



FREDERICK COUNTY

HISTORIC DESIGNATION DELISTING FORM

This delisting form is designed to provide the necessary information for staff to be able to evaluate whether a property no longer meets the criteria for inclusion on the Frederick County Register of Historic Places. **Staff assistance is available to answer any questions you may have regarding this form.**

GENERAL PROPERTY INFORMATION

Property Name: _____ Tax Map: _____ Tax Parcel: _____

Street Address: _____ City/Town: _____ Zip: _____

Property Owner(s) & Address: _____

Current Use of Property: _____

Current Property Status: ☐ Occupied ☐ Vacant ☐ For Sale

(Select all that apply)

☐ Under Renovation ☐ Proposed for Development

CONDITION OF THE HISTORIC PROPERTY (Select all that apply)

☐ Good ☐ Fair ☐ Poor ☐ Altered ☐ Deteriorated ☐ Ruins

HISTORIC BACKGROUND

When was the property designated to the County Register of Historic Places? _____

In what area(s) was the property identified as significant (i.e. agriculture, architecture, education etc.)? _____

What is the period of significance? _____

Please check which of the following criteria were used to justify the designation.

Criteria for Designation

☐ The property has significant character, interest, or value as part of the development, heritage, or cultural characteristics of the County, state or nation.

☐ The property is the site of an historic event.

☐ The property is identified with a person or group of persons who influenced society.

Office Use Only CR No.: _____

- ☐ The property exemplifies the cultural, economic, social, political, or historic heritage of the County and its communities.
- ☐ The property embodies the distinctive characteristics of a type, period, design style, or method of construction of landscape architecture, engineering, public art, or architecture.
- ☐ The property represents the work of a master craftsman, architect, landscape architect, engineer, artist, or builder.
- ☐ The property possesses significant artistic value.
- ☐ The property represents a significant and distinguishable entity whose components may lack individual distinction.
- ☐ The property represents an established and familiar visual feature of the neighborhood, community, or County, due to its singular physical characteristics, landscape, or historical event.
- ☐ The property is a rare example of a particular period, style, material, or construction technique.

Loss of Significance Narrative

Please provide a detailed narrative that addresses how the property no longer meets the above criteria. Feel free to attach additional sheets, including pictures, if necessary.

Office Use Only CR No.: _____

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RESOURCE DESCRIPTION

Please provide a description of the property resources as they appear today. Include architectural style, number of stories, type and shape of roof, building materials, etc. Attach additional sheets if necessary.

SUBMISSION CHECKLIST

The review period will not begin until a completed form with checklist is submitted.

- ☐ Completed Delisting Form & Signature (Required)
- ☐ Written and signed affidavit from property owner if applicant is not the owner
- ☐ Boundary Map (Required)
- ☐ Current Photographs & Photo Log (Required)
- ☐ Other Supplementary Documents

FORM COMPLETED & SUBMITTED BY

Name: _____ Organization (if applicable): _____

Address: _____

Phone: _____ Email: _____

Relationship to Property? ☐ Owner ☐ Consultant ☐ Other: _____

ACCEPTANCE OF FORM: I/we understand that incomplete Delisting Forms or Delisting Forms with insufficient information will not be accepted. In addition, I/we recognize that submission of a Delisting Form does not guarantee approval of delisting from the County Register. I/we understand that after Staff's additional research and evaluation, it may be found that the above property is not eligible for delisting based on the Criteria and information included in the Form.

I/we hereby affirm that the information included with this Form is true and complete to the best of my knowledge. As the lawful owner(s) of record for the property, I/we do hereby grant consent for the submittal of this Delisting Form and delisting of my/our property from the Frederick County Register of Historic Places, if approved by the Frederick County Historic Preservation Commission and the Frederick County Council. I/we hereby certify that I/we am/are familiar with and understand the applicable state and local codes and ordinances, and the procedural requirements as prescribed in Chapter 1-23, Historic Preservation of the Frederick County Code.

Signature of Applicant

Date

Signature of Applicant

Date

Attach a written and signed affidavit from owner authorizing the action if applicant is not property owner.

Office Use Only CR No.: _____

FOR OFFICE USE ONLY

Date Received: _____

HPC Hearing Date: _____

Date Form

Council Hearing Date: _____

Determined Complete: _____

CR No.: _____