



DIVISION OF PLANNING AND PERMITTING FREDERICK COUNTY, MARYLAND

Department of Permits and Inspections

30 North Market Street • Frederick, Maryland 21701
Phone (301) 600-2313 • Fax (301) 600-2309

2025 GAMING PERMIT PACKET

OFFICE USE ONLY:

(2024 PERMIT NUMBER ASSIGNED)

**We have gone paperless!! This application should be submitted electronically via the citizen portal at
<https://planningandpermitting.frederickcountymd.gov/>**

All 2024 Gaming Permits expire on December 31, 2024 (or before, according to expiration date of permit). No Gaming Permit can be used for more than the year of issue. A separate application is required for each category of Gaming Permit.

ORGANIZATION INFORMATION

Name _____
Street Address _____
P.O. Box # _____
City, State, Zip _____
Phone Number _____
Fax Number _____
Email Address _____

ORG REPRESENTATIVE INDIVIDUAL INFORMATION*

Name _____
Street Address _____
P.O. Box _____
City, State, Zip _____
Phone Number _____
Cell Number _____
Email Address _____

BAR OR TAVERN INFORMATION (if applicable)

Company Name _____
Street Address _____
P.O. Box # _____
City, State, Zip _____
Phone Number _____
Food Licensed # _____ Liquor License # _____
Email Address _____

BAR OR TAVERN REPRESENTATIVE INDIVIDUAL INFORMATION*

Name _____
Street Address _____
P. O Box _____
City, State, Zip _____
Phone Number _____
Cell Number _____
Email Address _____

**Each designated responsible person for this gaming permit must sign an affidavit (see reverse side of this renewal form). Each responsible person will need to supply a copy of his or her driver's license. (This information will not be retained) If more than one person is responsible, then an affidavit and copy of driver's license is required for each person.*

Monthly and Annual Reports can be emailed to permits@frederickcountymd.gov or dropped off at 30 North Market Street, Frederick MD, 21701

CHECK ONLY **ONE** CATEGORY PER APPLICATION FORM:

Tip Jar/Punchboard: \$ 243.00 (on premise)
 \$ 1,103.00 (off-premise yearly)
 \$ 163.00 Carnival
 \$ 276.00 *(3-month off-premise)
* **List which 3 months** _____
 \$ 110.00 *(single occurrence)
* **Date of single occurrence** _____

Raffle: \$ 74.00
Gaming: \$ 74.00
Bingo: \$ 74.00
Fire Dept: \$ 147.00

Current (or most recent) Gaming Permit # _____ Please make checks payable to: "Frederick County".

IMPORTANT: THE SECOND PAGE OF THIS APPLICATION FORM MUST BE COMPLETED (AFFIDAVIT)! To ensure that you receive your 2025 permit by January 1st, application must be received in the Permits office no later than December 15th. Your organization may not conduct gaming after December 31, 2024 if your 2024 permit expires and the 2025 permit has not been approved! No gaming permit will be approved if there are outstanding gaming violations.

REQUIRED AFFIDAVIT

The affidavit(s) below must be signed by all parties who are directly responsible for this gaming permit. If this is for an off-premise tip jar permit, both the organization *and* operator affidavits are required.

NOTE: Only the individual(s) directly responsible for the gaming permit who have signed the required affidavit are allowed to sign gaming reports required by Frederick County.

AFFIDAVIT TO BE SIGNED BY THE ORGANIZATION REPRESENTATIVE(S):

By signing below, I, _____, solemnly affirm under the penalties of perjury, that I have never been convicted of a felony, nor have I been convicted within the past five (5) years of a misdemeanor related in any way to gaming or gambling. I understand that this information may be verified by a representative of the Frederick County Sheriffs' Office and do give my permission for this verification. I also understand that I will be taking responsibility for complying with the provisions of the Gaming Ordinance. This may include, but is not limited to, monthly tip jar/punchboard reports, and/or annual raffle reports.

Signature

Home address

Town/State/Zip Code

Home Phone #

Printed Name

By: _____
Notary Public
My Commission Expires _____

FOR OFF-PREMISE TIP JAR/PUNCHBOARD PERMITS: The Operator must sign this affidavit:

By signing below, I, _____, solemnly affirm under the penalties of perjury, that I have never been convicted of a felony, nor have I been convicted within the past five (5) years of a misdemeanor related in any way to gaming or gambling. I understand that this information may be verified by a representative of the Frederick County Sheriffs' Office and do give my permission for this verification. I also understand that I will be taking responsibility for complying with the provisions of the Gaming Ordinance. This may include, but is not limited to, monthly tip jar/punchboard reports, and/or annual raffle reports.

Signature

Home address

Town/State/Zip Code

Home Phone#

Printed Name

By: _____
Notary Public
My Commission Expires _____