



# DIVISION OF PLANNING AND PERMITTING FREDERICK COUNTY, MARYLAND

30 North Market Street • Frederick, Maryland 21701 • (301) 600-1138

## **Limited Agricultural Activity Process and Procedures**

The following information is provided in order to assist citizens in making an application for a **Special Exception - Limited Agricultural Activity (LAA)**, in accordance with **Section 1-19-8.325** of the Frederick County zoning ordinance.

### **Farm Animal (Section 1-19-11.100 Farm Animals)**

Those animals ordinarily found on a farm, including but not limited to horses, ponies, sheep, goats, bulls, buffalo, cows, steers, rabbits raised for commercial purposes, turkeys, pigs, ducks, geese, chickens, and guinea hens.

### **Roosters are not allowed on properties zoned Residential**

**Limited Agricultural Activity (LAA)** shall be permitted in the residential districts where the following provisions are met;

- (A) The keeping of farm animals in conjunction with a single-family residence, on lots less than 3 acres, shall be permitted in residential districts provided that no pens, stalls, or runs will be located closer than 50 feet of any lot line. *Example of a Coop/Run Placement Map – shown on page 2.*
- (B) All provisions of this chapter shall be met including;
  - a. Section 1-19-8.325 Limited Agricultural Activity in the Residential Zoning Districts
  - b. Section 1-19-8.240 Accessory Uses on Residential Properties, and
  - c. Section 1-19-3.210. Special Exceptions
- (C) The limited agricultural activity shall not cause any odor, dust, smoke, vibration, or unreasonable noise which can be detected at or beyond the property line

- **Link to Frederick County Zoning Ordinance is provided below for current and future zoning questions or to review the previous referenced sections of the zoning ordinance in more detail.**

[https://codelibrary.amlegal.com/codes/frederickcounty/latest/frederickco\\_md/0-0-0-33895](https://codelibrary.amlegal.com/codes/frederickcounty/latest/frederickco_md/0-0-0-33895)

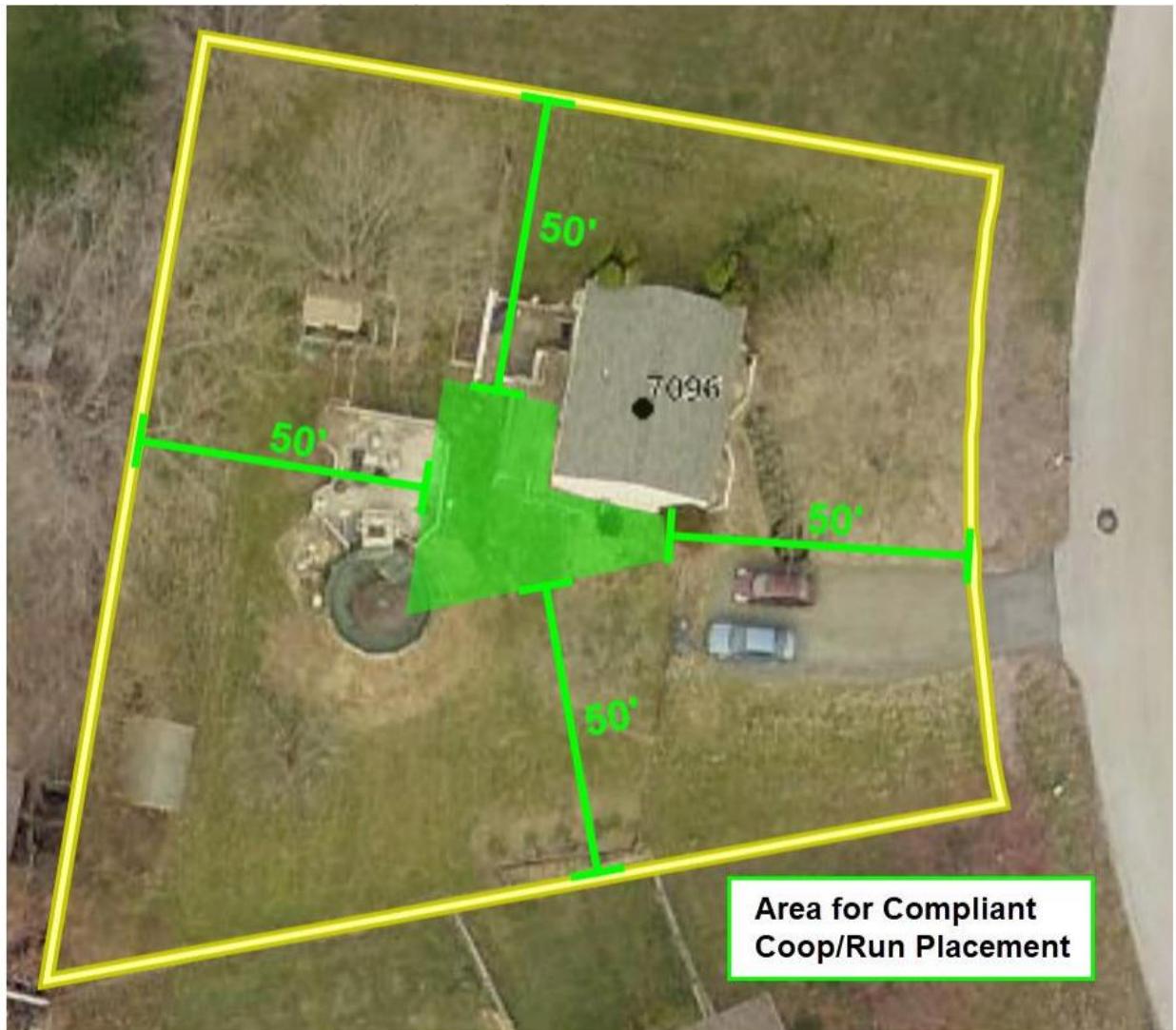
### **The Application Process in order:**

