



**FISCAL YEAR 2025 - 2030
CAPITAL IMPROVEMENTS PROGRAM CALENDAR
FREDERICK COUNTY**

<u>DATE</u>	<u>ACTION</u>
September 14, 2023	CIP instructions released to County Departments, Agencies, and Municipalities.
September 14, 2023	CIP General Mandatory training/review with all departments
October 16, 2023	Departments/Agencies - Phase I: CIP update submission & associated operating costs due to Budget Office.
October 26, 2023	CIP Questica Training One on One Meetings (Phase II-Optional)
November 8, 2023	Departments/Agencies - Phase II: CIP request submission & associated operating costs due to Budget Office.
December 2023	County Executive's Public Hearing – Winchester Hall 1st Fl. Hearing Rm Receive proposals for inclusion in the FY 2025-2030 CIP and FY 2025 Capital Budget.
January 2024	Committee work sessions with agencies and departments.
February 2024	Agencies and departments meet with County Executive staff to discuss CIP projects.
March 2024	County Executive's Public Hearing – Receive comments on the FY 2025-2030 CIP and FY 2025 Capital Budget requests.
April 2024	County Executive presents proposed CIP to County Council <u>no later than April 15.</u>
April 2024	Planning Commission Review
April 2024*	County Council's Public Hearing on the proposed FY 2025-2030 CIP and FY 2025 Capital Budget
May 2024*	County Council - Finalize CIP and Capital Budget.
May 2024*	County Council Adopts FY 2025-2030 CIP and FY 2025 Capital Budget

* Please refer to the County Council Agenda/Calendar for more information on the times and dates