



**DIVISION OF PLANNING AND PERMITTING  
FREDERICK COUNTY, MARYLAND**

*Department of Permits and Inspections*

30 North Market Street • Frederick, Maryland 21701

Phone (301) 600-2313 • Fax (301) 600-2309

## VOID REQUEST FORM

This form must be submitted in order for a permit application or an issued permit to be voided. If you wish to request a refund, the appropriate refund request form must be submitted in addition to this request.

If an inspection has occurred, the permit cannot be made void.

PLEASE PRINT

<i>Your name:</i>	<i>Name of company, if applicable:</i>	
<i>Permit Number to Void:</i>	<i>Address of property that void is for:</i>	
<i>Type of Permit:</i> <input type="checkbox"/> <i>Building</i> <input type="checkbox"/> <i>Electrical</i> <input type="checkbox"/> <i>Plumbing</i> <input type="checkbox"/> <i>Other:</i> _____	<i>Subdivision Name and Lot Number:</i>	
<i>Reason for Void:</i>		
<p><b>By signing below, the Applicant for this Void Request is certifying that he/she did not do any work at the above referenced address and associated with the referenced permit, and is authorized to make this request.</b></p>		
_____	_____	_____
<i>Signature of person requesting void</i>	<i>Connection with project</i>	<i>Date</i>
_____		
<i>Please print name</i>		
<b>AGENCY PROCESSING ONLY</b>		
<i>Date Request Received:</i>	_____	
<i>Date Permit Voided:</i>	_____	
<i>Refund Request Attached?</i>	_____	
<i>Refund Request Forwarded: (Date)</i>	_____	

**\*A copy of the completed void request form will be mailed to the property owner.\***