

Frederick County Board of Canvassers
8490 Progress Drive, Frederick MD

Monday, May 20, 2024 Post-Election Mail-in Ballot 2 Canvass – Day 4

ATTENDEES

Board of Canvassers:

Name	Position	Party
Mary Costello	Board Chairperson	Democratic
Nathaniel C.W. Wilson	Board Vice-Chairperson	Republican
Shirley McDonald	Board Secretary	Democratic
Michael Sowell	Board Member	Democratic
Ted Neeves	Board Member	Republican
Dan Loftus	Board Counsel	

LBE Staff (in person):

Name	Position
Barbara Wagner	Election Director
Tom Coogan	Program Manager
Marc Welch	Voting Ops Manager
Shakir Satterfield	Voting Ops Supervisor
Diane Zepp	Recording Secretary
Tracey Leef	MIB Team - Opener
Madz Christopherson	MIB Team - Opener
Fallon Wilson	Runner
Lisa Fazio	Ballot Tabulation
Brian Blakesley	DS850 Operator
Stanley Kumah	DS200 Operator
Daniqua Cunningham	DS200 Operator
Bob Millard	DS850 Operator
Toni Beaird	DS200 Assistant

Public [can be attached or placed here]

Name	Organization (if applicable)
Winston Mann	Self
Kat Harper	Self
Mari Lee	Frederick County Democratic Central Committee
Veronica Lowe	Self

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

DECLARATION OF QUORUM PRESENT

The mail-in ballot 2 canvass reconvened on Monday, May 20, 2024 at 9 a.m. A quorum of the Board of Canvassers was present.

Frederick County Board of Canvassers
8490 Progress Drive, Frederick MD

Monday, May 20, 2024 Post-Election Mail-in Ballot 2 Canvass – Day 4

There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

CONFIRMATION OF OATH

Sandra Dalton, the Clerk of the Court for Frederick County, administered and recorded the oath of each member of the Board of Canvassers on Wednesday, March 6, 2024.

ANNOUNCEMENT OF OFFICERS

At a meeting on Wednesday, March 6, 2024, the Board of Canvassers elected Mary Costello as Chairman of the Board of Canvassers, Nate Wilson as Vice-chair and Shirley McDonald as Secretary.

PUBLIC NOTICE OF CANVASS

Election Director Barbara Wagner noted that public notice of the mail-in ballot canvass was provided on April 4, 2024 and that the notice was provided by posting at the Frederick County Board of Elections office; on the Board website; by transmittal to the Maryland State Election Administrator; to the chair of the Frederick County Democratic Central Committee; the Frederick County Republican Central Committee; and the non-partisan candidates running in the 2024 Primary election.

VERIFICATION OF THE SCANNING UNIT(S)

Shakir Satterfield and Marc Welch presented documents to the Board of Canvassers showing that the ballot scanner(s) being used in the canvass successfully passed Logic and Accuracy Testing on May 20, 2024. Shakir Satterfield reported that the memory sticks(s) created for this canvass was/were placed in the ballot scanner(s) and sealed. Marc Welch provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Shakir Satterfield and Marc Welch noted the Ballot Scanner Serial Number(s) and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Shakir Satterfield and Marc Welch verified that the seal(s) on the ballot scanner(s) was/were intact and recorded the scanner's serial number and seal number on the Scanning Unit Opening Integrity Report. Shakir Satterfield and Marc Welch noted that the ballot scanner('s/s') serial number(s) and seal number(s) from Logic and Accuracy Testing matched the ballot scanner('s/s') serial number(s) and seal number(s) before the canvass began.

Ted Neeves made a motion to accept and open the scanners and print zero reports. Shirley McDonald seconded the motion, and the motion passed unanimously.

Frederick County Board of Canvassers
8490 Progress Drive, Frederick MD

Monday, May 20, 2024 Post-Election Mail-in Ballot 2 Canvass – Day 4

The Board of Canvassers confirmed that the count(s) on the ballot scanner(s) was/were zero. Marc Welch posted one copy of the Zero Report from the ballot scanner(s) on exit door from Training Room. Shakir Satterfield and Marc Welch printed a second copy of the Zero Report, which remained attached to the ballot scanner(s). At the direction of the Board of Canvassers, signed the Zero Report attached to the ballot scanner(s). Board of Canvassers and Barbara Wagner confirmed that the ballot boxes were empty.

Ted Neeves motioned to approve the Zero Reports as presented from ballot scanner(s). Shirley McDonald seconded the motion, and the motion passed unanimously.

A copy of the *Scanning Unit Opening Integrity Report* is attached to the minutes.

CANVASSING OF BALLOTS

Overview of Canvass Process

Barbara Wagner explained the rules concerning public observation of the canvass. Barbara Wagner provided an overview of the canvassing process and noted that the rules were posted in the canvass room. Ballots were distributed to the ballot processing canvassing teams in batches. Each canvassing team reviewed the envelope first to determine whether it was timely received.

For timely received ballots, each canvassing team determined whether the voter signed the oath. After verifying that the oath is signed, each canvassing team opened the envelopes. With the envelope face down, each canvassing team removed the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes were set aside. Each canvassing team reviewed the ballots for compliance and tabulating acceptability.

Web delivered ballots were duplicated by a bi-partisan ballot duplication team and verified for accuracy.

Ballots that were untimely or otherwise not in compliance were placed in a folder/envelope, with the canvassing team's number, or other information identifying the canvassing team to which the ballot belonged, and the reason(s) for the referral written on the envelope. The envelope with the ballots inside was referred to the Board of Canvassers for later review.

