



Frederick County Board of Elections

8490 Progress Drive, Frederick, Maryland 21701
FrederickCountyMD.gov/elections

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MINUTES of the
December 4, 2024, Meeting of
The Frederick County Board of Elections

The meeting was called to order at 2:00 p.m., in person and virtually, by Board President Mary Costello

PRESENT:

Mary Costello, President

Nathaniel C.W. Wilson, Vice President

Shirley McDonald, Secretary

Michael Sowell, Board Member

Daniel B. Loftus, Board Counsel

Barbara Wagner, Director

Anthony Gutierrez, Deputy Director

Thomas Coogan, Election Program Manager

Diane Zepp, Election Program Assistant II

Brian Blakesley, Election Program Assistant I

Kelly Foster, Self

Mari Lee, Frederick County Democratic Party

Kat Harper, Self

Via WebEx:

M. C. Keegan Ayers, County Council

ADDITIONS/CHANGES TO THE AGENDA

Board of Canvassers meeting agenda items will be tabled for next full board present.

APPROVAL OF BOARD MINUTES

One change on last page to be corrected. Ms. McDonald made a motion to approve the October 2, 2024, meeting minutes. Mr. Sowell seconded, and the motion passed unanimously.

COUNCIL LIAISON COMMENTS

Ms. Keegan Ayers informed all the first Public Hearing tonight at 7 p.m. regarding the FY26 budget with County Executive. District meeting will in January 2025.

BOARD COUNSEL REPORT

No changes. Oral argument in the Maryland Election Integrity next week. No other updates.

Ms. Costello read a letter to Ms. Wagner thanking her and her staff for a job well done.

ELECTION DIRECTOR'S REPORT

December 2024

1. Announcements and Important Meetings

2. Voter Registration

VOTER REGISTRATION STATISTICS REPORT As of 12/4/2024

TOTAL ACTIVE + PENDING:		208,957		
PARTY	ACTIVE	PENDING	TOTAL	PERCENT
DEM	80,112	65	80,177	38.37%
REP	70,172	43	70,215	33.60%
LIB	1,289	1	1,290	0.62%
UNA	55,144	69	55,213	26.42%
OTHERS - TOTAL	2,059	3	2,062	0.99%
TOTAL	208,776	181	208,957	100.00%

VOTER REGISTRATION TRANSACTIONS REPORT December 2024

Additions to County Registration	1985
Subtractions from County Active Status	487
Party Affiliation Changes	33
Address Changes within Jurisdiction	613
Name Changes	559

- Pending status – identification has not been able to be verified by either MVA or the Social Security Administration.

CURRENT PENDING VOTERS As of 12/4/2024

Reason	Number
Conformation Mail process	2
ID Not Provided	18
ID Not Verified	152
Incomplete Application	10
TOTAL	182

3. General and Continuing Items – See State Board Election Calendar

4. Voting Systems Division

State Certification of the election expected to be tomorrow, Dec 5.

5. Voter Registration Division

Working on entering the backlog of work since the books closed before the election.

6. Mail-In Ballot / Official Ballot Drop Boxes Section

Staff will be boxing up records, voted ballots for the 22-month records retention period.

7. Election Judge Division

Election Judge payroll data sent to County HR & Payroll on Nov 22, and payroll for the recount was sent week of Nov 25. County Payroll expects checks to be mailed mid-December.

8. Network and IT Support Division

Ongoing support of the office systems and staff.

OLD BUSINESS

Our budget for this Fiscal Year is being impacted by \$33k due to recount counts.

NEW BUSINESS

- A. Affirmation of Oath – Staff Member. Ms. Costello administered oaths to Mr. Levin and Ms. Varela.

A motion by Ms. McDonald to recess the regular Board meeting at 2:30 p.m. and seconded by Mr. Neeves to convene the Board of Canvassers meeting. Motion carried unanimously.

BOARD OF CANVASSERS MEETING

Tabled until next full board present.

DISCLOSURES

Ms. McDonald attend the Frederick County Democratic Party Beverly Byron Award Event and donated \$75 on Monday, December 2nd.

NEXT MEETING

The Board scheduled the next meeting for Wednesday, January 8, 2024, at 2:00 p.m. at 8490 Progress Drive.

PUBLIC COMMENT

Per the board's by-laws, public comment is allowed after the request has been approved by the Board President. And

No speakers during the public comment period.

ADJOURNMENT

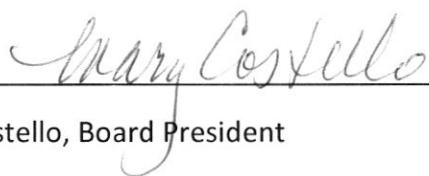
The motion to adjourn was made by Ms. McDonald and seconded by Mr. Sowell. Motion passed unanimously. The meeting adjourned at 2:14 p.m. by Ms. Costello.

EXECUTIVE SESSION

N/A

Respectfully submitted by Diane Zepp, Election Program Assistant II

Approved by:



Mary Costello, Board President



Date