- Contact the Frederick County Division of Planning and Permitting, Zoning Section to confirm that a (LAA) is required in order to have farm animals on the property. *Contact Information Provided Below.*
- If it is determined that approval of a (LAA) is required, you will need to make application to the Board of Appeals (BOA) for a **Special Exception – Limited Agricultural Activity**.
- Link to the Frederick County Permitting Portal is provided below.
- Directions, including pictures, regarding how to submit your application and what needs be provided with your application is also provided below.
- The BOA review process takes about 90 days.

### **Link to County permitting portal**

<https://planningandpermitting.frederickcountymd.gov/>

**Example Map of Coup/Run Placement**





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### HOW TO APPLY VIA PUBLIC PORTAL

#### BOARD OF APPEALS – LIMITED AG ACTIVITY

Required for Submission:

- 1.) Note in the comments the need for Limited Ag Activity and Zoning Planner the applicant spoke with
- 2.) Justification letter, to include the following information:
  - a. Address of property.
  - b. Existing Zoning of Property.
  - c. Proposed use under the zoning ordinance.
  - d. Applicable section(s) of the Zoning Ordinance, for Use Proposed.
  - e. General and or Specific Criteria for limited Ag Activity.
  - f. Other information relevant to special exception request.
- 3.) Concept Plan & Illustrative Notes and other supporting documents. Concept plan must show property boundaries, home & pen location, as well as distances from all property lines to the pen. (Distance from pen to property boundary must be 50 ft or greater)

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Please visit the Public Portal at <https://planningandpermitting.frederickcountymd.gov/> and create an account if you have not already done so.

From your My Dashboard page in the Public Portal you will want to click on the “[Submit an Application/Request](#)” link pictured below

Welcome, KELLY!

Username: kvanaman@frederickcountymd.gov

Address: 30 N Market St, Frederick, MD 21701

Contact: (301)600-2328, kvanaman@frederickcountymd.gov

MY FEES 0

Total Amount Due: \$0.00

Make Payment

You have 0 unpaid fees.

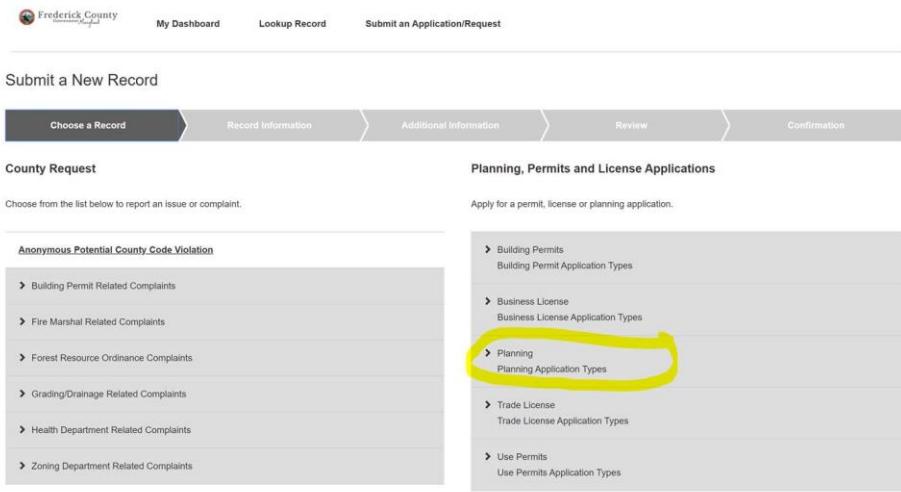
Go to my fees

My Projects

Filter Clear All Map

There are no projects to display here.

