



DIVISION OF PLANNING AND PERMITTING FREDERICK COUNTY, MARYLAND

30 North Market Street • Frederick, Maryland 21701 • (301) 600-1138

PRELIMINARY PLAN EXTENSION

Application is made on the Application Portal <https://planningandpermitting.frederickcountymd.gov/>

Required for Submission: Attach a copy of FCPC approval letter, written request to be granted a Preliminary Plan Extension and a copy of the previously approved Preliminary Plan

PLANNING	\$1,918.00
ENGINEERING	\$551.00
DUSWME Water/Sewer	\$130.00

The Planning Commission may, at their regular monthly meeting, grant an extension of the Preliminary Plan approval upon written application of the developer. Information for the Preliminary Plan Extension submittal listed below. Additional code requirements may be applicable and will be reviewed at the time of submission:

- A copy of the previously approved Preliminary Plan shall be uploaded at the time of extension request. Any changes to the approved plan need to be shown in red along with a note describing everything that is being altered from the original plan (major changes may require a new Preliminary Plan application to be determined by the FcPc).
- With this request, the FcPc shall, at a minimum, consider a change of adjoining land use, change in street or highway plan, and any changes in applicable regulations
- An extension shall be granted only when developer has started construction of improvements which will be substantially affected by changes in applicable laws and regulations (immunity from changes in laws/regulations shall not be extended beyond 5 years from date of original preliminary plan approval)
- Division of Planning & Permitting will notify the subdivider 120 days prior to the deadline date for recording that the plan will become void if recordation does not take place (failure of this shall not excuse subdivider from obligation to file any request for extension)
- Disapproved or voided Preliminary Plan has no status and any further consideration or review submission shall be treated as a new application
- Approved Preliminary Plan shall become void if all of the lots, streets, parcels, etc. shown on the Preliminary Plan are not platted and recorded in the land records in accordance with Frederick County Subdivision Ordinance prior to the expiration of the Preliminary Plan approval
- Preliminary Plan upon which no action has been taken by the FcPc shall become void 3 years after the date of application

PAYMENTS: Payment may be made online using the Application Portal. You may also mail a check to the Department of Development Review and Planning, 30 North Market Street, Frederick, Maryland, 21701 or in person. Please make check payable to Frederick County and reference the Project Number. Fees may not be paid until notice to pay fees is received.