



**FISCAL YEAR 2026 - 2031
CAPITAL IMPROVEMENTS PROGRAM CALENDAR
FREDERICK COUNTY**

<u>DATE</u>	<u>ACTION</u>
September 12, 2024	CIP instructions released to County Departments, Agencies, and Municipalities.
September 12, 2024	CIP General mandatory training/review with all departments
October 15, 2024	Departments/Agencies - Phase I: CIP update submission & associated operating costs due to Budget Office.
October 16-25, 2024	CIP Questica Training One on One Meetings by appointment (Phase II-Optional)
November 7, 2024	Departments/Agencies - Phase II: CIP request submission & associated operating costs due to Budget Office.
December 4, 2024	County Executive's Public Hearing – Location: Prospect Center- Receive proposals for inclusion in the FY 2026-2031 CIP and FY 2026 Capital Budget.
January 2025	Committee work sessions with agencies and departments.
February 2025	Agencies and departments meet with County Executive staff to discuss CIP projects.
March 2025	County Executive's Public Hearing – Receive comments on the FY 2026-2031 CIP and FY 2026 Capital Budget requests.
April 2025	County Executive presents proposed CIP to County Council <u>no later than April 15.</u>
April 2025	Planning Commission Review
April 2025*	County Council's Public Hearing on the proposed FY 2026-2031 CIP and FY 2026 Capital Budget
May 2025*	County Council - Finalize CIP and Capital Budget.
May 2025*	County Council Adopts FY 2026-2031 CIP and FY 2026 Capital Budget

* Please refer to the County Council Agenda/Calendar for more information on the times and dates