



DIVISION OF PLANNING AND PERMITTING

FREDERICK COUNTY, MARYLAND

Department of Permits and Inspections

30 North Market Street Frederick, Maryland 21701

(301) 600-2313 • Fax (301) 600-2309 • TTY: Use Maryland Relay Service

www.FrederickCountyMD.gov

PLAN REVIEW & ZONING REVIEW TIMEFRAMES FOR REVIEW COMMENTS

Due Dates are based upon calendar weeks, not business or working days.

A/P Type	Type of Construction	Initial Review Due	Revision Review Due	Dev Rev Reviewer
Demolition	Residential demo, partial or entire building	Debbie	3 Days	3 Days
	Non Residential demo, partial or entire building	Pierre	1 Week	1 Week
Non Residential	New - Shell/Core/Vanilla Box	Pierre	2 Weeks	1 Week
	New - Small Scale (less than 5,000 sf)	Pierre	2 Weeks	1 Week
	New - Large Scale (5,000 sf or more)	Pierre	3 Weeks	2 Weeks
	Tenant Fit-Outs - Small Scale	Pierre	2 Weeks	1 Week
	Tenant Fit-Outs - Large Scale above 5,000 sf	Pierre	3 Weeks	2 Weeks
Residential (Dwellings)	Apartments/ Condo	Pierre	3 Weeks	2 Weeks
	Blankets that are approved	Debbie	1 Week	1 Week
	Blankets that are proposed	Pierre/Inspector	3 Weeks	2 Weeks
	Duplex or Two Family Dwellings	Pierre/Inspector	2 Weeks	1 Week
	Single Family Dwellings - Non Blanket	Pierre/Inspector	2 Weeks	1 Week
	Townhouses	Pierre/Inspector	2 Weeks	1 Week
	Accessory Dwelling Unit	Pierre/Inspector	2 Weeks	1 Week
Residential Uses	Additions	Debbie	1 Week	1 Week
	Garage- Non Blanket	Debbie	1 Week	1 Week
	Sunrooms, framed and modular	Debbie	1 Week	1 Week
	Decks	Brian	3 Days	3 Days
	Porches	Debbie	3 Days	3 Days
	Finished Basements/ Alterations	Debbie	3 Days	3 Days
	Garages- Blanket	Debbie	3 Days	3 Days
	Hot Tubs	Debbie	3 Days	3 Days
	Pole Buildings	Debbie	3 Days	3 Days
	Sheds	Brian	3 Days	3 Days
	Swimming Pools	Debbie	3 Days	3 Days
	Solar Panels	Brian	3 Days	3 Days
Signs	All signs	Pierre	3 Days	3 Days
				Miles Denicoff
Tanks	All tanks - Residential or Non Residential	Brian/ Pierre	3 Days	3 Days
Trailers	All types of portables & trailers	Pierre	3 Days	3 Days
Use Permits	Home Occupation	Brian/ Pierre	1 Week	1 Week
	Land Use	Brian/ Pierre	2 Weeks	1 Week
Fire Permits	Fire Alarm & Detection Systems & Suppression Systems	Wayne	2 Weeks	1 Week
Zoning Certificates	Agricultural Buildings	Pierre	1 Week	1 Week
Revisions	All permit revisions - Residential or Non	Original Reviewer	1 Week	1 Week
Access/Driveways				Graham Hubbard
Grading				Miles Denicoff
2nd Meter				Tolson DeSa