Once you have done that on the next page you will select the “**Planning**” application tab located in the right-hand column pictured below.



Frederick County

My Dashboard    Lookup Record    Submit an Application/Request

Submit a New Record

Choose a Record    Record Information    Additional Information    Review    Confirmation

**County Request**

Choose from the list below to report an issue or complaint.

**Anonymous Potential County Code Violation**

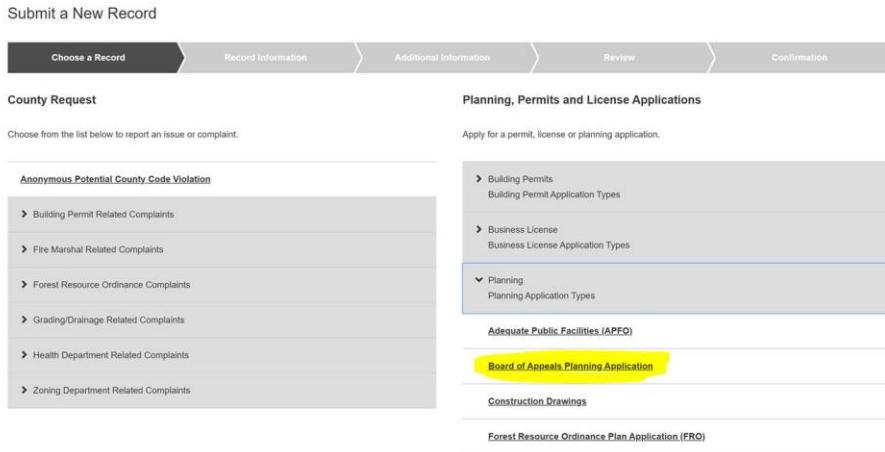
- Building Permit Related Complaints
- Fire Marshal Related Complaints
- Forest Resource Ordinance Complaints
- Grading/Drainage Related Complaints
- Health Department Related Complaints
- Zoning Department Related Complaints

**Planning, Permits and License Applications**

Apply for a permit, license or planning application.

- Building Permits  
Building Permit Application Types
- Business License  
Business License Application Types
- **Planning**  
Planning Application Types
- Trade License  
Trade License Application Types
- Use Permits  
Use Permits Application Types

A drop-down menu will open, and you will then select the “**Board of Appeals Planning Application**” link.



Submit a New Record

Choose a Record    Record Information    Additional Information    Review    Confirmation

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**Anonymous Potential County Code Violation**

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- **Planning**  
Planning Application Types

**Adequate Public Facilities (APFO)**

**Board of Appeals Planning Application**

**Construction Drawings**

**Forest Resource Ordinance Plan Application (FRO)**

This will bring you to the Board of Appeals application please fill out all of the required fields and make sure in the “**Work Type**” field you select the **Limited Ag Activity** work type.

Submit a New Record ✓ Save Progress

Choose a Record > Record Information > Additional Information > Review > Confirmation

**Instructions**

- Concept Plan & Illustrative Notes and other supporting documents

**APPEAL OF ADMINISTRATIVE DECISION:**

Justification letter, to include the following information:

- Applicable section(s) of the Zoning Ordinance, which applicant is appealing decision of the administrative officer. Date of ruling or action.
- Official or Agency from whose ruling or the action of this appeal.
- Brief description of ruling or action from which appeal is made.
- Other information relevant to appeal.

What kind of record are you submitting?  
Board of Appeals Planning Application

Name of Project \* ⓘ

Work Type (Please select this first) \* ⓘ  Occupancy Type \* ⓘ

Description of Request \* ⓘ

- Please make sure you attach the documents that are required for submission.
- Continue completing fields on subsequent pages until you click submit and receive a project number.

If you have any further questions, please contact:

Michael Paone, Zoning Planner  
[mpaone@frederickcountymd.gov](mailto:mpaone@frederickcountymd.gov)  
 (301) 600-1351