Those timely ballots that were in compliance and could be read by the ballot scanner were referred to the Board of Canvassers for acceptance.

The Board of Canvassers ruled on whether to accept or unanimously reject the referred ballots.

Barbara Wagner explained the process to provide information to the Board of Canvassers or challenged a decision of the Board.

Frederick County Board of Canvassers
8490 Progress Drive, Frederick MD

Monday, May 20, 2024 Post-Election Mail-in Ballot 2 Canvass – Day 4

Canvass Participants

Canvasser	Names of Ballot Processing Canvassing Teams
Team #1	Patrice Oliver/Michele Draiss
Team #2	Marylee Newman/Gail Harris
Team #3	Melanie Johnson/Gloria Maser
Team #5	Ken Allen/Pat Rhodes
Team #6	Gail Boggs/Mark Long
Team #7	Stephanie McGovern/Susan Morgan Chandler
Team #8	Barb Christie/Mark Frey
Team #9	Faye Glover/Douglas Ellis
Team #10	Megan Swank/Tiffany Mosby-Grant
Team #11	Marilyn Bishop/Nancy Gameson
Team #12	Mike Rusk/Leslie Barkley
Team #13	Ray May/Jabbar Burke
Team #14	Erik Perkins/Jan Hall
Team #15	Melanie Swank/Pat Ray
Team #17	Scott Rowe/Linda Hartman
Team #20	Joan Gerstner/Stacy White

Team	Names of Bi-Partisan Duplicating Team Members
Team #1	Dale Wolf/Jim Gibson

Team	Names of Ballot Scanner Operating Team
Team #1	Danique Cunningham/Stanley Kumah/Toni Beaird
Team #2	Brian Blakesley/Shakir Satterfield/Bob Millard

Canvassing of Ballots

Ted Neeves made a motion to accept and approve the opening and tabulation of the ballots. Shirley McDonald seconded the motion, and the motion passed unanimously.

Challenges During Canvass

Document any challenges brought forth in the canvass.

Canvass Closing

After scanning all accepted mail-in ballots, Shakir Satterfield verified the total public count matched the amount of ballots canvassed, locked the ballot scanner(s) and shut them down without printing results.

Frederick County Board of Canvassers
8490 Progress Drive, Frederick MD

Monday, May 20, 2024 Post-Election Mail-in Ballot 2 Canvass – Day 4

Printing Canvass Results -

After scanning all accepted ballots, Shakir Satterfield locked the ballot scanner(s) and printed an Election Results Report. Shakir Satterfield confirmed that the number of accepted ballots equaled the number of ballots counted by the ballot scanner(s). Election Board of Canvassers and Election staff signed the Voting Results Report and attached it to the Zero Report.

A copy of the *Scanning Unit Closing Integrity Report* is attached to the minutes. This report was signed by all Board of Canvassers.

DAILY CANVASSING STATISTICS

Mary Costello announced the results from the Mail-in Ballot Final Day Canvass.

Mail-In Ballot Canvass Statistics- Day 4	Number of Ballots
Total Ballots Presented	7,786
Accepted Ballots	7,783
Rejected Ballots	0
Ballots held over by the Board of Canvassers (if applicable)	3

#1 - Motion by Mary Costello to reject a ballot due to no ballot in envelope. Nate Wilson seconded the motion and passed unanimously.

#2 - Motion by Michael Sowell to reject a ballot due to no ballot in envelope. Shirley McDonald seconded the motion and passed unanimously.

One held over for no signature on ballot envelope and sent to be cured.

Scanner #1 had a ballot bin transfer at 1:15 p.m. Nate Wilson and Michael Sowell assisted in the transfer.

Scanner #2 had a ballot bin transfer at 2:41 p.m. Mary Costello, Ted Neeves and Michael Sowell assisted in the transfer.

Barbara Wagner introduced 286 web ballots to the Board of Canvassers at 2:44 p.m. to start processing. Transition was explained by Barbara Wagner to Canvassers of the procedures for duplication of web ballots.

Barbara Wagner introduced 1,000 mail-in ballots to the Board of Canvassers at 3:25 p.m. Motion was made by Ted Neeves to open the 1,000 mail-in ballots for canvassing. Shirley McDonald seconded, and the motion passed unanimously.

Frederick County Board of Canvassers
8490 Progress Drive, Frederick MD

Monday, May 20, 2024 Post-Election Mail-in Ballot 2 Canvass – Day 4

#3 - Motion by Shirley McDonald to reject a web ballot due to not being a full ballot in the envelope. Ted Neeves seconded, and the motion passed unanimously.

Eight mail-in ballots came through the mail today that were not time stamped via USPS. Board approved that they are timely.

Board held one more ballot for further discussion on a web ballot.

Ted Neeves made a motion to rescind the previous (#3) rejected ballot (incomplete ballot) to hold for further review. Shirley McDonald seconded, and the motion was passed unanimously.

Rejections #1 and #2 are rescinded per Board of Canvassers request.

Shirley McDonald made a motion to close the machines. Ted Neeves seconded, and the motion passed unanimously.

RECESS

The mail-in ballot 2 canvass recessed at 6:05 p.m. and will reconvene for provisional ballots on Wednesday, May 22, 2024, at 9:00 a.m. Shakir Satterfield recorded the public count, turned the scanner(s) off, and affixed a seal.