She introduced Election Director Barbara Wagner.

### **CONFIRMATION OF OATH**

Sandra Dalton, the Clerk of the Court for Frederick County, administered and recorded the oath of each member of the Board of Canvassers on September 29, 2022.

### **ANNOUNCEMENT OF OFFICERS**

At a meeting on September 29, the Board of Canvassers elected Mary Lou Green as Chair of the Board of Canvassers, Mary Costello as Vice Chair, and Lawrence Hill as Secretary.

### **PUBLIC NOTICE OF CANVASS**

Director Wagner noted that public notice of the mail-in ballot canvass was provided and that the notice was provided on the Board website, through social media, in a press release to media outlets, and at the Board office.

### **VERIFICATION OF OPTICAL SCAN VOTING UNIT**

Voting Operations Manager Marc Welch presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing. The DS850 passed on September 22 and DS200 unit 1 passed on September 23. DS200 unit 2 and unit 3 passed testing on October 6. Mr. Welch reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Mr. Welch noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for the DS850 Scanner and the DS200 Scanners used in the canvass.

Mr. Welch and Election Program IT Specialist II Shakir Satterfield verified that the seal on the DS850 Scanner used in the canvass was intact and recorded the optical scan ballot scanners serial numbers and seal numbers on the Scanning Unit Opening Integrity Report.

Welch and Satterfield verified that the seals on the DS200 Scanners used in the canvass were intact and recorded the optical scan ballot scanners serial numbers and seal numbers on the Scanning Unit Opening Integrity Report.

Mr. Welch noted that the ballot scanners serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners serial numbers and seal numbers before the canvass began.

Ms. Costello made the motion to open the DS200 scanner scanners, Mr. Hill seconded, and the motion passed unanimously. Mr. Woodcock made the motion to run the zero reports, Ms. Costello seconded, and the motion passed unanimously. The Board of Canvassers confirmed that

the count on ballot scanner 1 was zero. The Board of Canvassers confirmed that the count on ballot scanner 2 was zero. The Board of Canvassers confirmed that the count on ballot scanner 3 was zero. The Board of Canvassers signed the zero reports. Ms. Wagner posted one copy of the zero report from each ballot scanner on hallway wall outside room where canvassing occurs. A second copy of the Zero Report was provided to Ms. Wagner.

The board confirmed that the count on the DS850 was zero and the zero report was printed. The Board of Canvassers signed the zero reports. Ms. Wagner posted one copy of the Zero Report from the ballot scanner on hallway wall outside room where canvassing occurs. A second copy of the Zero Report remained attached to the ballot scanner.

Mr. Woodcock made the motion to open the DS850 for tabulation, Mr. Hill seconded, and the motion passed unanimously.

## **CANVASSING OF BALLOTS**

### **Overview of Canvass Process**

Director Wagner noted that the rules were posted in the canvass room. She provided an overview of the canvass process and introduced the room supervisors and runners.

MIB Lead Khalfani Blount reviewed the canvassing process with the canvassers. Ballots will be distributed to the ballot processing canvassing teams in batches. Each canvassing team will review the envelope first to determine whether it was timely received, and oaths were signed.

For timely received ballots, each canvassing team will determine whether the voter signed the oath and if ID required was marked. After verifying that the oath is signed, the team will open the envelope. With the envelope face down, the team will remove the ballot, taking care that the envelope stays face down. If ID is required, the team will look for ID provided. If the oath is not signed or ID not provided when required, the ballot will be left in the envelope and referred to the Board of Canvassers.

Those timely ballots that are in compliance and could be read by the ballot scanner will be sent to the tabulation team. The Board of Canvassers voted to allow compliant ballots to be sent directly to the tabulation team.

Ballots that are marked using the online ballot marking device will be duplicated and verified by the bi-partisan team. The team will compare the two ballots to ensure that the ballot marked during the canvass matches the ballot returned by the voter.

Ballots that are compliant but determined to be unreadable by the scanning unit will be duplicated by the bi-partisan team. The team will compare the two ballots to ensure that the ballot marked during the canvass matches the ballot returned by the voter. The Board of Canvassers voted to allow compliant ballots to be duplicated.

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The Board of Canvassers will rule on whether to accept or unanimously reject the referred ballots.

Ms. Wagner explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

Mr. Woodcock made the motion to begin opening ballots, Mr. Hill seconded, and the motion passed unanimously.

Director Wagner administered the oath of canvassers to new canvassers.

**Canvass Participants**

Canvasser	Names of Bi-Partisan Ballot Processing Teams
Team #1	Kevin Burnette (DEM); Winston Mann (REP)
Team #2	Laura Densock (DEM); Joan Gerstner (REP)
Team #3	Alan Meierhoefer (DEM); Mike Watterson (UNA)
Team #4	James Gibson (DEM); Marc Mitchell (REP)
Team #5	Sherri Mayer (DEM); Beverly Freed (REP)
Team #6	James Lamers (REP); Mike Rusk (UNA)
Team #8	Caryn Nellis (UNA); Stephanie McGovern (REP)
Team #9	Faye Glover (UNA); Sharon Hane (REP)
Team #10	Scott Rowe (DEM); Rhonda Ferrell (REP)
Team #11	Pat Rhodes (DEM); Wendy Leatherman (REP)
Team #12	Kate Jones (DEM); Melanie Swank (REP)
Team #13	Jonathan Goldblith (DEM); Gail Boggs (REP)
Team #15	Les Evans (DEM); Megan Swank (REP)
	Names of Bi-Partisan Duplicating Team Members in Tabulation Room
Team #1	Elizabeth Goff (DEM); Kathy May (REP)
Team #2	Nancy Donovan (DEM); Eric Speak (REP)
Team #3	Charlotte Meierhoefer (DEM); Abigail Brown (REP)
	Names of Canvassers in Miscellaneous Positions
Runner	Tiffany Mosby-Grant (DEM)
Tabulation Rm	Mike Ferrell (REP)
	Names of Ballot Scanner Operating Team
Team #1	Marc Welch, Robert Millard, Shakir Satterfield

## DAILY CANVASSING RESULTS

Mail-In Ballot Canvass Statistics – MIB1 Day 5	Number of Ballots
Total Ballots Presented	5,625
Accepted Ballots	1,750
Rejected Ballots	0
Held over for MIB2	3,875

The ballot that was rejected on day 4 was cured and reintroduced into a new batch.

## RECESS

The canvass recessed at 11:30 am and will reconvene on November 11 at 1:30 pm. Mr. Welch and Mr. Shakir Satterfield recorded the public count and performed all closing functions on the optical scanners.

At 11:56 am, Ms. McDonald made the motion to close Mail-In Ballot Canvass 1, Mr. Woodcock seconded, and the motion carried unanimously.