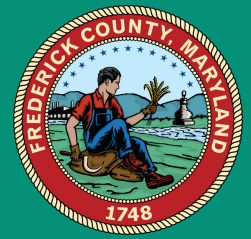


Frederick County Government
DIVISION OF ENERGY & ENVIRONMENT

30 North Market Street, Frederick MD 21701
 Phone: 301-600-1416 ■ Fax: 301-600-2054
 Email: SepticRebate@FrederickCountyMD.gov
 Website: www.FrederickCountyMD.gov/SepticRebate



INSTRUCTIONS for Applying for a Septic System Pump-Out Rebate

Please read all instructions before submitting a rebate application. If you have any questions, please send email to: SepticRebate@FrederickCountyMD.gov.

- 1.** Was your septic system pumped after **JANUARY 1, 2022**? If so, continue to Step Two.
- 2.** Was the hauler who performed your septic pump-out listed as a participating contractor? If so, continue to Step Three. (The list of participating septic haulers can be found on our [website](#).)
- 3.** Properties are only eligible to receive a septic pump-out rebate once every five years.
 - If you have never received a septic pump-out rebate before, continue to Step Four.
 - If your property has previously received a septic pump-out rebate, please refer to the following chart to see if your next application window is open:

If you received a rebate for a pump-out that occurred between:	You will be eligible for your next rebate for pump-outs that occur after:
July 1, 2017 – June 30, 2018	July 1, 2022
July 1, 2018 – June 30, 2019	July 1, 2023
July 1, 2019 – June 30, 2020	July 1, 2024
July 1, 2020 – June 30, 2021	July 1, 2025
July 1, 2021 – June 30, 2022	July 1, 2026
July 1, 2022 – June 30, 2023	July 1, 2027

4. If an approved septic hauler was contracted and it is time to apply for a pump-out rebate, the individual who paid for the service may now apply for a rebate. Continue to Step Five.

5. Visit our website to complete your application online, or to download and print a form.

www.FrederickcountyMD.gov/SepticRebate

1. An invoice from a licensed pumping company on our [approved haulers list](#). The invoice must include the address where the septic pump-out occurred.

2. Proof of payment for pumping service. Please submit WRD of the following:

- Credit card receipt for the pump-out transaction.
- Receipt, provided by the hauler, showing the account has been paid in full with no balance due.

PLEASE NOTE: ONLY THE ENTITY THAT PAID FOR THE PUMP-OUT SERVICE CAN APPLY FOR A REBATE AND SIGN THE APPLICATION FORM.

SEPTIC PUMP-OUT REBATE PROGRAM: ADDITIONAL INFORMATION



PLEASE NOTE:

- This program has a set amount of annual funding. \$75 rebates are offered on a first-come, first-served basis and are subject to funding availability.
- It may take up to 60-90 days for an application to be processed and a rebate issued. Rebates are paid by a check mailed to the applicant.
- If the application is missing required information, you will be contacted and the process will be delayed until all materials have been submitted. If all requested materials are not received within 60 days, the application will be declared void.

FREQUENTLY ASKED QUESTIONS:

- **Who can apply for a rebate?**
Only the individual or entity that paid for the pump-out service can apply for a rebate.
- **What service qualifies for a \$75 rebate?**
Septic tank pump-outs only. No service to holding tanks or other system components qualifies
- **Where is the list of participating septic haulers posted?**
The list, and other program information, is online at: www.FrederickCountyMD.gov/SepticRebate
- **When is a property eligible to apply?**
Once every five years. If you have applied previously, use the calculator tool on our website to see if it is time to apply again.
- **How do I submit my application?**
 1. Use our easy online form to provide info and upload documentation.
 2. Mail a printed, completed application form and supporting documents (*do not staple paperwork*) to:
Division of Energy and Environment
Septic Rebate
30 North Market Street
Frederick, MD 21701
 3. Scan or snap a photo of your documents and send by email to:
SepticRebate@FrederickCountyMD.gov
 4. Fax all required documents to: 301-600-2054
- **Who do I contact if I have other questions or need assistance applying?**
Email: SepticRebate@FrederickCountyMD.gov
Phone: 240-385-7226