



## FREDERICK COUNTY GOVERNMENT

### DIVISION OF PLANNING & PERMITTING

Department of Permits & Inspections

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## Knox Box Requirements

### Code Requirements:

The State of Maryland Fire Prevention Code (COMAR 29.06.08) has adopted the National Fire Protection Associations, NFPA-1, Fire Code as the State standard. Frederick County uses the State standard as its reference. The Uniform Fire Code states under sections 18.2.2.1 and 18.2.2.2 that the Authority Having Jurisdiction (AHJ), the Frederick County Fire Marshal has the authority to require an access box (es) to be installed in an accessible location to permit access to or with in a structure or areas to include gated subdivisions and developments.

### Knox Box Installation:

At least one Knox Box should be installed at or near the main entrance. In larger buildings, the inspector may require a second Knox Box to be installed at the rear of the occupancy. Please install your Knox Box no higher than six feet.

Small occupancies, the 3200 series, should be sufficient. Larger buildings may require 4400 series. It is suggested that prior to ordering your Knox Box, gather your keys and other contents to determine the appropriate size of the Knox Box.

We ask you to provide two (2) sets of keys for the Knox Box for a single Knox Box and three sets of keys for 2 Knox Boxes. Each set of keys shall be on a separate key ring. Keys should be permanently labeled as to their function. Keys (key FOB) should include but not limited to:

- Main entrance and/or master keys
- Fire alarm/fire alarm room keys
- Elevator/Fireman control keys
- HVAC/electric/sprinkler room keys
- Any other keys to assist fire department access

Other items found helpful to Fire Department operations include:

- Weatherproof floor plans, reflecting electrical rooms, sprinkler rooms and fire alarm control panel location.

All Knox products can be purchased online by going to [www.knoxbox.com](http://www.knoxbox.com). When prompted to enter Zip Code 21702. Select “**Frederick County Department of Fire/Rescue**” from the list for any product used in Frederick County Maryland.

Contact the Office of Life Safety at 301-600-2313 or your Life Safety Inspector with questions.