

Department of Development Review and Planning  
2026 Submittal Schedule for Frederick County Planning Commission

Submittal review items including but not limited to: Site Plans, Preliminary Plats, Preliminary Plat Extension, APFO, FRO, and Concept Plans

Initial submittals may be submitted at any time. The initial submission date is the last day to submit to be on track for the associated FCPC meeting.

It is the applicant's responsibility to submit materials as provided below to enable the project to stay on schedule.

Initial Submission <sup>1,3</sup> (Submit by 1st Thursday 12:00pm)	Staff Comments Due 3 week review (Thursday)	1st TAC Meeting <sup>2,5</sup> (Mon-Wed)	2nd Submission 2 week review Thursday 12:00pm <sup>3,4,5,7</sup> (2 weeks from 1st comments due)	2nd Submission Staff Comments Due <sup>7</sup> (2 week review)	2nd TAC Meeting <sup>2,4,5</sup> (Mon-Wed)	3rd Submission 2 week review, Thursday 12:00pm <sup>3,7</sup> (2 weeks from 2nd comments due)	3rd Submission Staff Comments Due (2 week review)	4th Submission 1 Week Review Thursday 12:00pm <sup>3,7</sup> (1 week from 3rd comments due)	4th Submission Staff Comments Due (1 week review)	Sign Posting <sup>8</sup> 30 Days before Planning Commision (Monday)	FCPC Submittal Materials and Project Renderings <sup>6,7</sup> (Monday)	FCPC MEETING <sup>9</sup> (2nd Wed)
January 2, 2026	January 22	January 26	February 5	February 19	February 23	March 5	March 19	March 26	April 2	April 13	April 20	May 13
February 5, 2026	February 26	March 2	March 12	March 26	March 30	April 9	April 23	April 30	May 7	May 11	May 18	June 10
March 5, 2026	March 26	March 30	April 9	April 23	April 27	May 7	May 21	May 28	June 4	June 8	June 15	July 8
April 2, 2026	April 23	April 27	May 7	May 21	May 26	June 4	June 18	June 25	July 2	July 13	July 20	August 12
May 7, 2026	May 28	June 1	June 11	June 25	June 29	July 9	July 23	July 30	August 6	August 10	August 17	September 9
June 4, 2026	June 25	June 29	July 9	July 23	July 27	August 6	August 20	August 27	September 3	September 7	September 14	October 14
July 2, 2026	July 23	July 27	August 6	August 20	August 24	September 3	September 17	September 24	October 8	October 19	October 26	November 18
August 6, 2026	August 27	August 31	September 10	September 24	September 28	October 8	October 22	October 29	November 5	November 9	November 16	December 9
September 3, 2026	September 24	September 28	October 8	October 22	October 26	November 5	November 19	November 25	December 3	December 14	December 21	January 13, 2027
October 1, 2026	October 22	October 26	November 5	November 19	November 23	December 3	December 17	December 23	December 31	January 11	January 19	February 10
November 5, 2026	November 25	November 30	December 8	December 23	December 28	January 7	January 21	January 28	February 4	February 8	February 15	March 10
December 3, 2026	December 23	December 28	January 7	January 21	January 25	February 4	February 18	February 25	March 4	March 8	March 15	April 14
2027												
January 7, 2027	January 28	February 1	February 11	February 25	March 1	March 11	March 25	April 1	April 8	April 12	April 19	May 12

1 - Initial submissions and/or resubmission submittals will not be accepted after 12:00 pm (noon) of the date of submittal. Initial submissions and/or resubmissions submitted after 12:00 pm (noon) on the submittal date will be placed on the subsequent or appropriate submittal schedule. Submissions that do not meet the submittal requirements, which are 1) minimum submission requirements per the Zoning Ordinance, Subdivision Ordinance, and relevant submission checklists, 2) payment of all appropriate fees (see fee ordinance), and 3) include appropriate APFO and FRO applications, will be deemed incomplete and will not be accepted for review. At such time all minimum submission requirements are met, the application will be placed on the subsequent or appropriate submittal schedule.

2 - Meeting dates can vary but should be scheduled within this timeframe, excluding weekends. Applicant will be notified of the date and time of the TAC meeting.

3 - Unless otherwise specified, submission dates falling on a date upon which County offices are closed will be due the following business day.

4 - After the 2nd TAC meeting a decision will be made whether an application may be placed on a shorter review cycle. If the application meets all initial submittal requirements (see item 1), no review agency is in resubmit, and the plan is satisfactory to the planner and his/her supervisor assigned to the application this may be considered.

5 - The TAC meeting will be scheduled, unless the applicant notifies the project planner that the TAC meeting is not desired.

6 - Planning Commission submission materials are due from the applicant and/or applicant's representative by this date. See Planning Commission Submission transmittal for requirements.

7 - Plans and unpaid fees that are not submitted by the required resubmittal deadline may not be accepted and application may be placed on the subsequent Initial Submittal schedule by the department.

8 - Signs may be withheld if the planner assigned the application, or his/her supervisor determines there are substantial remaining conditions of approval, or outstanding comments/approval from a review agency. APFO LOU must be signed by the applicant and returned to the County prior to this date for signs to be issued.

9 - Applications may be withheld from FCPC meeting if the planner assigned the application, or his/her supervisor determines there are substantial remaining conditions of approval, or outstanding comments/approval from a review agency.

\*Dates highlighted in gray are to alert the applicant to a shift in the standard schedule due to a holiday.